

Big Timber Lutheran Church Council Meeting Agenda
November 14, 2019

"Modeling Christ Jesus, Sharing his love, Glorifying God"

- 1.) Call to order
- 2.) Devotions – Barb T.
- 3.) Examples of fulfilling our mission
- 4.) Minutes of previous meeting: 10/15, 2019
- 5.) Treasurer's report
- 6.) Committee reports
 - a. Pastor's report
 - b. Music and Worship
 - c. Education
 - d. Mission
 - e. Property Committee:
 - f. President's correspondence
- 7.) Old Business
 - a. Progress on streaming services on Internet.
- 8) New Business
 1. Annual meeting
 2. New Council members
 3. Next meeting December 12, Thursday 7:00pm
 4. Devotions led by:
 5. Adjourn with The Lord's Prayer

BTLC Council Meeting Minutes
November 14, 2019

Present: Pastor Julia Seymour, Steve Harvey, Becky Freese, Eunice Kirkpatrick, Becky Laverell, Ron Riter, Natalie Rosebrock, Deb Silverstein and Barb Terland.

Absent: Boe Parker and Debbie Buerkle.

President Steve Harvey called the meeting to order.

Devotions led by Barb Terland.

Examples of fulfilling our Mission:

- Youth Group attendance has been consistent.
- 282 lbs. was collected for the Food Bank.
- Confirmation is going well and there has been 2-1/2 months of consistent attendance.
- Weekly Bible Study
- "Living with Loss" Group

Barb Terland moved to approve the Minutes from the October 15th meeting. Natalie seconded the Motion, Minutes were approved.

Treasurer's Report:

- Offerings were a little down for October, however, the first two offerings for November have been pretty good.
- Debbie paid the real estate taxes on the second parsonage in the amount of \$1,300.00, which is for the whole year. The Rental Account has plenty of money to cover this.
- Debbie purchased table cloths and Christmas centerpieces for the Parish Hall in the amount of \$177.86. Becky F. made a Motion to reimburse Debbie in the amount of \$177.86. Motion seconded and approved to reimburse Debbie from the Memorial Account.

Ron made a Motion to approve the Treasurer's Report. Barb Seconded. The Treasurer's Report was approved.

Committee Reports:

Pastor Julia's Report:

- Pastor Julia, Steve Harvey, Norm Duncan and Dave Otteson met with Joe Todisco at Voya Financial Advisors to review the Church's finances. After the donation to Melanie for her education, there is a total of \$157,131.00 including cash and mutual funds. At this time, it is set up to have dividends automatically reinvested.
- One more week in catechism study. There will be no classes in December. January classes will start again with the book of Amos.

Music and Worship Committee Report: Nothing to report.

Education Committee:

- Sunday school is going well.
- All present confirmands have mentors
- Youth Group is interested in have a fundraiser, however, they need to have a plan for the money raised and specify where the funds will be delegated.

Mission Committee: Becky F. reported that a group will be going to the Montana Rescue Mission in Billings on December 1st to either work in the kitchen or paint apartments. Natalie volunteered to go with her daughter and possibly her husband.

Property Committee:

- At the Congregational Meeting on Sunday, November 10th, it was unanimously passed to make improvements to the kitchen in the amount of \$15,000.00. Construction will start after January 1st.
- Becky L. asked if the "Living with Loss" Group will be able to meet at the Church on January 8th while construction is in progress. Ron did not see a problem with the Group meeting in the Parish Hall.
- The Property Committee will meet with the carpenter next week. Einar Stene agreed to implement the main carpentry work.
- Ron reported that the back steps have been refurbished.
- Gutters will be installed soon.

President's Correspondence:

- Steve received a very nice thank you from Melanie for the Council's support for her ministerial education.
- Melanie sent another thank you to the Congregation for everyone's support of her ministry.
- A letter was received for the opportunity to sign up to give to the ELCA on a credit card. Nothing will be done at this time.

Old Business: Triangle Telephone installed the internet today to stream services online.

New Business:

- The Annual Meeting will be Sunday, January 26th.
- Bo Parker and Eunice Kirkpatrick will be going off the Council. There was a lengthy discussion on recruiting members to replace Bo and Eunice. It was decided that we would try to fill the slots with two high school students for a 1-year term each and one adult for a three-year term. Becky F., Steve and Pastor Julia will talk to some high school students and Eunice will speak to some parishioners to fill the other slot.
- Need a volunteer to send birthday cards and Christmas cards to members of the military from Big Timber. Pastor Julia will mention this request at Church on Sunday and we will have Melanie put it in the bulletin asking for a volunteer.

The next meeting will be Monday, December 16th at 7:00pm. Natalie volunteered to lead devotions.

The meeting was adjourned with the Lord's Prayer.

Respectfully submitted,

Deb Silverstein

2016 Offering		2017 Offering		2018 Offering		2019 Offering	
Jan.	\$ 13,203.00	Jan.	\$ 11,382.82	Jan.	\$ 8,859.25	Jan.	\$ 9,854.00
Feb.	\$ 10,861.25	Feb.	\$ 10,691.75	Feb.	\$ 8,360.25	Feb.	\$ 9,034.85
March	\$ 14,048.82	March	\$ 11,996.50	March	\$ 11,809.32	March	\$12,831.85
April	\$ 10,701.00	April	\$ 16,468.17	April	\$ 13,146.70	April	\$16,911.51
May	\$ 13,787.00	May	\$ 11,711.00	May	\$ 9,576.00	May	\$ 8,864.40
June	\$ 10,542.38	June	\$ 7,993.00	June	\$ 8,551.00	June	\$ 9,584.85
July	\$ 10,883.00	July	\$ 12,469.60	July	\$ 16,100.00	July	\$ 9,457.64
Aug.	\$ 9,296.45	Aug.	\$ 10,873.50	Aug.	\$ 11,664.00	Aug.	\$ 8,293.32
Sept.	\$ 10,332.81	Sept.	\$ 8,976.00	Sept.	\$ 15,523.95	Sept.	\$18,272.05
Oct.	\$ 13,646.60	Oct.	\$ 11,965.00	Oct.	\$ 12,284.50	Oct.	\$10,174.15
Nov.	\$ 12,151.00	Nov.	\$ 9,272.13	Nov.	\$ 9,701.00		
Dec.	\$ 20,672.56	Dec.	\$ 17,322.00	Dec.	\$ 20,858.00		
Total	\$150,125.87	Total	\$141,121.47	Total	\$146,433.97	Total	\$113,278.62

Other Funds	Memorial Money – Savings (Citizens)	\$ 26,735.87
	Money Market – Opportunity	\$117,412.77
	Operating	\$16,293.20
	Sunday School	\$ 5,161.52
	Youth Scholarships	\$ 1,940.05
	Rental Account	\$14,215.91
	Youth Camp	\$ 1,548.69
	Estate Money	\$78,203.30
	Melanie Seminary	\$ 50.10
	Activity on Money Market Account	
	Deposit - \$850 (Rental Account)	
	Interest - \$13.94	
	Thrivent Funds as of 10-31-19	\$ 57,074.57

10.5% of offering for Benevolence		\$11,894.26
4-24	Freedom Christ Prison Ministry	\$ 140.00
4-24	SG Cancer Alliance	\$ 500.00
4-24	ELCA – Good Gifts	\$ 415.00
4-30	Garfield County Fire Foundation	\$ 275.00
4-30	PMC – Mental Health	\$ 330.00
4-30	ELCA	\$ 2500.00
8-14	Big Timber Fire Department	\$ 250.00
8-14	Hearts & Hands	\$ 250.00
8-14	Family Service of Billings	\$ 250.00
8-14	St. Jude’s Children’s Research Hosp.	\$ 250.00
9-17	Sweet Grass Community Foundation	\$ 1500.00
10-7	ELCA	\$ 2500.00
10-21	Montana Rescue Mission	\$ 500.00
10-21	Family Promise	\$ 500.00
10-21	Lutheran World Relief	\$ 240.00
	TOTAL	\$10,400.00
	Balance to ELCA	\$ 947.13
	Balance to Other	\$ 547.13

Big Timber Lutheran Church

11/9/2019 5:04 PM

Register: checking

From 10/01/2019 through 10/31/2019

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
10/07/2019	DEP		16 · Education Materials	Deposit			45.00	3,926.07
10/07/2019	DEP		101 · Tithes/Offerings	Deposit			2,846.00	6,772.07
10/07/2019	Debit	Google Apps	66 · Office Supplies		18.00			6,754.07
10/07/2019	12824	ELCA	02 · Benevolent Contri...		2,500.00			4,254.07
10/08/2019	Debit	Amazon	16 · Education Materials		23.16			4,230.91
10/09/2019	Debit	Julia Seymour	87 · Pastor's Profession...		254.42			3,976.49
10/09/2019	12825	The Grand	32 · Repairs and Maint...		69.99			3,906.50
10/10/2019	Debit	Costco	66 · Office Supplies		116.98			3,789.52
10/10/2019	Debit	Cobblestone Inn	87 · Pastor's Profession...		76.30			3,713.22
10/10/2019	12826	Debbie Buerkle	32 · Repairs and Maint...		44.76			3,668.46
10/10/2019	12827	Triangle Telephone	-split-		228.74			3,439.72
10/10/2019	12828	Xerox	62 · Copier		249.41			3,190.31
10/10/2019	12829	Big T Iga	-split-		218.65			2,971.66
10/10/2019	12830	City of Big Timber	-split-		586.11			2,385.55
10/10/2019	12831	Big Timber Fire Dep...	26 · Youth Group		130.00			2,255.55
10/13/2019	DEP		101 · Tithes/Offerings	Deposit			2,626.05	4,881.60
10/14/2019	12836	Debbie Buerkle	26 · Youth Group		36.09			4,845.51
10/15/2019	12832	Julia Seymour	-split-		1,811.55			3,033.96
10/16/2019	12843	U.S. Postmaster	68 · Postage and Deliv...		55.00			2,978.96
10/17/2019	Debit	Amazon	10 · Music and Worship		9.45			2,969.51
10/17/2019	Debit	Amazon	66 · Office Supplies		9.99			2,959.52
10/17/2019	12833	The Grand	27 · Misc. and Other		150.00			2,809.52
10/17/2019	12834	Tami Dern	27 · Misc. and Other		50.00			2,759.52
10/19/2019	12835	City of Big Timber	-split-		5.00			2,754.52
10/20/2019	DEP		101 · Tithes/Offerings	Deposit			893.00	3,647.52
10/21/2019	Debit	Vermont Christmas	25 · Sunday School		90.87			3,556.65
10/21/2019	Debit	Milestone Ministry	16 · Education Materials		49.95			3,506.70
10/21/2019	12837	Montana Rescue Mis...	02 · Benevolent Contri...		500.00			3,006.70
10/21/2019	12838	Family Promise	02 · Benevolent Contri...		500.00			2,506.70
10/21/2019	12839	Lutheran World Relief	02 · Benevolent Contri...		240.00			2,266.70
10/22/2019	12840	SC Electric & Irrigat...	-split-		180.00			2,086.70
10/22/2019	12841	Melanie Forrey	08 · Seminarian Support		200.00			1,886.70
10/22/2019	12842	TruGreen	32 · Repairs and Maint...		57.50			1,829.20
10/27/2019	DEP		101 · Tithes/Offerings	Deposit			3,140.00	4,969.20
10/31/2019	DEP		101 · Tithes/Offerings	Deposit			669.10	5,638.30
10/31/2019	12844	Julia Seymour	-split-		1,811.55			3,826.75
10/31/2019	12845	Melanie Forrey	70 · Administrative As...		990.32			2,836.43
10/31/2019	12846	Leslie Schiele	12 · Organist Salary		219.64			2,616.79
10/31/2019	12847	Bobbie Starkweather	34 · Custodial Wages		456.06			2,160.73
10/31/2019	12848	Debbie Buerkle	74 · Treasurer's Salary		170.16			1,990.57

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10/31/2019	12849	Akados College T...	32 · Repairs and Maint...		30.00			1,960.57
10/31/2019	12850	Julia Seymour	84 · Auto Expenses		181.90			1,778.67
10/31/2019	12851	Portico Benefit Servi...	-split-		2,045.71			-267.04
10/31/2019	12852	Debbie Buerkle	26 · Youth Group		18.81			-285.85
10/31/2019	12853	Northwestern Energy	-split-		526.94			-812.79
10/31/2019	12854	Bobbie Gilbert	27 · Misc. and Other		40.00			-852.79
10/31/2019	12855	Touch of Sunshine	27 · Misc. and Other		40.00			-892.79

Big Timber Lutheran Church Profit & Loss Budget vs. Actual January through October 2019

	Jan - Oct 19	Budget	\$ Over Budget	% of Budget
Income				
101 · Tithes/Offerings	113,278.62			
106 · Transfers	5,500.00			
107 · In and Out	-113.58			
116 · Donations	695.60			
118 · Misc. Income	3,724.44			
Total Income	123,085.08			
Expense				
02 · Benevolent Contributions	10,400.00	14,700.00	-4,300.00	70.7%
04 · Christikon	1,000.00	1,000.00	0.00	100.0%
05 · Flathead Bible Camp	500.00	500.00	0.00	100.0%
06 · St. John's Ministries	1,000.00	1,000.00	0.00	100.0%
08 · Seminarian Support	764.70	1,000.00	-235.30	76.5%
10 · Music and Worship	1,178.25	2,500.00	-1,321.75	47.1%
12 · Organist Salary	2,958.64	4,000.00	-1,041.36	74.0%
14 · Organist Social Security	192.78	350.00	-157.22	55.1%
16 · Education Materials	1,149.36	1,500.00	-350.64	76.6%
18 · Conventions - Lay Delegates	661.14	1,000.00	-338.86	66.1%
22 · Evangelism	927.78	1,000.00	-72.22	92.8%
24 · VBS	2,121.23	2,500.00	-378.77	84.8%
25 · Sunday School	424.35	500.00	-75.65	84.9%
26 · Youth Group	314.96	2,500.00	-2,185.04	12.6%
27 · Misc. and Other	1,498.62	2,500.00	-1,001.38	59.9%
28 · Utilities	4,130.42	5,500.00	-1,369.58	75.1%
29 · Telephone & Internet	1,403.52	2,000.00	-596.48	70.2%
30 · Water/Sewer/Garbage	1,997.50	3,000.00	-1,002.50	66.6%
32 · Repairs and Maintenance	5,274.13	6,000.00	-725.87	87.9%
34 · Custodial Wages	5,605.04	11,000.00	-5,394.96	51.0%
36 · Custodial Social Security	396.57	900.00	-503.43	44.1%
40 · Insurance Expense	6,697.00	6,697.00	0.00	100.0%
44 · Parsonage Maintenance/Repair	1,220.00	3,000.00	-1,780.00	40.7%
46 · Parsonage Utilities	1,585.77	2,000.00	-414.23	79.3%
48 · Parsonage Telephone	880.10	1,000.00	-119.90	88.0%
50 · Parsonage Water/Sewer/Garbage	1,028.50	2,000.00	-971.50	51.4%
54 · Second Parsonage Maintenance	266.97	2,000.00	-1,733.03	13.3%
56 · Second Parsonage Utilities	606.51	1,300.00	-693.49	46.7%
60 · Second Parsonage Wtr/Sew/Garb	1,059.39	1,800.00	-740.61	58.9%
62 · Copier	3,076.96	4,500.00	-1,423.04	68.4%
66 · Office Supplies	1,052.52	2,000.00	-947.48	52.6%
67 · Office Equipment or Software	0.00	1,000.00	-1,000.00	0.0%
68 · Postage and Delivery	289.25	700.00	-410.75	41.3%
70 · Administrative Assistant	10,813.79	13,520.00	-2,706.21	80.0%
72 · Administrative A. Social S.	775.62	1,100.00	-324.38	70.5%
74 · Treasurer's Salary	1,830.69	2,250.00	-419.31	81.4%
75 · All Employees Unemployment	210.13	1,000.00	-789.87	21.0%
76 · All Employees Workers Comp.	783.38	1,500.00	-716.62	52.2%
78 · Pastor Health Insurance	5,380.24	8,700.00	-3,319.76	61.8%
80 · Pastor Salary	33,183.40	39,820.00	-6,636.60	83.3%
81 · Pension Plan	6,311.40	8,000.00	-1,688.60	78.9%
82 · Social Security Offset	3,047.60	3,657.00	-609.40	83.3%
83 · Housing Equity	1,320.00	1,584.00	-264.00	83.3%
84 · Auto Expenses	2,407.50	3,500.00	-1,092.50	68.8%
85 · Continuing Education	758.05	700.00	58.05	108.3%
86 · Conventions	369.44	775.00	-405.56	47.7%
87 · Pastor's Professional Expense	616.05	1,000.00	-383.95	61.6%
88 · Moving Expense	3,000.00	3,000.00	0.00	100.0%
90 · Supply Pastor	220.00	900.00	-680.00	24.4%
91 · Supply Pastor Auto Expense	150.34	800.00	-649.66	18.8%
Total Expense	132,839.59	184,753.00	-51,913.41	71.9%
Net Income	-9,754.51	-184,753.00	174,998.49	5.3%