



## **Land Steward Internship**

**Internship Status:** 40 hours/week; 6 month contract renewable for up to 1 year

**Schedule:** Typically Monday – Friday, 9 am – 5 pm; occasional early morning, evening and/or weekend work hours will be required but will be pre-scheduled to fit within 40 hours/week. Alternative hours and flexible scheduling to meet the intern's needs will be discussed on a case-by-case basis.

**Position Summary:** The Land Steward fulfills the short- and long-term stewardship responsibilities of Jefferson Land Trust by implementing both field and office-based objectives that support the desired condition of protected lands. The Land Steward intern will work with the Stewardship Associate and Stewardship Director to accomplish field-based monitoring, mapping, maintenance, and restoration projects and office-based program administrative tasks. This intern will work both independently and with community volunteers and Land Trust staff. The successful intern will gain skills and knowledge in local ecology, common natural resource best management practices, GPS mapping, reporting, volunteer leadership, field safety, and record-keeping.

### **Essential Functions:**

#### *Preserve Management*

- Monitor Preserves to document current habitat conditions and stewardship needs [training provided]
- Identify and map (using GPS) stewardship concerns on the land (invasive weeds, unapproved trails, timber trespass, etc) [training provided]
- Accomplish a variety of stewardship actions including but not limited to invasive weed removal, restoration project maintenance, restoration tree planting, and tool maintenance [training provided]
- Lead inmate offender crew in various stewardship actions, including blackberry root removal [training provided]
- Participate in bi-monthly volunteer work parties on Preserves
- Support long-term Preserve Steward volunteers by acting as a co-monitor and by helping to accomplish action tasks
- Represent Jefferson Land Trust to Preserve visitors and neighbors
- Act as a friendly yet informative presence on Preserves with increased visitation during salmon-fishing seasons
- Coordinate special plant and animal inventory/monitoring projects, including recruiting and coordinating volunteers/supplies/site access
- Document monitoring visits and actions accomplished in report format [training provided]
- Undertake project to enter prescribed management plan actions into an organizational database; this project will support staff and Preserve volunteers and will enhance programmatic long-term planning capability

#### *Conservation Easement Stewardship*

- Accomplish a variety of stewardship actions including but not limited to invasive weed removal [training provided]
- Document monitoring visits and actions accomplished in a report format [training provided]
- Maintain long-term property records [training provided]

**Other Duties:**

- Participate in community outreach events and funding events as needed
- Other conservation program and administrative duties assigned by supervisor
- Other duties as assigned by supervisor

**Qualifications:**

- Valid Driver's license
- Preferred: first aid training
- Preferred: familiarity with compass navigation
- Preferred: experience with MS Office programs

**Core Competencies:**

- Ability to work independently in the field while demonstrating a strong work ethic and safety common sense
- Ability to work as part of a team of staff and/or community volunteers in the field
- Ability to meet and work with new people
- Ability to act as a leader and uphold high ethical standards
- Excellent communication skills
- Excellent attention to detail
- Willingness to learn new skills

**Physical Requirements:**

- Physically able to conduct demanding field work and traverse occasionally rough terrain in a variety of weather conditions
- Ability to lift 20-40 pounds
- Ability to climb over brush, logs, fences, creeks, and other obstacles on protected properties