

# Periodic Inspection Guide

## Please Read Carefully

It is important that we conduct regular inspections so that we can confirm the property is being maintained as per lease requirements, and also keep up to date with any repairs or maintenance required.

**PHOTOS-** Part of this inspection may involve taking photos of the front and rear yard, and any areas of concern inside (eg. repairs required). Please let us know should you not want us to take photos.

## Please Ensure We Can Give The Owner A Good Inspection Report!

Therefore for the inspection, we ask that you ensure the following is satisfactory:

### Inside the Property

- ☐ The inside of the property is clean
- ☐ The carpets are reasonably clean and stain free
- ☐ The kitchen is clean
- ☐ The oven/stove top is free of burnt on food/carbon stains
- ☐ Shower, Bathroom and Toilet are clean
- ☐ The Laundry is clean
- ☐ The windows are generally clean
- ☐ All areas and rooms are fully accessible (not locked)

### Outside the Property

- ☐ The lawns are freshly cut/edged and maintained
- ☐ Gardens tidy and presentable/weeds removed
- ☐ Rubbish/lawn clippings removed
- ☐ No unregistered car bodies on property
- ☐ Oil Stains removed to carports, garages and driveways
- ☐ All areas accessible
- ☐ Swimming Pool- Water and sides/bottom are clean

### If You Have An Approved Pet

- ☐ Any droppings are picked up and removed
- ☐ Any pet damage repaired
- ☐ Ensure dogs are restrained for the inspection