

**COBB COUNTY AIRPORT - MCCOLLUM FIELD**  
**AIRPORT STRATEGIC PLANNING BOARD**  
**(AIRPORT ADVISORY BOARD)**

**REGULAR MEETING MINUTES**

**April 10, 2017 – 4:00 P.M.**

**Airport Administration Building**

**Present of the Board:**

Amy Rowe, District III, Chair  
Charmaine Chin, District IV, Vice-Chair  
Mike Irby, Town Center CID  
Derek Easterling, Mayor – Kennesaw  
Brian Newsome, District II  
Thomas Hollinger– Pilot, Secretary  
Dave Kucko, Hawthorne Global Aviation  
JoAnn Birrell, Commissioner, BOC

**Absent of the Board:**

Sean King, Chairman Appt  
Clark Hungerford, Development Authority  
Carter Chapman, District I

**Representing Cobb County:**

Karl Von Hagel, Airport Manager  
Jim Wilgus, Cobb DOT Director

**Guests:**

Rick Stewart, Kennesaw Public Works

**I. Call to Order:**

Chair Rowe welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

**II. Approve Minutes:**

Mr. Von Hagel presented the minutes from the December 5, 2016 and the February 6, 2017 board meetings. Motion made by Mayor Easterling to approve, seconded by Mr. Newsome; all members in favor.

**III. General Status Report:**

**a. Airport –**

1. Von Hagel reported that an Embraer Lineage 1000 has arrived and is currently basing on the airport. The aircraft is a Group III aircraft. The owner has not committed to a permanent basing location at this time.
2. Von Hagel announced that the National Business Aviation Association is scouting Dobbins Air Reserve Base as a possible location for the Business Aviation Conference and Expo, the largest business aircraft show in the nation. If the show were to move to Dobbins, RYY could expect a great deal of visiting business jet activity during the show.
3. Von Hagel distributed and reviewed McCollum's and other counties air traffic data and trend analysis
4. Von Hagel reviewed Customs Facility activity.

**b. Hawthorne Global Aviation Services –**

1. Mr. Kucko announced that arrangements and approvals are being finalized to host the Georgia Business Aviation Association's Safety Day on August 8<sup>th</sup>.
2. Mr. Kucko stated that FBO personnel had completed classroom training for IS-BAH certification. Hawthorne Global Aviation Services in partnership with the airport is pursuing the FBO becoming certified in International Standards for Business Aviation Handling. There are only currently 9 FBOs in the country with the designation. The lengthy IS-BAH Certification process is targeted to be completed by the end of the year.
3. Mr. Kucko reported that there will be movie activity at the end of the month. There will be minimal disruption to tenants on part of one apron.
4. Mr. Kucko announced that two new business jets have based with Hawthorne in the last month.

**V. Old Business:**

- a. **Airport Master Plan Update** – Von Hagel outlined the approval process for the new Airport Master Plan. The first step is for the Airport Board to recommend submitting the draft plan to the State for review and comments. Von Hagel presented the draft Airport Layout Plan drawings which included separating the parallel taxiways to 400' to meet Group III Aircraft Standards, extending the runway to 7,500', acquire property, and apply FAA standards for the G-V critical aircraft. A motion by Mr. Newsome, to recommend that the Airport Layout Plan Set be submitted to the GDOT Aviation Division for review. Seconded by Ms. Chin. All Members in favor. COMMENT: Mayor Easterling emphasized the importance of future road access for business in the Industrial Park from McCollum Parkway. He requested the County consider the impact to all traffic flow when reviewing options for the relocation of McCollum Parkway and that creative options be considered, i.e. airport safety area over road, tunnels, etcetera.
- b. **Noise Abatement Review** – Von Hagel reviewed the Federal requirement with the Board that the airport must be open to all aircraft at all hours and that even though the recent noise model study shows that the airport's noise footprint has decreased over the years, the Board has committed to continue to look at opportunities to shrink the noise footprint even further. Von Hagel reported that the FAA has provided proposed new approach paths to the airport but the approach paths are 3 and 15 degrees off runway alignment and not reflective of the proposed approach paths suggested by the Airport Board. Von Hagel continues to evaluate the information.
- c. **North Apron Expansion and Rehabilitation Project** – Von Hagel updated the board on the progress of the project. The project is currently 65% complete. Work has been progressing on budget but behind schedule. The contractor is working to make up time. The project is currently expected to be substantially complete around June 1.
- d. **Approach Lighting Project (MALSF)** – Von Hagel updated the board on the progress of the project. Construction is 95% completed, however activation is pending the completion of the

FAA' final review of the MALSF system and the relocation of a light pole outside the power line easement.

- e. **Town Center Area CID Aviation Noonday Creek Trail Park** – Ms. Rathbone provided Mr. Von Hagel the following update to report. The CID awarded the park construction contract to Integrated Construction. The notice to proceed date is targeted for May. The groundbreaking ceremony is scheduled for Tuesday 5/23 at 9:00 am. Details to come.
- f. **Airfield Remarking Project** – Von Hagel reported that the work is scheduled to begin the night of April 24<sup>th</sup>. The project consists of remarking the runway, all taxiways and south apron. Additionally, the contractor will remove the rubber deposit accumulations on the runway areas. The 14 nights of work will involve up to 5 night-time closures of the runway from 10pm til 6am.

#### **VI. New Business**

- a. **Airport / FBO Annual Marketing Meeting** – Von Hagel stated that the Airport and FBO are required by Lease to meet annually to discuss Marketing Goals and Plans to help coordinate marketing activities. Von Hagel reviewed the airport's marketing goals and action items for the coming year.

#### **VII. Next Meeting/Adjourn:**

The next meeting is scheduled for Monday, June 5, 2017, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Hollinger, seconded by Mr. Newsome. The meeting was adjourned at approximately 4:45 pm.

  
Approved