First Regular Session Seventy-third General Assembly STATE OF COLORADO

INTRODUCED

LLS NO. 21-0996.01 Ed DeCecco x4216

HOUSE BILL 21-1308

HOUSE SPONSORSHIP

Gray and Larson,

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Moreno,

House Committees

Senate Committees

Transportation & Local Government

	A BILL FOR AN ACT
101	CONCERNING THE ADMINISTRATIVE PROCEDURES RELATED TO
102	PROPERTY TAXATION, AND, IN CONNECTION THEREWITH,
103	INCREASING PUBLIC PARTICIPATION RELATED TO
104	MODIFICATIONS OF THE PROPERTY TAX MANUALS, REQUIRING
105	A NOTICE OF VALUATION TO INCLUDE A RANGE OF POSSIBLE
106	PROPERTY TAX VALUES, REQUIRING THE ASSESSOR TO CORRECT
107	SYSTEMATIC ERRORS, AND EXTENDING THE DEADLINES FOR
108	TAXPAYERS TO PROTEST AND APPEAL VALUATIONS OF REAL AND
109	PERSONAL PROPERTY.

Bill Summary

(Note: This summary applies to this bill as introduced and does not reflect any amendments that may be subsequently adopted. If this bill passes third reading in the house of introduction, a bill summary that applies to the reengrossed version of this bill will be available at http://leg.colorado.gov.)

The property tax administrator is required by law to prepare and publish manuals, appraisal procedures, instructions, and guidelines (property tax materials) concerning the administration of the property tax. Beginning January 1, 2022, **section 1** of the bill requires the administrator to conduct a public hearing on a proposed change to the property tax materials prior to submitting the proposed change to the advisory committee to the property tax administrator (advisory committee). The administrator must publish notice of the hearing and mail notice to those people who so request. At the hearing, interested persons may submit information and the administrator is required to consider these submissions. Any interested person may also petition the administrator for the issuance, amendment, or repeal of any property tax material.

At least 2 weeks prior to the advisory committee reviewing a proposed change to the property tax materials, **section 2** requires the property tax administrator to publish notice about the proposed change.

Under current law, an assessor may, with the permission of the board of county commissioners, include an estimate of property taxes owed in a notice of valuation. **Section 3** requires an assessor to include this estimate and allows the assessor to include a range of values.

If in the consideration of a protest an assessor finds that he or she made a systematic error and the valuations of other similar properties are incorrect, **section 4** requires the assessor to correct the error for the other similar properties.

Sections 4 through 9 extend all deadlines related to protests of the valuation of real or personal property and for appeals to the county board of equalization to the same day of the following month. The deadline for a county assessor to report the total valuation for assessment of land and improvements within a county is likewise delayed.

Be it enacted by the General Assembly of the State of Colorado:

2 SECTION 1. In Colorado Revised Statutes, 39-2-109, amend

3 (1)(e) and (1)(k); and **add** (2) as follows:

4 **39-2-109. Duties, powers, and authority - definitions.** (1) It is

5 the duty of the property tax administrator, and the administrator shall have

6 and exercise authority:

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(e) To prepare and publish from time to time manuals, appraisal

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procedures, and instructions, after consultation with the advisory committee to the property tax administrator and the approval of the state board of equalization, concerning methods of appraising and valuing land, improvements, personal property, and mobile homes, and to require their utilization by assessors in valuing and assessing taxable property. Said manuals, appraisal procedures, and instructions shall be based upon the three approaches to appraisal and the procedures set forth in section 39-1-103 (5)(a). Such manuals, appraisal procedures, and instructions shall be subject to legislative review, the same as rules, and regulations, pursuant to section 24-4-103 (8)(d). C.R.S. BEGINNING JANUARY 1, 2022, THE ADMINISTRATOR SHALL COMPLY WITH SUBSECTION (2) OF THIS SECTION WHEN MODIFYING THE MANUALS, APPRAISAL PROCEDURES, AND INSTRUCTIONS. (k) To prepare and publish guidelines, after consultation with the

(k) To prepare and publish guidelines, after consultation with the advisory committee to the property tax administrator and approval of the state board of equalization, concerning the audit and compliance review of oil and gas leasehold properties for property tax purposes, which shall be utilized by assessors, treasurers, and their agents. Such guidelines shall be subject to legislative review, the same as rules, and regulations, pursuant to section 24-4-103 (8)(d). C.R.S. BEGINNING JANUARY 1, 2022, THE ADMINISTRATOR SHALL COMPLY WITH SUBSECTION (2) OF THIS SECTION WHEN MODIFYING THE GUIDELINES.

(2) (a) As used in this subsection (2), "PROPERTY TAX MATERIALS" MEANS THE MANUALS, APPRAISAL PROCEDURES, INSTRUCTIONS, AND GUIDELINES THAT THE ADMINISTRATOR PREPARES AND PUBLISHES UNDER THE AUTHORITY CONFERRED BY SUBSECTIONS (1)(e) AND (1)(k) OF THIS SECTION.

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1	(b) PRIOR TO PROPOSING ANY CHANGES TO THE PROPERTY TAX
2	MATERIALS, THE ADMINISTRATOR SHALL CONDUCT A PUBLIC HEARING
3	DESCRIBED IN SUBSECTION (2)(d) OF THIS SECTION. NO LESS THAN TWO
4	WEEKS PRIOR TO THE HEARING, THE ADMINISTRATOR SHALL PUBLISH
5	NOTICE OF THE PROPOSED CHANGES TO THE PROPERTY TAX MATERIALS.
6	THE ADMINISTRATOR MUST INCLUDE IN THE NOTICE:
7	(I) THE DATE, TIME, AND PLACE OF THE HEARING; AND
8	(II) EITHER THE TERMS OR SUBSTANCE OF THE PROPOSED CHANGE
9	OR A DESCRIPTION OF THE SUBJECTS AND ISSUES INVOLVED.
10	(c) THE ADMINISTRATOR SHALL MAINTAIN A LIST OF ALL PERSONS
11	WHO REQUEST NOTIFICATION OF PROPOSED CHANGES TO THE PROPERTY
12	TAX MATERIALS. ON OR BEFORE THE DATE OF THE PUBLICATION OF NOTICE
13	REQUIRED BY SUBSECTION (2)(b) OF THIS SECTION, THE ADMINISTRATOR
14	SHALL PROVIDE NOTICE VIA E-MAIL OF THE PROPOSED CHANGES TO ALL
15	PERSONS ON THE LIST. THE ADMINISTRATOR SHALL NOT CHARGE A FEE FOR
16	SENDING THIS E-MAIL NOTICE. UPON REQUEST OF THE PERSON ON THE LIST,
17	THE ADMINISTRATOR MAY MAIL THE NOTICE TO THE PERSON. ANY PERSON
18	ON THE LIST WHO REQUESTS TO RECEIVE A COPY OF THE PROPOSED
19	CHANGES BY MAIL MUST PAY A FEE TO THE ADMINISTRATOR THAT IS SET
20	BASED UPON THE ADMINISTRATOR'S ACTUAL COST OF COPYING AND
21	MAILING THE PROPOSED CHANGES TO THE PERSON. ALL FEES COLLECTED
22	BY THE ADMINISTRATOR ARE CONTINUOUSLY APPROPRIATED TO THE
23	ADMINISTRATOR SOLELY FOR THE PURPOSE OF DEFRAYING THE COST OF
24	THE NOTICE.
25	(d) AT THE PLACE AND TIME STATED IN THE NOTICE, THE
26	ADMINISTRATOR SHALL HOLD A PUBLIC HEARING AT WHICH HE OR SHE
27	SHALL AFFORD INTERESTED PERSONS AN OPPORTUNITY TO SUBMIT

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1	WRITTEN DATA, VIEWS, OR ARGUMENTS AND TO PRESENT THE SAME
2	ORALLY UNLESS THE ADMINISTRATOR DEEMS IT UNNECESSARY. THE
3	ADMINISTRATOR SHALL CONSIDER ALL SUBMISSIONS WHEN FINALIZING A
4	PROPOSED CHANGE TO THE PROPERTY TAX MATERIALS THAT HE OR SHE
5	SUBMITS TO THE ADVISORY COMMITTEE TO THE PROPERTY TAX
6	ADMINISTRATOR FOR THE ADVISORY COMMITTEE'S REVIEW IN
7	ACCORDANCE WITH SECTION 39-2-131 (1).
8	(e) THE ADMINISTRATOR SHALL ADOPT PROPOSED CHANGES TO THE
9	PROPERTY TAX MATERIALS CONSISTENT WITH THE SUBJECT MATTER AS SET
10	FORTH IN THE NOTICE REQUIRED BY SUBSECTION (2)(b) OF THIS SECTION
11	PRIOR TO CONSIDERATION BY THE ADVISORY COMMITTEE TO THE
12	PROPERTY TAX ADMINISTRATOR.
13	(f) ANY INTERESTED PERSON SHALL HAVE THE RIGHT TO PETITION
14	THE ADMINISTRATOR FOR THE ISSUANCE, AMENDMENT, OR REPEAL OF A
15	PROPERTY TAX MATERIAL. THE PETITION IS OPEN TO PUBLIC INSPECTION.
16	THE ADMINISTRATOR IS NOT REQUIRED TO TAKE ANY ACTION BASED ON A
17	PETITION, BUT WHEN THE ADMINISTRATOR PROPOSES A CHANGE TO THE
18	PROPERTY TAX MATERIALS, HE OR SHE SHALL CONSIDER ALL RELATED
19	PETITIONS.
20	SECTION 2. In Colorado Revised Statutes, 39-2-131, add (3) as
21	follows:
22	39-2-131. Function of the committee - notice of proposed
23	changes - property tax materials - definition. (3) (a) AT LEAST TWO
24	WEEKS PRIOR TO THE ADVISORY COMMITTEE REVIEWING A PROPOSED
25	CHANGE TO THE PROPERTY TAX MATERIALS IN ACCORDANCE WITH
26	SUBSECTION (1)(a) OF THIS SECTION, THE PROPERTY TAX ADMINISTRATOR
27	SHALL PUBLISH NOTICE THAT INCLUDES:

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1	(1) THE DATE, TIME, AND PLACE OF THE HEARING; AND
2	(II) THE PROPOSED CHANGES TO THE PROPERTY TAX MATERIALS.
3	(b) As used in this subsection (3), "Property Tax Materials"
4	HAS THE SAME MEANING AS SET FORTH IN SECTION 39-2-109 (2)(a).
5	SECTION 3. In Colorado Revised Statutes, 39-5-121, amend
6	(1)(a)(I), (1.5)(a)(I), and (2) as follows:
7	39-5-121. Notice of valuation - legislative declaration.
8	(1) (a) (I) No later than May 1 in each year, the assessor shall mail to
9	each person who owns land or improvements a notice setting forth the
10	valuation of such land or improvements. For agricultural property, the
11	notice must separately state the actual value of such land or improvements
12	in the previous year, the actual value in the current year, and the amount
13	of any adjustment in actual value. For all other property, the notice must
14	state the total actual value of such land and improvements together in the
15	previous year, the total actual value in the current year, and the amount
16	of any adjustment in total actual value. The notice must not state the
17	valuation for assessment of such land or improvements or combination of
18	land and improvements. Based upon the classification of such taxable
19	property, the notice must also set forth either the ratio of valuation for
20	assessment to be applied to said actual value of all taxable real property
21	other than residential real property prior to the calculation of property
22	taxes for the current year or the projected ratio of valuation for
23	assessment to be applied to said actual value of residential real property
24	prior to the calculation of property taxes for the current year and that any
25	change or adjustment of the projected ratio of valuation for assessment
26	for residential real property must not constitute grounds for the protest or
2.7	abatement of taxes. With the approval of the board of county

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commissioners, The assessor may SHALL include in the notice an estimate of the taxes, OR A RANGE OF THE TAXES, owed for the current property tax year. If such estimate is included, The notice must clearly state that the tax amount is merely an estimate based upon the best available information. The notice must state, in **bold-faced** type, that the taxpayer has the right to protest any adjustment in valuation but not the estimate of taxes if such an estimate is included in the notice, the classification of the property that determines the assessment percentage to be applied, and the dates and places at which the assessor will hear such protest. The notice must also set forth the following: That, to preserve the taxpayer's right to protest, the taxpayer shall notify the assessor either in writing or in person of the taxpayer's objection and protest; that such notice must be delivered, postmarked, or given in person no later than June 1 July 1; and that, after such date, the taxpayer's right to object and protest the adjustment in valuation is lost. The notice must be mailed together with a form that, if completed by the taxpayer, allows the taxpayer to explain the basis for the taxpayer's valuation of the property. Such form may be completed by the taxpayer to initiate an appeal of the assessor's valuation. However, in accordance with section 39-5-122 (2), completion of this form does not constitute the exclusive means of appealing the assessor's valuation. For the years that intervene between changes in the level of value, if the difference between the actual value of such land or improvements in the previous year and the actual value of such land or improvements in the intervening year as set forth in such notice constitutes an increase in actual value of more than seventy-five percent, the assessor shall mail together with the notice an explanation of the reasons for such increase in actual value.

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(1.5) (a) (I) No later than June 15 each year, the assessor shall mail to each person who owns taxable personal property a notice setting forth the valuation of the personal property. The notice must state the actual value of such personal property in the previous year, the actual value in the current year, and the amount of any adjustment in actual value. The notice must not state the valuation for assessment of the personal property. The notice must also set forth the ratio of valuation for assessment to be applied to said actual value prior to the calculation of property taxes for the current year. With the approval of the board of county commissioners, the assessor may include in the notice an estimate of the taxes owed for the current property tax year. If such an estimate is included, the notice must clearly state that the tax amount is merely an estimate based upon the best available information. The notice must state, in bold-faced type, that the taxpayer has the right to protest any adjustment in valuation but not the estimate of taxes if such an estimate is included in the notice, and the dates and places at which the assessor will hear protests. The notice must also set forth the following: To preserve the taxpayer's right to protest, the taxpayer shall notify the assessor either by mail or in person of the taxpayer's objection and protest; that the notice must be postmarked or physically delivered no later than June 30 JULY 30; and that, after such date, the taxpayer's right to object and protest the adjustment in valuation is lost. The notice must be mailed together with a form that, if completed by the taxpayer, allows the taxpayer to explain the basis for the taxpayer's valuation of the property. The form may be completed by the taxpayer to initiate an appeal of the assessor's valuation. However, in accordance with section 39-5-122 (2), completion of this form does not constitute the exclusive means of

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(2) (a) The assessor shall, no later than August 25 SEPTEMBER 25 of each year, notify each taxing entity subject to the provisions of section 29-1-301, C.R.S., the division of local government, and the department of education of the total valuation for assessment of land and improvements within the entity and shall also report: The amount of the total valuation for assessment attributable to annexation or inclusion of additional land, and the improvements thereon, and personal property connected therewith, within the taxing entity for the preceding year; the amount attributable to new construction and personal property connected therewith, as defined by the administrator in manuals prepared pursuant to section 39-2-109 (1)(e), within the taxing entity for the preceding year; the amount attributable to increased volume of production for the preceding year by a producing mine if said mine is wholly or partially within the taxing entity and if such increase in volume of production causes an increase in the level of services provided by the taxing entity; and the amount attributable to previously legally exempt federal property that becomes taxable if such property causes an increase in the level of services provided by the taxing entity.

(b) In addition to the information specified in paragraph (a) of this subsection (2) SUBSECTION (2)(a) OF THIS SECTION, the assessor shall, no later than August 25 SEPTEMBER 25 of each year, notify each taxing entity except school districts of the total actual value of all real property within the taxing entity and the total actual value of all real property within the taxing entity from construction of taxable real property improvements, minus destruction of similar improvements, and additions to, minus deletions from, taxable real property, in accordance with the manner

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prescribed by the administrator in manuals prepared pursuant to section 2 39-2-109 (1)(e). 3 SECTION 4. In Colorado Revised Statutes, 39-5-122, amend 4 (1)(a), (2), and (4) as follows:

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39-5-122. Taxpayer's remedies to correct errors. (1) (a) On or before May 1 of each year, the assessor shall give public notice in at least one issue of a newspaper published in the assessor's county that, beginning on the first working day after notices of adjusted valuation are mailed to taxpayers, the assessor will sit to hear all objections and protests concerning valuations of taxable real property determined by the assessor for the current year; that, for a taxpayer's objection and protest to be heard, notice must be given to the assessor; and that such notice must be postmarked, delivered, or given in person by June 1 JULY 1. The notice must also state that objections and protests concerning valuations of taxable personal property determined by the assessor for the current year will be heard commencing June 15 JULY 15; that, for a taxpayer's objection and protest to be heard, notice must be given to the assessor; and that such notice must be postmarked or physically delivered by June 30 JULY 30. If there is no such newspaper, then such notice must be conspicuously posted in the offices of the assessor, the treasurer, and the county clerk and recorder and in at least two other public places in the county seat. The assessor shall send news releases containing such notice to radio stations, television stations, and newspapers of general circulation in the county.

(2) If any person is of the opinion that his or her property has been valued too high, has been twice valued, or is exempt by law from taxation or that property has been erroneously assessed to such person, he or she

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may appear before the assessor and object, complete the form mailed with his or her notice of valuation pursuant to section 39-5-121 (1) or (1.5), or file a written letter of objection and protest by mail with the assessor's office before the last day specified in the notice, stating in general terms the reason for the objection and protest. Reasons for the objection and protest may include, but shall not be limited to, the installation and operation of surface equipment relating to oil and gas wells on agricultural land. Any change or adjustment of any ratio of valuation for assessment for residential real property pursuant to section 39-1-104.2 shall not constitute grounds for an objection. If the form initiating an appeal or the written letter of objection and protest is filed by mail, it shall be presumed that it was received as of the day it was postmarked. If the form initiating an appeal or the written letter of objection and protest is hand-delivered, the date it was received by the assessor shall be stamped on the form or letter. As stated in the public notice given by the assessor pursuant to subsection (1) of this section, the taxpayer's notification to the assessor of his or her objection and protest to the adjustment in valuation must be delivered, postmarked, or given in person by June 1 JULY 1 in the case of real property. In the case of personal property, the notice must be postmarked or physically delivered by June 30 JULY 30. All such forms and letters received from protesters shall be presumed to be on time unless the assessor can present evidence to show otherwise. The county shall not prescribe the written form of objection and protest to be used. The protester shall have the opportunity on the days specified in the public notice to present his or her objection in writing or protest in person and be heard, whether or not there has been a change in valuation of such property from the previous year and

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1 whether or not any change is the result of a determination by the assessor 2 for the current year or by the state board of equalization for the previous 3 year. If the assessor finds any valuation to be erroneous or otherwise 4 improper, the assessor shall correct the error. IF THE ASSESSOR FINDS 5 THAT HE OR SHE MADE A SYSTEMATIC ERROR AND THE VALUATIONS OF 6 OTHER SIMILAR PROPERTIES ARE INCORRECT, THEN THE ASSESSOR SHALL 7 CORRECT THE ERROR FOR THE OTHER PROPERTIES. If the assessor declines 8 to change any valuation that the assessor has determined, the assessor 9 shall state his or her reasons in writing on the form described in section 10 39-8-106, shall insert the information otherwise required by the form, and 11 shall mail two copies of the completed form to the person presenting the 12 objection and protest so denied on or before the last regular working day 13 of the assessor in June JULY in the case of real property and on or before 14 July 10 AUGUST 10 in the case of personal property; except that, if a 15 county has made an election pursuant to section 39-5-122.7 (1), the 16 assessor shall mail the copies on or before August 15 in the case of both 17 real and personal property. 18 (4) The assessor shall continue his OR HER hearings from day to 19 day until all objections and protests have been heard, but all such hearings 20

shall be concluded by June 1 JULY 1 in the case of real property and July 5 AUGUST 5 in the case of personal property.

SECTION 5. In Colorado Revised Statutes, 39-5-123, amend (1)(a) introductory portion as follows:

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39-5-123. Abstract of assessment or amended abstract of **assessment.** (1) (a) Upon conclusion of hearings by the county board of equalization, as provided in article 8 of this title TITLE 39, the assessor shall complete the assessment roll of all taxable property within the

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1	assessor's county, and, no later than August 25 SEPTEMBER 25 in each
2	year or no later than November 21 in each year in any county that has
3	made an election pursuant to section 39-5-122.7, the assessor shall
4	prepare therefrom three copies of the abstract of assessment and in
5	person, and not by deputy, shall subscribe his or her name, under oath, to
6	the following statement, which shall be a part of such abstract:
7	SECTION 6. In Colorado Revised Statutes, 39-8-104, amend (1)
8	as follows:
9	39-8-104. Notice of meeting. (1) Except as provided in
10	subsection (2) of this section, prior to July 1 AUGUST 1 of each year, the
11	county clerk and recorder shall give notice in at least one issue of a
12	newspaper published in the assessor's county that beginning on July 1
13	AUGUST 1, the county board of equalization will sit in the county's regular
14	public meeting location or other appropriate public meeting place to
15	review the assessment roll of all taxable property located in the county,
16	as prepared by the assessor, and to hear appeals from determinations of
17	the assessor.
18	SECTION 7. In Colorado Revised Statutes, 39-8-105, amend (1)
19	as follows:
20	39-8-105. Reports of assessor. (1) At a meeting of the county
21	board of equalization on or before each September 15 in a county that has
22	made an election pursuant to section 39-5-122.7 (1), or on or before each
23	July 15 AUGUST 15 in all other counties, the assessor shall report the
24	valuation for assessment of all taxable real property in the county. The
25	assessor shall submit a list of all persons who have appeared before him
26	or her to present objections or protests concerning real property and the
27	action taken in each case.

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1	SECTION 8. In Colorado Revised Statutes, 39-8-106, amend
2	(1)(a) as follows:
3	39-8-106. Petitions for appeal. (1) The county board of
4	equalization shall receive and hear petitions from any person whose
5	objections or protests have been refused or denied by the assessor. A
6	petition must be in a form approved by the property tax administrator
7	pursuant to section 39-2-109 (1)(d), the contents of which must include
8	the following:
9	(a) A statement informing the person of his or her right to appeal,
10	the time and place at which the county board of equalization will hear
11	appeals from determinations of the assessor, and that, by mailing or
12	delivering one copy of the form to the county board of equalization that
13	is received or postmarked on or before July 15 AUGUST 15 of that year for
14	real property and July 20 AUGUST 20 of that year for personal property or,
15	if a county has made an election pursuant to section 39-5-122.7 (1), on or
16	before September 15 of that year for both real and personal property, the
17	person will be deemed to have filed his or her petition for hearing with
18	the county board of equalization. The date the form is received by the
19	county board of equalization shall be stamped on the form. All forms
20	shall be presumed to be on time unless the county board of equalization
21	can present evidence to show otherwise.
22	SECTION 9. In Colorado Revised Statutes, 39-8-107, amend
23	(2)(a) as follows:
24	39-8-107. Hearings on appeal. (2) (a) The county board of
25	equalization shall continue its hearings from time to time until all
26	petitions have been heard, but all such hearings shall be concluded and
27	decisions rendered thereon by the close of business on August 5

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1	SEPTEMBER 5 of that year; except that, in a county that has made an
2	election pursuant to section 39-5-122.7 (1), all such hearings shall be
3	concluded and decisions rendered thereon by the close of business on
4	November 1 of that year. Except as authorized in paragraph (b) of this
5	subsection (2) SUBSECTION (2)(b) OF THIS SECTION, any decision shall be
6	mailed to the petitioner within five business days of the date on which
7	such decision is rendered.
8	SECTION 10. Safety clause. The general assembly hereby finds,
9	determines, and declares that this act is necessary for the immediate
10	preservation of the public peace, health, or safety.

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