

VOLUNTEER RESPONSIBILITIES

- Show up prepared on the day(s) you are scheduled
 - Arrive on time at designated location with lunch and proper field gear and clothing.
 - Brush up on pertinent material (reading, focal species, your journal, etc.) for your field day.
 - Notify volunteer coordinator well in advance (if possible) if changes occur in your availability.
 - *Try to find a replacement (with provided contact list) if you are unavailable for your scheduled day.*
- Manage group
 - *Always avoid blocking the view of the participants.*
 - Help with safety (i.e., help people down steep paths; point out hazards like roots and overhanging branches; make sure we don't leave someone behind).
 - **Help organize group so everyone can see and hear lead naturalist** (this is an especially important way you can contribute).
 - Clarify and repeat information for people in the back.
 - Make sure that everyone can see (hear, touch, or smell) the feature that the lead naturalist is discussing.
 - Encourage participants to minimize their talking while lead or participant is sharing, so everyone can hear.
- Support lead naturalists
 - Keep participants focused on and engaged in the lead's activities.
 - Assist the lead naturalist in whatever way they need (i.e., being a group leader for subgroups; help identify plants for people, etc.).
- Provide accountability for participants
 - **Be available immediately at lunch to check each journal with participant for completeness of journal requirements.**
 - The embedded tree is *Taxus brevifolia*; what is its common name? :)
 - Share helpful experiences or suggestions, if welcomed by participant, from your journal experiences.
- Support course organizers
 - Help with carpools, parking, getting group together, and logistics as directed.
 - Help keep group on task with program goals/curriculum support (support our time goals, help with transitions—end of lunch or time to move on, etc.).