

Chimacum Ridge Community Forest

Educational Use Policy

Purpose

Chimacum Ridge Community Forest (Chimacum Ridge) provides unique venues for environmental education, conservation awareness, and community engagement. This policy outlines the guidelines and procedures for the use of the forest, the community pavilion, and other infrastructure for educational events, while ensuring that such uses align with Chimacum Ridge's mission, protects natural resources, and promotes equitable access.

General Guidelines

This policy applies to all individuals, organizations, and groups (Applicants) seeking to use Chimacum Ridge Community Forest for educational events. This policy does not apply to private events, non-educational commercial activities, or events not primarily focused on education related to Chimacum Ridge's mission.

- **Educational Event:** Any organized activity primarily focused on imparting knowledge, skills, or understanding related to environmental conservation, natural history, ecology, sustainable practices, cultural heritage of the land, or other topics aligned with Chimacum Ridge's mission.
 - Examples include nature walks, workshops, lectures, youth programs, and scientific presentations.
- **Mission Alignment:** All educational events must align with Jefferson Land Trust's mission of land conservation, stewardship, and education.
- **Conservation First:** The protection of natural resources is paramount. Users must adhere to "Leave No Trace" principles, minimize impact, and respect all flora and fauna.
- **Public Access:** While reservations are required, Chimacum Ridge strives to balance scheduled educational events with general public access.

Chimacum Ridge Community Forest

- **Safety:** The safety of all participants is the responsibility of the Applicant. All applicable local, state, and federal safety regulations must be followed.
- **Accessibility:** Chimacum Ridge is committed to providing equitable access. Applicants are encouraged to consider accessibility needs when planning their events.
- **Non-Discrimination:** Chimacum Ridge will not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, age, disability, or any other protected characteristic in the granting of pavilion use.
- **No Commercial Use:** The community forest and the pavilion may not be used for non-educational commercial purposes, fundraising events not directly benefiting Chimacum Ridge, or for activities involving the sale of goods or services.

Educational Usage

All educational event organizers must submit a use request form in advance of offering their program. Use requests will be reviewed and granted in a timely manner.

Chimacum Ridge currently has a community pavilion available for educational programs.

Currently there is parking space for up to 12 cars, including 1 designated van-accessible space. Applicants may need to consider offsite parking and carpooling.

- Priority will be given to public school programs and programs provided to the public school system.
 - Schools and providers of school programs are encouraged to submit a use request form as early as possible.
- Non-public school educational programs, for which the applicant or applicant organization collects a fee must, at the time of application, provide proof of general liability insurance with coverage of at least \$1,000,000 per occurrence, naming Chimacum Ridge Community Forest, LLC as an additional insured for the duration of the event. An administrative fee may be charged.
 - Non-public school educational programs may not exceed a total of 50 students and instructors.

Chimacum Ridge Community Forest

- Informal educational programming clubs and groups of individuals are encouraged to submit a use request form. This will allow Chimacum Ridge to ensure that access does not conflict with other uses and to have a record of community use of the community forest.
- Small family gatherings at the community pavilion are allowed when not reserved. Users are encouraged to submit a use request form to ensure that the pavilion is available.

Application and Approval Process

Once a use request form is submitted, use of Chimacum Ridge and reservations of the community pavilion for educational programs and planned small gatherings will be reviewed on a timely basis.