

**Minutes – One Percent SPLOST Citizen Oversight Committee
Thursday, July 20, 2017**

Members Present:

Alice Summerour
Bill Carver
Frank Wigington
Jay Cunningham
Joe Profit
Johnny Brown
Lindsay Edwards
Marline Elkins
Ray Higginbotham
Roger Sandbothe
Tom Cheek

Absent:

Dee Gay
James Brock
Karin DeAmicis
Kenneth Jones

City of Powder Springs:

Pam Conner, City Manager

Cobb County & Other Officials Present:

Michael H. Boyce, Chairman
Scott Barfield, Interim Director, Property Mgt
Sam Heaton, Director Public Safety
Sharon Stanley, Director, IS
Mike Register, Chief of Police
Jim Wilgus, Director, DOT
Erica Parish, Deputy Director, DOT
Judy Skeel, Construction Mgr, DOT
Michael Francis, Division Mgr, DOT
Wade Kelly, Program Mgr, DOT
Meagean De La Cruz, Admin, DOT
Lindy Tisdell, Finance

Chairperson Alice Summerour called the 65th meeting of the One Percent SPLOST Citizen Oversight Committee to order at 3:00 PM on July 20, 2017.

The new Chief of Police, Mike Register, introduced himself to the committee.

As there was a quorum present, a motion was made to approve the minutes of the May 18, 2017, meeting. Motion was made and seconded; minutes were approved unanimously.

Lindy Tisdell from the Finance Department gave the monthly financial report regarding the 2016 SPLOST Summary.

Pam Conner, City of Powder Springs, City Director, gave an update on the City's SPLOST programs. The 2011 SPLOST program is now complete and she discussed various projects in the 2016 SPLOST program. She highlighted several projects including Linear Park ADA Accessible Playground, Marietta Street Streetscape theme, Public Safety improvements and other various project updates.

Chairman Boyce provided insight on his vision for the SPLOST Citizen's Oversight Committee and their yearly report. He would like the committee to continue providing the same report to the Commissioners in regards to the SPLOST program and does not wish to duplicate any efforts or add any additional work to department heads or the committee. He also expressed his concern for projects not calculating in Operation and Maintenance costs and has requested the Committee to begin asking the questions to ensure general funds are associated with projects needing Operation and Maintenance funding.

Chairperson Alice Summerour requested the SPLOST Citizen's Oversight Committee to authorize the ability to create a three-person Ad Hoc Committee consisting of members from the SPLOST COC. Alice described the responsibility of the subcommittee and the plan to announce the three appointed members in the fall of this year.

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A motion was made to create the Ad Hoc Committee. Motion was made and seconded; creation of the subcommittee was approved unanimously.

Scott Barfield, Property Management, Interim Director, provided an update on the 2016 SPLOST program. The 2016 SPLOST projects are in progress. Some highlights include the projects at the North Cobb Senior Center, Sewell Mill Library and Cultural Center, Magistrate Court relocation, the Police Tactical Unit Buildout at Transit and other various projects.

Questions/Answers for Property Management:

Q. What are the additions to the North Cobb Senior Center?

A. It is an addition of approximately 8,000 square feet to provide more space for programming.

Q. What is the total square footage for this center with the addition?

A. It will double the space.

Q. What was in the building where the Magistrate Court is being relocated to?

A. There were several businesses in the building.

Q. Will the Fleet Car Facility be on County Services?

A. Yes, it will be on the same lot.

Q. In regards to security measures, is there an overall plan in installing cameras around the County at such locations like Parks and Police facilities?

A. Different agencies are considering various safety measures where thefts, fires etc., have occurred to address these issues. (IS and Public Safety spoke on this matter).

Sam Heaton, Public Safety, Director, provided an update on the 2011 and the 2016 SPLOST program. The current projects include purchasing new radios and working to put up additional communication towers (\$6,000,000.00 budget). The Mobile Command Unit is expected to be delivered around August. In addition, Public Safety is working on Fire Station #29, Fire Station #1, Fire Station #7, the Airport Crash-Fire Truck, and other various projects.

Questions/Answers for Public Safety:

Q. The communication tower located near Bartow County, will it be co-located?

A. Yes. It will be a single tower. However, Bartow County's equipment will face in the direction of their County and Cobb County's equipment will face in the direction of our County.

Q. Do we do that with private sectors?

A. No. We have had private sectors request to use ours but there are security issues with those so we tend to stay away from that.

Q. Is it a point to point communication?

A. If one goes down, they can bounce around to different towers.

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Q. Is the Mobile Command Unit, military grade?

A. It is not armored but it does have a backup system.

Q. Are we using a standardize build/foot print for Fire Stations?

A. Yes. They are standardized and we are looking more strategically into the layouts to create standard specs.

Q. What is the typical acreage for a Fire Station?

A. It is typically 1 acre but most are approximately 3 acres.

Q. Is Public Safety making the Fire Stations more secure?

A. Yes, we are adding more security cameras and adding more security measures to address thefts and vandalism.

Q. Can the Committee have a chance to tour the Mobile Command Unit?

A. Yes. If it arrives before the September meeting, we can bring it then. If not, then we can schedule it for the November meeting.

Sharon Stanley, Information Services, Director, provided an update on the 2016 SPLOST program which includes the Business Technology Transformation project and the Data Center Build and Technology Modernization project. The unified Court Case Management System was also highlighted. A demo of the Business Technology Transformation Web Portal was provided to the committee. Dashboard tool contract has been executed and the training will occur in August. It will also be available to the public.

Questions/Answers for IS:

Q. Where do we go to report a traffic light problem online?

A. Jim Wilgus can provide the link on the DOT website and IS/DOT will work to ensure this link is more accessible and easy to find for the public.

Jim Wilgus, Deputy Director, DOT, provided an overview of DOT SPLOST 101 presentation describing the process a DOT project takes from the time it is included in the SPLOST program booklet to the time it is complete including funding, agenda items, cost and schedule maintenance, and how it is captured in the project management system, ProjectView.

Questions/Answers for DOT:

Q. What is the difference with Traffic Management and Traffic Signals?

A. There is a difference. Traffic Management is the overall management of the system including software. There is some redundancy but they are looked at individually.

Q. Who are typically on the Consultant Services Agreements?

A. We have two different procurement processes; RFPs and Task Orders. Consultant Service Agreements are done with Engineering Consultants.

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Q. On some SPLOST projects, the County is not in control of the delivery process?

A. We are typically in control of the entire process.

Q. What about the Akers Mill project?

A. We are giving a portion of the funding for this project. The process of the project has been overseen by the State and this is not typical of the County to do.

Q. Who is responsible for moving the County's utilities?

A. It can be a part of the contract and the subcontractor is responsible for it or DOT employees.

Q. What is a Construction Allowance in a contract?

A. It is in every contract and used only when absolutely necessary for any unforeseen cost. In addition, it must be approved by the County team prior to spending.

As there was no further business, the meeting was adjourned.