

Rental Application



Jess Dempsey



Michael Tilders



Emily Batten

Application is only retained for 7 days.

Property Address: _____

Preference 2 Address: _____

Rental Agent (circle): Jess Dempsey / Michael Tilders / Emily Batten

NAME OF APPLICANT: _____

OTHER APPLICANT: _____

1/103 Hume Street, Wodonga
frontdesk@sbrrealestate.com.au
www.sbrrealestate.com.au
(02) 6056 9877

APPLICANT DETAILS

Salutation: Miss / Ms / Mrs / Mr / Dr (optional)

First name: _____ Surname: _____

Date of birth: _____ Phone: _____

Email: _____

Drivers Licence #: _____ State: _____ Expiry: _____

Car make/model: _____ Car registration: _____

Do you currently own any local Investment Properties? _____

PROPERTY DETAILS

Property Address: _____

Rent per week: \$ _____ Preferred commencement date: _____

Bond amount: \$ _____ Own Bond/Government Bond: _____

Preferred length of tenancy: 12 months / 6 months / Other (please specify) _____

How many tenants will occupy the property? Adults _____ (Ages _____) Children _____ (Ages _____)

Pets - total number of pets:

Type (dog, cat, etc.)	Breed	Age

CURRENT ACCOMMODATION

Current Address: _____

I am the (circle): Owner / Tenant How long at current address? _____

Agent / Landlord Name: _____

Agent / Landlord phone: _____ Rent per week: \$ _____

Reason for leaving: _____

PREVIOUS ACCOMMODATION

Address: _____

I am the (circle): Owner / Tenant How long at address? _____

Agent / Landlord Name: _____

Agent / Landlord phone: _____ Rent per week: \$ _____

Reason for leaving: _____

CURRENT EMPLOYMENT

Current Employer: _____

Job Title: _____

Nature of Employment (circle): Full Time / Part Time / Casual

Contact person: _____ Phone: _____

Length of employment: _____ Weekly income: \$ _____

PREVIOUS EMPLOYMENT

Previous Employer: _____

Job Title: _____

Nature of Employment (circle): Full Time / Part Time / Casual

Contact person: _____ Phone: _____

Length of employment: _____ Weekly income: \$ _____

IF SELF EMPLOYED

Business Name: _____

Industry / Occupation: _____

Address: _____ Phone: _____

How long have you had the business? _____

Weekly income: \$ _____

CENTRELINK PAYMENTS

Type of payment: _____

Amount received: \$ _____ per week / fortnight / month

Customer Reference Number: _____

Pension Number: _____

PERSONAL REFERENCE

Full name: _____

Relationship: _____ Phone: _____

Email: _____

Full name: _____

Relationship: _____ Phone: _____

Email: _____

EMERGENCY CONTACT

Full name: _____

Relationship: _____ Phone: _____

Email: _____

FURTHER INFORMATION

Have you inspected the property?

If yes, Date ____ / ____ / ____ and Time _____

☐ Yes ☐ No

Have you ever been evicted by any landlord or agent? (Optional)

If yes, please give details: _____

☐ Yes ☐ No

Are you a smoker? (Optional) _____

☐ Yes ☐ No

Do you hereby agree to accept the property in its current condition?

If no, please give details: _____

☐ Yes ☐ No

Do you acknowledge that the Landlord will attend to any repairs under OH&S and any non-essential requests for repairs may not be attended to by the Landlord?

If no, please give details: _____

☐ Yes ☐ No

Do you own a lawn mower? (Optional)

☐ Yes ☐ No

IDENTIFICATION DOCUMENTS

Please ensure you photocopy and attach the required identification documents as outlined below to your application. Should you not provide the relevant documents, your application will not be processed. Any photocopying required will be charged at a rate of \$1.00 per page.

Please include at least one document from each section.

PHOTO ID

- Current Drivers Licence
- Passport
- Photo Identification

PROOF OF INCOME

- Pay Slips
- Centrelink Statements
- Bank Statement (optional)

PROOF OF ADDRESS

- Rates Notice (home owner)
- Last 4 Rent Receipts
- Current Gas, Phone, Electricity Bill

OTHER

- Birth Certificate
- Current Car Registration Papers
- Bank card, Medicare card

UTILITY CONNECTIONS

Utilities

myconnect

myconnect is a FREE and easy to use utility connection service



☒ **Yes, Please Contact Me**

☐ Interpreter required

Phone: 1300 854 478

Fax: 1300 854 479

Email: enquiry@myconnect.com.au

Web: www.myconnect.com.au

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

☐ Tick here to opt out



Privacy Act Acknowledgment For Tenants

IMPORTANT: PLEASE READ IN FULL

In accordance with privacy Principle 1.3 of the Privacy Act we require you to read and sign this acknowledgment. In order to process a tenancy application a tenancy applicant is required under the National Privacy Principle of privacy Act to be made aware that an organisation may access a database. In addition a tenancy applicant is entitled to know what will happen to their information when it is passed onto an agent.

In accordance with the National Privacy principles the database member discloses that in addition to information being supplied to Database Company other organisations may receive information from time to time. Other organisations may include, but not limited to debt collection agencies, insurance companies, government departments and other landlords or agents.

I/we the said applicant/s declare that I/we give my/our permission to the agent to collect my/our information and pass such information onto TICA Default Tenancy Control Pty Ltd. I/we further give my/our permission for my/our information to be provided to any other tenancy database for the assessment of my/our tenancy application. I/we further give consent to the member of the Database Company to contact any of my/our referees provided by me/us in my/our tenancy application.

I/we agree and understand that once a tenancy application has been lodged with a member of a tenancy database and an inquiry made with tenancy database my/our information may be recorded as making an inquiry.

I/we agree that in the event of a default occurring under a tenancy agreement I/we give my/our permission to the member of a tenancy database to register any of my details of such breach with a tenancy database. I/we further agree and understand that the removal of such information from a database company is subject to the conditions of the Database Company.

I/we understand that TICA Default Tenancy Control Pty Ltd is a database company that allows its member's access to information accumulated from members about other tenants who have breached their tenancy agreements.

I/we acknowledge and understand that TICA Default Tenancy Control Pty Ltd can be contacted on 1902220346. I/we agree that the calls to TICA Default Tenancy Control Pty Ltd are charged at \$5.45 per minute inclusive of GST.

SELLBUYRENT RENTAL POLICY

sellbuyrent is dedicated to providing you with the best possible service and Real Estate experience. We will endeavour to contact you as soon as we have processed your application whether you are successful or not. Your understanding and patience is greatly appreciated.

We will refuse an application if:

- The property will not accommodate as many persons on the application.
- Your references do not provide sufficient information to allow us determine your ability to afford the property or maintain the property.
- If we have received adequate applications.

NO APPLICATIONS WILL BE PROCESSED UNLESS ALL SECTIONS ARE COMPLETED CORRECTLY AND IN FULL DETAIL

Applicant name: _____

Applicant signature: _____ Date: _____