



TENANCY APPLICATION FORM

Shop 26, 10 Craigieburn Road
Craigieburn VIC 3064

rentals@realestatecity.com.au
www.realestatecity.com.au
9308 2371

Property Address

Preferred commencement date:

Preferred Term: Years Months

Rental amount per week:

Full name:

DOB:

Current Address:

Phone number:

Additional number:

Email:

It is compulsory to provide at least 100 points of ID
with your application

Name of other applicants:

Number of people to occupy the property:

Adults: Children: Ages of children:

It is compulsory to provide at least 100 points of ID
with your application

Drivers License No.

State: Expiry:

Passport No.

Country: Expiry:

Pension No. Type:

Pets (tick): ☐ YES ☐ NO Type:

Age: Breed:

It is compulsory to provide at least 100 points of ID
with your application

If you are a home owner , please fill in the section following

Property Address

This home will be (tick): ☐ Rented: ☐ Sold:

It is compulsory to provide proof of ownership and/or
evidence of sale or rental

Current Rental History

Property Address

Agency (including branch)

Property manager:

Office number:

Mobile:

Email:

Date moved in: Vacate Date:

Weekly rent: Bond refunded? YES ☐ NO ☐

Reason for leaving:

Previous Rental History

Property Address:

Agency (including branch)

Property manager:

Office number:

Mobile:

Email:

Date moved in: Vacate Date:

Weekly rent: Bond refunded? YES ☐ NO ☐

Reason for leaving:

Other living arrangements in the past 5 years

Property Address:

Arrangement:

Main contact:

Number:

Date moved in: Vacate Date:

Reason for leaving:

Current Employment

Company name:

Company address:

Contact name:

Position:

Office number:

Employment start date: Weekly Wage:

It is compulsory to provide confirmation of employment with letter from employer or employment contract and 3 most recent pay slips

Previous Employment

Company name:

Company address:

Contact name:

Position:

Office number:

Employment start date: Weekly Wage:

Reason for leaving:

BE SURE YOU HAVE SUBMITTED ALL SUPPORTING DOCUMENTS AS REQUESTED THROUGHOUT APPLICATION FORM NOTE: IF YOU DON'T SUBMIT ALL YOUR SUPPORTING DOCUMENTS WE WILL NOT BE ABLE TO SUBMIT YOUR APPLICATION TO THE OWNER/LANDLORD

If self employed

Company name:

Business Type:

ABN:

Accountant Name:

Accountant Phone:

Accountant email:

It is compulsory to provide confirmation that you are the business owner and proof of earnings

If pensioner or receiving Centerlink

Benefit type:

Payment amount per fortnight:

It is compulsory to provide Centerlink statements

Emergency Contacts

Full Name:

Address:

Contact number:

Email:

Relationship:

Full Name:

Address:

Contact number:

Email:

Please briefly explain your current situation and why you are looking for a rental property

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should the application be accepted by the landlord. I agree to enter into a Residential Tenancy Agreement pursuant to the Residential Tenancy Act 1997. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including that I have inspected the premises and am not bankrupt) is true and accurate and given of my own free will. I/ the tenant accept the property in the condition it was in when inspected.

I consent to the disclosure of this page of the Tenancy Application Form to Foxie for the purpose of notifying the water authority and to contact me with regards to the services related to moving home. I acknowledge that neither the Agent or Foxie accept responsibility for the delay in/or failure. I acknowledge that the Agent and Foxie may receive a benefit in relation to any services organised.

I authorise the Agent to obtain personal inspection about me from:

- (a) The owner of the Agent of my currently or previous residences
- (b) My person referees and/or employee/s
- (c) Any record listing or database of defaults by tenants If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy database, and to agent/landlords or properties I apply for in the future.

I am aware that the agent will use and disclose my person information within this application to:

- (a) Communication with the owner and select a tenant
- (b) Prepare lease/tenancy documents
- (c) Allow tradespeople or equivalent organisations to contact me
- (d) Lodge/claim/transfer to/from Bond Authority
- (e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) Refer to collection agents/lawyers (where applicable)
- (g) Complete a credit check with NTD (National Tenancies Database)
- (h) Transfer water account details into my name

I am aware that if the information is not provided or I do not consent to the use to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that i may access my personal information on the contact details provided on this form.

Signature:

Date:

Electronic Communications

Electronic CommunicationThe applicant(s) acknowledge that in accordance with the Electronic Transactions (Victoria) Act 2000, the Agent may send me Notices via electronic means; this application included, and agrees that this is a valid form of notice in writing in accordance with the Act.

By completing this application, the applicant(s) agree to and consents to the use of electronic communications in accordance with the Electronic Transactions (Victoria) Act 2000.

The applicant(s) acknowledges that the contact details provided in this application will be used by the Agent/Landlord for the purposes outlined above and that it is their responsibility to notify the Agent/Landlord, in writing; of any changes in their contact details and that any failure to do so shall not render notice invalid.

Signature:

Date:



Hood:
It's a Twiddle!

This is a free service that connects all your utilities

PO BOX 2114, Camberwell West, VIC 3124 www.hood.ai

DECLARATION AND EXECUTION: By ticking the terms and conditions and declaration box on this application form you:

1. Specifically consent to Hood receiving information regarding you, all applicants for the premises, the premises and other information necessary to provide the Hood Services to you. The information may include personal information.
2. Acknowledge and accept Hood's Terms and Conditions (which are included with this application) and understand the scope of the services Hood are providing to you. For the avoidance of doubt, the Hood Services include the negotiations with you relating to the supply of relevant services as agents for the service providers and to market or promote any of these services to you.
3. Invite Hood to contact you by any means (including by telephone or SMS even if your telephone number is on the Do Not Call Register) and expressly consent to such contact by Hood in order for Hood to provide the Hood services to you. This consent will continue for a period of 1 year from the date you enter the Agreement.
4. Consent to Hood disclosing your information, including your personal information, for the purposes of arranging for the connection of the nominated services. You acknowledge and agree that where service providers are engaged by you, they may also use your information, including your personal information, for the purposes of connecting, supplying and charging you for the utility services.
5. Acknowledge and agree that Hood will use your personal information in a manner consistent with Hood's privacy policy which is accessible at <https://hood.ai/privacy-policy/>.
6. Authorise Hood to obtain the National Metering Identifier and/or the Meter Installation Reference Number for the premises you are moving to.
7. Agree that, except to the extent provided in the Terms and Conditions, Hood has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the utility services.
8. Acknowledge that the Hood service is provided to you free of charge, but Hood may receive a fee from service providers, part of which may be paid to the real estate agent or another person, and that you are not entitled to any part of any such fee.

☐

Electricity

☐

Gas

☐

Internet

☐

Pay TV

☒

Water

☐

Signature