Overview and Purpose

Despite national efforts, young adults with disabilities remain among the least represented demographic in the labor force (U.S. Department of Labor, 2016). One strategy that has been shown to be effective in supporting positive post-secondary outcomes for these individuals is the coordination of school-based transition services with Vocational Rehabilitation (VR; Migliore et al., 2012; Poppen et al., 2017; Schaller et al., 2006). Furthermore, under the recent reauthorization of the Workforce Innovation and Opportunities Act of 2014, VR agencies are now required to ensure that Pre-Employment Transition Services (e.g., coordinated school-based transition services) are made available to all potentially eligible students with disabilities. This report summarizes data collected from the Transition Services Self Assessment Tool to provide estimates of the availability, accessibility, and coordination of the five required Pre-Employment Transition Services for potentially eligible students with disabilities who have and have not applied for VR services.

AVAILABILITY.

Results from the Transition Services Self Assessment Tool suggest that [84%] of the 101 identified Pre-Employment Transition Services are available to potentially eligible students with disabilities in [unit name]. The bar chart to the right provides details on the availability of each of the five required Pre-Employment Transition Services.

ACCESSIBILITY.

Results from the Transition Services Self Assessment Tool suggest that in [unit name], about [51-75%] of the potentially eligible students with disabilities have received one or more Pre-Employment Transition Service. The bar chart to the right provides details about the extent to which potentially eligible students with disabilities access the five required Pre-Employment Transition Services.

COORDINATION.

Results from the Transition Services Self Assessment Tool suggest that in [unit name], about [0-25%] of the Pre-Employment Transition Service received by potentially eligible students with disabilities were provided in coordination with Vocational Rehabilitation. The bar chart to the right provides details about the coordination of each of five required Pre-Employment Transition Services.

The Transition Services Self Assessment Tool includes 101 items that each represent a potential service of activity that aligns with one of the five required Pre-Employment Transition Service domains identified in the Workforce Innovation and Opportunity Act of 2014. The tool has been designed to be completed by a group of transition services experts within a high school, who work together as a team to report broad estimates of the availability, accessibility, and coordination of each of these items (e.g., special education teacher, transition specialist, vocational rehabilitation counselor, etc.). It is the intention that these data support teams of stakeholders in the identification of gaps in services, the implementation of a data-driven plan to address these gaps, and the ongoing evaluation of the effectiveness of these plans.

This project was made possible with funding from the the National Institute on Disability, Independent Living, Rehabilitation Research, with support from Washington Division of Vocational Rehabilitation, Washington State University, and many others. Questions should be directed to Marcus Poppen, at transitiontool@wsu.edu.
AVAILABILITY

JOBEXPLORATION

WORK BASED LEARNING

COUNSELING ON POST-SECONDARY ENROLLMENT OPTIONS

[report type: state, region, district, school]  
[unit name: name of state, region, district, school]  
[user ID]  
[date report generated]  

SAMPLE SUMMARY REPORT
AVAILABILITY

 inher Skills Training on Being Respectful (n=208)
Social/Interpersonal Skills Training on Talking/Writing (n=199)
Independent Living Skills Training on Time Management (n=206)
Social/Interpersonal Skills Training on Problem Solving (n=209)
Social/Interpersonal Skills Training on Communication (n=210)
Social/Interpersonal Skills Training on Teamwork (n=204)
Workplace Readiness Training on Understanding Employer’s Expectations for
Independent Living Skills Training on Appropriate Behavior (n=205)
Independent Living Skills Training on Healthy Lifestyle (n=201)
Social/Interpersonal Skills Training on Cooperation (n=204)
Social/Interpersonal Skills Training on Positive Attitude (n=206)
Workplace Readiness Training on Job Seeking Skills (n=206)
Independent Living Skills Training on Money Management (n=203)
Social/Interpersonal Skills Training on Professionalism (n=199)
Social/Interpersonal Skills Training on Decision Making (n=196)
Social/Interpersonal Skills Training on Conflict Resolution (n=199)
Workplace Readiness Training on the Importance of Soft Skills for Employment
Independent Living Skills Training on Good Hygiene (n=206)
Social/Interpersonal Skills Training on Good Manners (n=202)
Social/Interpersonal Skills Training on Empathy (n=197)
Social/Interpersonal Skills Training on Supporting Others (n=200)
Social/Interpersonal Skills Training on Body Language (n=199)
Social/Interpersonal Skills Training on Active Listening (n=195)
Independent Living Skills Training on Nutrition/Meal Preparation (n=201)
Independent Living Skills Training on Appropriate Dress (n=200)
Independent Living Skills Training on Community Safety (n=198)
Workplace Readiness Training on Financial Literacy (n=196)
Independent Living Skills Training on Developing Friendships (n=202)
Independent Living Skills Training on Accessing Community (n=200)
Independent Living Skills Training on Using Transportation (n=199)
Independent Living Skills Training on Community Participation (+193)
Independent Living Skills Training on Services & Supports (n=198)
Independent Living Skills Training on Civic Responsibility (n=184)
Workplace Readiness Training on Orientation and Mobility Skills (n=186)
Independent Living Skills Training on Using a Cell Phone (n=184)
Average (n=216)

INSTRUCTION IN SELF-ADVOCACY

Instruction in Problem Solving (n=197)
Instruction in Setting Goals (n=200)
Instruction in Knowing How to Request and Accept Help (n=194)
Instruction in Requesting and Utilizing Accommodations (n=200)
Instruction in Disability Awareness (n=197)
Instruction in Listening to Others Feelings and Opinions (n=183)
Instruction in Decision Making (n=196)
Instruction in Self-Awareness (n=197)
Instruction in Self-Determination (n=195)
Instruction in Knowing and Understanding Rights and Responsibilities (n=193)
Instruction in Evaluating Options (n=185)
Instruction in the Use of Positive Self-Talk and/or Affirmations (n=188)
Instruction in Independently Monitoring Progress (n=184)
Instruction in How to be Assertive (n=185)
Instruction in Taking a Leadership Role (n=186)
Instruction in Identifying Independence (n=183)
Instruction in How to Disclose Information about a Disability (n=190)
Peer Mentoring (n=196)
Instruction in Understanding Intrinsic Motivation (n=172)
Instruction in Developing Support Plans (n=178)
Average

WORKPLACE READINESS TRAINING

Instruction in Problem Solving (n=197)
Instruction in Setting Goals (n=200)
Instruction in Knowing How to Request and Accept Help (n=194)
Instruction in Requesting and Utilizing Accommodations (n=200)
Instruction in Disability Awareness (n=197)
Instruction in Listening to Others Feelings and Opinions (n=183)
Instruction in Decision Making (n=196)
Instruction in Self-Awareness (n=197)
Instruction in Self-Determination (n=195)
Instruction in Knowing and Understanding Rights and Responsibilities (n=193)
Instruction in Evaluating Options (n=185)
Instruction in the Use of Positive Self-Talk and/or Affirmations (n=188)
Instruction in Independently Monitoring Progress (n=184)
Instruction in How to be Assertive (n=185)
Instruction in Taking a Leadership Role (n=186)
Instruction in Identifying Independence (n=183)
Instruction in How to Disclose Information about a Disability (n=190)
Peer Mentoring (n=196)
Instruction in Understanding Intrinsic Motivation (n=172)
Instruction in Developing Support Plans (n=178)
Average
PRE-ETS Self-Assessment Tool

EXTENT ACCESSED

Career Awareness Activities (n=222) 3.09
Career of Vocational Assessments (n=220) 3.07
Discussion or Information on Vocational Interest Inventories (n=218) 3.03
Discussion or Information on Career Pathways (n=221) 2.81
Discussion or Information on In-Demand Industries and Occupations (n=203) 2.44
Career Related Guest Speakers (n=210) 2.42
Discussion or Information on the Labor Market (n=190) 2.31
Discussion or Information on Non-Traditional Employment Options (i.e., Self) 1.98
Career and Technical Student Organizations (n=186) 1.69
Average (n=229) 2.53

Workplace Tours/Field Trips (n=218) 2.74
Volunteering (n=219) 2.74
Non-Paid Work Experience (n=203) 2.54
Job Shadowing (n=214) 2.43
Informational Interviews (n=150) 2.38
Service Learning Experiences (n=201) 2.34
Simulated Workplace Experience (n=200) 2.31
Career Mentoring (n=177) 1.82
Student-Led Enterprises (n=195) 1.74
Non-Paid Internships (n=185) 1.35
Paid Work Experience (n=202) 1.31
Career Related Competitions (n=182) 1.27
Paid Internships (n=183) 0.71
Practicum (n=163) 0.66
Apprenticeships (n=170) 0.59
Average (n=230) 1.85

Guidance on Identifying Interests and Abilities (n=215) 3.27
Assistance with Researching and Exploring Post-Secondary Options (n=213) 2.97
Guidance on Advocating for Needed Accommodations and Services (n=207) 2.94
Guidance on Documenting Academic Accommodations (n=198) 2.83
Guidance on Using Executive Function Skills (i.e., Organization, Impulse Control) 2.79
Counseling on Community Colleges (AA/AS Degrees, Certificate Programs and 2.75
Counseling on Attending College Fairs and Tours (n=205) 2.72
Counseling on Connecting to Post-Secondary Education Resources, Services, and/or 2.57
Counseling on the Post-Secondary Education Application and Enrolment Process 2.57
Counseling on Trade/Technical Schools (n=198) 2.55
Counseling on Taking Career Vocational Assessments (n=200) 2.55
Counseling on Identifying Financial Aid Options (n=202) 2.53
Counseling on Accessing Services and Supports from Development/Intellectual 2.48
Counseling on Applying for Vocational Rehabilitation Services (n=209) 2.45
Counseling on Universities (Public & Private) (n=198) 2.34
Guidance to Promote Participation in Post-Secondary Education Preparation Classes 2.34
Counseling on Post-Secondary Programs for Students with Intellectual and 2.27
Counseling on Accessing Accommodations for Post-Secondary Education Admissions 2.27
Counseling on Joining the Military (n=194) 2.13
Counseling on Attending Career Pathways Related Workshops and/or Training 2.13
Counseling on Technology Needs within a Post-Secondary Education Setting (n=172) 1.98
Counseling on Education and Vocational Laws (n=178) 1.98
Average (n=220) 2.51
### Pre-ETS Self-Assessment Tool

#### Extent Accessed

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<thead>
<tr>
<th>Area</th>
<th>Extent Accessed</th>
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<tbody>
<tr>
<td>Workplace Readiness Training on Understanding Employer’s Expectations for Job Exploration</td>
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<tr>
<td>Workplace Readiness Training on Job Seeking Skills</td>
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<td>Social/Interpersonal Skills Training on Decision Making</td>
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<td>Social/Interpersonal Skills Training on Good Manners</td>
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<td>Independent Living Skills Training on Good Hygiene</td>
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<td>Social/Interpersonal Skills Training on Conflict Resolution</td>
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<td>Social/Interpersonal Skills Training on Professionalism</td>
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<td>Independent Living Skills Training on Appropriate Dress</td>
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<td>Social/Interpersonal Skills Training on Supporting Others</td>
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<td>Independent Living Skills Training on Body Language</td>
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<td>Independent Living Skills Training on Civic Responsibility</td>
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<td>Independent Living Skills Training on Using a Cell Phone</td>
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<tr>
<td>Workplace Readiness Training on Orientation and Mobility Skills</td>
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#### Instruction in Self-Advocacy

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<th>Area</th>
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<tr>
<td>Instruction in Setting Goals</td>
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<td>Instruction in Knowing How to Request and Accept Help</td>
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<td>Instruction in Knowing and Understanding Rights and Responsibilities</td>
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<tr>
<td>Instruction in Evaluating Options</td>
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<td>Instruction in the Use of Positive Self-Talk and/or Affirmations</td>
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<td>Instruction in How to be Assertive</td>
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<td>Instruction in How to Disclose Information about a Disability</td>
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<td>Instruction in Taking a Leadership Role</td>
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<tr>
<td>Peer Mentoring</td>
<td>2.12</td>
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<td>Instruction in Independently Monitoring Progress</td>
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<tr>
<td>Instruction in Understanding Intrinsic Motivation</td>
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<tr>
<td>Instruction in Developing Support Plans</td>
<td>1.91</td>
</tr>
</tbody>
</table>

**Average (n=207)**: 2.39
EXTENT COORDINATED WITH VOCATIONAL REHABILITATION

### JOB EXPLORATION

- Discussion or Information on Vocational Interest Inventories (n=206) 
  - Average (n=229): 1.55
- Career Awareness Activities (n=203) 
  - Average (n=229): 1.4
- Discussion or Information on Career Pathways (n=205) 
  - Average (n=229): 1.38
- Discussion or Information on In-Demand Industries and Occupations (n=195) 
  - Average (n=229): 1.38
- Career or Vocational Assessments (n=205) 
  - Average (n=229): 1.35
- Discussion or Information on the Labor Market (n=178) 
  - Average (n=229): 1.26
- Discussion or Information on Non-Traditional Employment Options (i.e., Self-Employment) (n=206) 
  - Average (n=229): 0.93
- Career Related Guest Speakers (n=197) 
  - Average (n=229): 0.88
- Career and Technical Student Organizations (n=180) 
  - Average (n=229): 0.67
- Average (n=229): 0.9

### WORK BASED LEARNING

- Informational Interviews (n=188) 
  - Average (n=223): 1.16
- Job Shadowing (n=199) 
  - Average (n=223): 1.03
- Non-Paid Work Experience (n=183) 
  - Average (n=223): 1
- Workplace Tours/Field Trips (n=197) 
  - Average (n=223): 0.99
- Volunteering (n=201) 
  - Average (n=223): 0.99
- Paid Work Experience (n=192) 
  - Average (n=223): 0.95
- Service Learning Experiences (n=190) 
  - Average (n=223): 0.87
- Career Mentorship (n=166) 
  - Average (n=223): 0.83
- Simulated Workplace Experience (n=184) 
  - Average (n=223): 0.79
- Student-Led Enterprises (n=185) 
  - Average (n=223): 0.68
- Non-Paid Internships (n=178) 
  - Average (n=223): 0.61
- Paid Internships (n=182) 
  - Average (n=223): 0.49
- Apprenticeships (n=166) 
  - Average (n=223): 0.42
- Career Related Competitions (n=175) 
  - Average (n=223): 0.34
- Practicum (n=162) 
  - Average (n=223): 0.3
- Average (n=223): 0.77
EXTENT COORDINATED WITH VOCATIONAL REHABILITATION

WORKPLACE READINESS TRAINING

Instruction in Setting Goals (n=183) 1.13
Instruction in Requesting and Utilizing Accommodations (n=181) 1.1
Instruction in Knowing and Understanding Rights and Responsibilities (n=173) 1.09
Instruction in Disability Awareness (n=180) 1.07
Instruction in How to Disclose Information about a Disability (n=175) 1.03
Instruction in Developing Support Plans (n=167) 1.02
Instruction in Self-Determination (n=177) 1.02
Instruction in Evaluating Options (n=169) 0.99
Instruction in Problem Solving (n=175) 0.98
Instruction in Knowing How to Request and Accept Help (n=174) 0.98
Instruction in Identifying Independence (n=166) 0.98
Instruction in Decision Making (n=178) 0.94
Instruction in How to be Assertive (n=164) 0.79
Instruction in Listening to Others Feelings and Opinions (n=169) 0.78
Instruction in Independently Monitoring Progress (n=163) 0.77
Instruction in Understanding Intrinsic Motivation (n=158) 0.75
Instruction in Self-Awareness (n=177) 0.75
Instruction in the Use of Positive Self-Talk and/or Affirmations (n=168) 0.74
Instruction in Taking a Leadership Role (n=172) 0.73
Peer Mentoring (n=171) 0.57

Average (n=207) 0.9

INSTRUCTION IN SELF-ADVOCACY

Workplace Readiness Training on Job Seeking Skills (n=185) 1.25
Workplace Readiness Training on Understanding Employer's Expectations for Employment (n=182) 1.18
Independent Living Skills Training on Services & Supports (n=182) 1.13
Independent Living Skills Training on Using Transportation (n=178) 1.04
Independent Living Skills Training on Appropriate Behavior (n=176) 0.94
Independent Living Skills Training on Appropriate Dress (n=177) 0.94
Independent Living Skills Training on Good Hygiene (n=181) 0.92
Social/Interpersonal Skills Training on Professionalism (n=179) 0.91
Social/Interpersonal Skills Training on Decision Making (n=177) 0.91
Independent Living Skills Training on Time Management (n=184) 0.9
Independent Living Skills Training on Community Participation (n=176) 0.89
Independent Living Skills Training on Accessing Community (n=183) 0.89
Social/Interpersonal Skills Training on Communication (n=187) 0.89
Social/Interpersonal Skills Training on Being Respectful (n=183) 0.87
Social/Interpersonal Skills Training on Problem Solving (n=188) 0.87
Social/Interpersonal Skills Training on Positive Attitude (n=185) 0.87
Social/Interpersonal Skills Training on Cooperation (n=182) 0.84
Social/Interpersonal Skills Training on Teamwork (n=186) 0.84
Social/Interpersonal Skills Training on Talking/Writing (n=176) 0.83
Social/Interpersonal Skills Training on Good Manners (n=180) 0.79
Workplace Readiness Training on Financial Literacy (n=371) 0.78
Social/Interpersonal Skills Training on Active Listening (n=179) 0.78
Independent Living Skills Training on Money Management (n=187) 0.76
Social/Interpersonal Skills Training on Conflict Resolution (n=180) 0.76
Independent Living Skills Training on Community Safety (n=174) 0.74
Workplace Readiness Training on Orientation and Mobility Skills (n=164) 0.73
Independent Living Skills Training on Healthy Lifestyle (n=178) 0.72
Social/Interpersonal Skills Training on Supporting Others (n=179) 0.72
Social/Interpersonal Skills Training on Body Language (n=175) 0.71
Independent Living Skills Training on Civic Responsibility (n=170) 0.65
Social/Interpersonal Skills Training on Empathy (n=176) 0.65
Independent Living Skills Training on Using a Cell Phone (n=165) 0.63
Independent Living Skills Training on Developing Friendships (n=175) 0.58
Independent Living Skills Training on Nutrition/Meal Preparation (n=175) 0.54
Average (n=205) 0.84

SAMPLE SUMMARY REPORT