

BTLC Council Meeting Minutes
March 19, 2020

Present via Zoom on line: Pastor Julia Seymour, Gemma George, Becky Frese, Steve Harvey, Becky Laverell, Kyler Mehus, Natalie Rosebrock, Ron Rider, Jacque Scott, Deb Silverstein, Barb Terland and Debbie Buerkle.

President Barb Terland called the meeting to order and opened with a prayer.

Devotions led by Pastor Julia.

Examples of fulfilling our Mission:

- Continuing with Lenten Worship Service at Church and/or via Facebook.
- Pastor Julia's puppet shows for the kids in the afternoons.
- Confirmation Class was held yesterday, Wednesday 18th, via Zoom.
- Continuing Bible Study.

Gemma moved to approve the Minutes from the February 13, 2020 meeting and Becky Laverell seconded the Motion. The Minutes were approved as written.

Treasurer's Report:

- Debbie reported that it was a very profitable February.
- The Church was audited by State Workers Comp. Everything looked good. Deb reported there was a small mathematical error resulting in an additional \$18.00 paid to Workermans Comp.
- Deb asked the Council to thank Einar Stene for his generous contribution to the Fellowship Hall Project. He is only charging half of what he normally charges.
- She received a bill in the amount of \$2907.00 from Black Box Design for the new video camera and streaming service. Debbie suggested a 3-way split to pay for this service; 1/3 from Music & Worship, 1/3 from Repair & Maintenance and 1/3 from Miscellaneous. Ron suggested taking some money from the rental account, which would be the Money Market account. Ron made a Motion to take 1/3 from Music & Worship, 1/3 from Repair & Maintenance and 1/3 from the Money Market account to pay Black Box Design. Steve seconded the Motion. Motion passed.
- Debbie asked the Council if the Church wanted to pay \$50.00 for the year to be a member of the Chamber of Commerce. It was agreed.
- Debbie received an invoice in the amount of \$90.00 to maintain the website. This is a quarterly fee. There was discussion that we still have not received a statement from Ben Fjare for redoing the website. Debbie will call Ben and inquire on these two charges.
- There was a conversation relative to Bobbie's cleaning the Church and her reduced income in the next few weeks due to the possibility of suspending worship services. Debbie will contact her asking if she would be willing to do some deep cleaning to get some extra hours.

Ron made a Motion to approve the Treasurer's Report and Becky F. seconded. The Treasurer's Report was approved.

Committee Reports: Barb asked if the Committee reports could be postponed until the next meeting. Ron reported for the Property Committee that Einar was not feeling well and, therefore, he would like to delay the work in the Parish Hall until he was feeling better. Becky F. made a Motion to postpone the Committee Reports until the next meeting. Jacque seconded the Motion. Motion passed.

New Business:

- There was a lengthy discussion on whether to suspend Worship Services at this time. Steve thought as long as the schools were cancelled, we should also cancel Sunday Worship Service. Natalie made a Motion to suspend in person worship service at the Church for Sunday, March 22 and 29th, and Wednesday March 25th and April 1st. The Council will reconvene on April 2 to determine its next course of action. Becky F. seconded the Motion. Motion carried.
- Pastor Julia will use Instagram to connect with the Youth Group, per Kyler's suggestion. Pastor Julia will also record a Live Feed of the Worship Services and email these video to the members on the aforementioned Sundays and Wednesdays. Facebook is also an option. It was also decided that the Council Members would make phone calls to the members personally informing them of our decision.
- There was a discussion regarding Les Schiele losing income on those Sundays. Pastor Julia will ask her if she would like to be compensated for those Sundays.

The next meeting will be Thursday, April 16th at 7:00pm.

The meeting was adjourned with the Lord's Prayer.

Respectfully submitted,

Deb Silverstein

2017 Offering	2018 Offering	2019 Offering	2020 Offering
Jan. \$ 11,382.82	Jan. \$ 8,859.25	Jan. \$ 9,854.00	Jan. \$10,904.80
Feb. \$ 10,691.75	Feb. \$ 8,360.25	Feb. \$ 9,034.85	Feb. \$13,973.56
March \$ 11,996.50	March \$ 11,809.32	March \$12,831.85	
April \$ 16,468.17	April \$ 13,146.70	April \$16,911.51	
May \$ 11,711.00	May \$ 9,576.00	May \$ 8,864.40	
June \$ 7,993.00	June \$ 8,551.00	June \$ 9,584.85	
July \$ 12,469.60	July \$ 16,100.00	July \$ 9,457.64	
Aug. \$ 10,873.50	Aug. \$ 11,664.00	Aug. \$ 8,293.32	
Sept. \$ 8,976.00	Sept. \$ 15,523.95	Sept. \$18,272.05	
Oct. \$ 11,965.00	Oct. \$ 12,284.50	Oct. \$10,174.15	
Nov. \$ 9,272.13	Nov. \$ 9,701.00	Nov. \$14,856.40	
Dec. \$ 17,322.00	Dec. \$ 20,858.00	Dec. \$21,541.14	
Total \$141,121.47	Total \$146,433.97	Total \$149,676.16	Total \$24,878.36

Other Funds	Memorial Money – Savings (Citizens)	\$ 27,000.45
	Money Market – Opportunity	\$113,811.52
	Operating	\$16,301.00
	Sunday School	\$ 5,163.91
	Youth Scholarships	\$ 1,940.95
	Rental Account	\$12,457.63
	Youth Camp	\$ 2,089.53
	Estate Money	\$75,808.38
	Melanie Seminary	\$ 50.12

Activity on Money Market Account

Withdrawal - \$2111.63 (Estate) Ullman Lumber - Remodel
\$319.54 (Estate) Ron Riter - Remodel
Deposit - \$850 (Rental Account)
Interest - \$12.51

Thrivent Funds as of 2-29-20 \$ 56,886.84

10.5% of offering for Benevolence

\$ 2,612.23

Balance to ELCA	\$1,306.11
Balance to Other	\$1,306.12

Big Timber Lutheran Church Profit & Loss Budget vs. Actual January through February 2020

	Jan - Feb 20	Budget	\$ Over Budget	% of Budget
Income				
101 · Tithes/Offerings	24,878.36			
107 · In and Out	0.00			
116 · Donations	300.00			
117 · Copies	11.76			
Total Income	25,190.12			
Expense				
02 · Benevolent Contributions	0.00	15,750.00	-15,750.00	0.0%
04 · Christikon	0.00	1,000.00	-1,000.00	0.0%
05 · Flathead Bible Camp	0.00	500.00	-500.00	0.0%
06 · St. John's Ministries	0.00	1,000.00	-1,000.00	0.0%
08 · Seminarian Support	0.00	1,000.00	-1,000.00	0.0%
10 · Music and Worship	196.57	2,500.00	-2,303.43	7.9%
12 · Organist Salary	493.69	4,000.00	-3,506.31	12.3%
14 · Organist Social Security	0.00	350.00	-350.00	0.0%
16 · Education Materials	0.00	1,500.00	-1,500.00	0.0%
18 · Conventions - Lay Delegates	0.00	1,000.00	-1,000.00	0.0%
22 · Evangelism	48.00	1,200.00	-1,152.00	4.0%
24 · VBS	0.00	2,500.00	-2,500.00	0.0%
25 · Sunday School	0.00	500.00	-500.00	0.0%
26 · Youth Group	290.18	2,000.00	-1,709.82	14.5%
27 · Misc. and Other	181.32	2,500.00	-2,318.68	7.3%
28 · Utilities	1,311.97	5,500.00	-4,188.03	23.9%
29 · Telephone & Internet	340.54	2,000.00	-1,659.46	17.0%
30 · Water/Sewer/Garbage	343.25	3,000.00	-2,656.75	11.4%
32 · Repairs and Maintenance	570.05	6,000.00	-5,429.95	9.5%
34 · Custodial Wages	953.06	9,000.00	-8,046.94	10.6%
36 · Custodial Social Security	0.00	700.00	-700.00	0.0%
40 · Insurance Expense	7,034.00	7,500.00	-466.00	93.8%
44 · Parsonage Maintenance/Repair	0.00	3,000.00	-3,000.00	0.0%
46 · Parsonage Utilities	492.14	2,400.00	-1,907.86	20.5%
48 · Parsonage Telephone	176.02	1,200.00	-1,023.98	14.7%
50 · Parsonage Water/Sewer/Garbage	223.33	2,000.00	-1,776.67	11.2%
54 · Second Parsonage Maintenance	0.00	1,000.00	-1,000.00	0.0%
56 · Second Parsonage Utilities	194.18	1,000.00	-805.82	19.4%
60 · Second Parsonage Wtr/Sew/Garb	198.88	1,800.00	-1,601.12	11.0%
62 · Copier	618.97	4,000.00	-3,381.03	15.5%
66 · Office Supplies	62.70	1,500.00	-1,437.30	4.2%
67 · Office Equipment or Software	0.00	1,000.00	-1,000.00	0.0%
68 · Postage and Delivery	55.00	700.00	-645.00	7.9%
70 · Administrative Assistant	1,984.64	13,520.00	-11,535.36	14.7%
72 · Administrative A. Social S.	0.00	1,100.00	-1,100.00	0.0%
73 · Treasurer's Social Security	0.00	200.00	-200.00	0.0%
74 · Treasurer's Salary	374.18	2,500.00	-2,125.82	15.0%
75 · Unemployment Insurance	0.00	500.00	-500.00	0.0%
76 · All Employees Workers Comp.	286.69	1,000.00	-713.31	28.7%
78 · Pastor Health Insurance	0.00	2,000.00	-2,000.00	0.0%
80 · Pastor Salary	7,049.32	42,296.00	-35,246.68	16.7%
81 · Pension Plan	1,290.74	7,800.00	-6,509.26	16.5%
82 · Social Security Offset	647.48	3,885.00	-3,237.52	16.7%
83 · Housing Equity	264.00	1,584.00	-1,320.00	16.7%
84 · Auto Expenses	369.15	3,000.00	-2,630.85	12.3%
85 · Continuing Education	653.47	1,500.00	-846.53	43.6%
86 · Conventions	210.00	775.00	-565.00	27.1%
87 · Pastor's Professional Expense	0.00	1,000.00	-1,000.00	0.0%
90 · Supply Pastor	0.00	500.00	-500.00	0.0%
91 · Supply Pastor Auto Expense	0.00	300.00	-300.00	0.0%
Total Expense	26,913.52	174,060.00	-147,146.48	15.5%
Net Income	-1,723.40	-174,060.00	172,336.60	1.0%

Big Timber Lutheran Church

3/8/2020 5:48 PM

Register: checking

From 02/01/2020 through 02/29/2020

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
02/02/2020	DEP		101 · Tithes/Offerings	Deposit			3,869.00	4,371.70
02/06/2020	Debit	Google Apps	66 · Office Supplies		18.00			4,353.70
02/06/2020	12922	Debbie Buerkle	-split-		78.13			4,275.57
02/09/2020	DEP		101 · Tithes/Offerings	Deposit			5,280.00	9,555.57
02/12/2020	Debit	Alvin Buerkle	26 · Youth Group		74.93			9,480.64
02/12/2020	12923	Montana State Fund	76 · All Employees Wo...		286.69			9,193.95
02/14/2020	12921	Julia Seymour	-split-		1,924.20			7,269.75
02/16/2020	DEP		101 · Tithes/Offerings	Deposit			1,489.00	8,758.75
02/18/2020	DEP		107 · In and Out	Deposit			800.00	9,558.75
02/18/2020	Debit	Australia Disaster W...	107 · In and Out		800.00			8,758.75
02/18/2020	12924	Triangle Telephone	-split-		263.28			8,495.47
02/18/2020	12925	Xerox	62 · Copier		324.05			8,171.42
02/18/2020	12926	Debbie Buerkle	26 · Youth Group		66.00			8,105.42
02/18/2020	12927	1517 Media	10 · Music and Worship		109.93			7,995.49
02/22/2020	DEP		27 · Misc. and Other	Deposit			22.00	8,017.49
02/23/2020	DEP		101 · Tithes/Offerings	Deposit			1,572.00	9,589.49
02/23/2020	DEP		107 · In and Out	Deposit			82.00	9,671.49
02/26/2020	DEP		101 · Tithes/Offerings	Deposit			448.00	10,119.49
02/26/2020	12928	Down to Earth	-split-		507.50			9,611.99
02/28/2020	Debit	Autom	10 · Music and Worship		29.94			9,582.05
02/28/2020	Debit	Montana Synod Past...	86 · Conventions		210.00			9,372.05
02/28/2020	12929	Melanie Forrey	70 · Administrative As...		992.32			8,379.73
02/28/2020	12930	Julia Seymour	-split-		1,924.20			6,455.53
02/28/2020	12931	Leslie Schiele	12 · Organist Salary		274.05			6,181.48
02/28/2020	12932	Bobbie Starkweather	34 · Custodial Wages		427.43			5,754.05
02/28/2020	12933	Debbie Buerkle	74 · Treasurer's Salary		187.09			5,566.96
02/28/2020	12934	Julia Seymour	-split-		369.15			5,197.81
02/28/2020	12935	Portico Benefit Servi...	-split-		819.03			4,378.78
02/28/2020	12936	City of Big Timber	-split-		374.59			4,004.19
02/28/2020	12937	Northwestern Energy	-split-		1,026.48			2,977.71
02/28/2020	12938	BTLC - Opportunity ...	107 · In and Out		82.00			2,895.71
02/29/2020	DEP		101 · Tithes/Offerings	Deposit			1,315.56	4,211.27