

**COBB COUNTY AIRPORT - MCCOLLUM FIELD  
AIRPORT STRATEGIC PLANNING BOARD  
(AIRPORT ADVISORY BOARD)**

**REGULAR MEETING MINUTES  
August 1, 2016 – 4:00 P.M.  
Airport Administration Building**

**Present of the Board:**

Sean King, Chairman Appt., Chairman  
Amy Rowe, District III, Vice-Chair  
Charmaine Chin, District IV, Secretary  
Derek Easterling, Mayor – Kennesaw  
Bob Binkley – Pilot  
Dave Kucko, Hawthorne Global Aviation  
Carter Chapman, District I  
Clark Hungerford, Development Authority  
Kelly Keappler, Town Center CID  
JoAnn Birrell, Commissioner, BOC

**Absent of the Board:**

Brian Newsome, District II

**Representing Cobb County:**

David Hankerson, County Manager  
Jim Wilgus, DOT Director  
Karl Von Hagel, Airport Manager

**I. Call to Order:**

Chair King welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

**II. Approve Minutes:**

Mr. Von Hagel presented the minutes from the June 6, 2016 board meeting. Motion made by Mr. Binkley to approve, seconded by Mayor Easterling; all members in favor.

**III. General Status Report:**

**a. Airport –**

1. Von Hagel reported that a direct mailing highlighting RYY Customs Facility was sent in July to aircraft operators that have used Customs services at PDK and FTY over the last year.
2. Von Hagel updated the Members on the discussions with CBP regarding Gateway to DCA status for the airport. The proposal remains a long shot but conversations continue.
3. Von Hagel announced that an excellent “Airport Story Map” has been created by the DOT Communications staff and is now posted on the Airport webpage.
4. Von Hagel distributed and reviewed McCollum’s and other counties air traffic data and trend analysis.
5. Von Hagel reviewed Customs Facility activity. July had a record activity of 15 arrivals.

**b. Hawthorne Global Aviation Services –**

1. Mr. Kucko reported on the Georgia Business Aviation Association (GBAA) Networking Event held on June 29<sup>th</sup>. Approximately 300 people attended the event with multiple business jets on display. It was an excellent event to showcase the airport to Georgia’s aviation professionals.
2. Mr. Kucko shared that the Lake Pointe Sports Complex in Emerson generated significant jet activity from ten universities flying recruiters in to attend a major baseball tournament at Lake Pointe.

**IV. Old Business:**

- a. **Airport Master Plan Update** – Von Hagel reviewed the status of updating the 2006 Airport Master Plan. He reviewed the Working Draft approved by the AAB at its last meeting, announced that the Working Draft has been posted to the airport website and has been available for public comment, announced that the airport newsletter distributed to over 2,500 emails included that the Working Draft was available for review and comment, reviewed the preliminary draft of the Capital Improvement Plan, described the airport's request that the State and FAA consider issuing a Modification of Standard for taxiway separation to reduce the cost of the taxiway separation projects, and reviewed the remaining Master Plan Update schedule. Von Hagel presented an update of the Working Draft which removed parcels on the west end of the airport that were identified for hangar development and are parcels not necessary for safety improvements. Von Hagel requested the Board approve the updated Working Draft. Motion made by Mr. Binkley to approve the Updated Working Draft, seconded by Ms. Rowe; all members in favor.
- b. **Noise Abatement Review** – Von Hagel reviewed the Federal requirement with the Board that the airport must be open to all aircraft at all hours and that even though the recent noise model study shows that the airport's noise footprint has decreased over the years, the Board has committed to continue to look at opportunities to shrink the noise footprint even further. Von Hagel presented a population map of a 10 mile radius of the airport to help identify corridors for aircraft arrivals using new aircraft approach technology. The consensus of the Board was to continue investigating corridors that avoid single family residential
- c. **North Apron Expansion and Rehabilitation Project** – Von Hagel reported that the contract is in the final signature process and construction is targeted to begin in early September. The State has notified the County that an additional \$2.1 million is available to fund the remaining additive bids of the contract that were not previously funded. Von Hagel is working with the contractor to see if arrangements can be made to include the new funding into the existing contract.
- d. **Approach Lighting Project (MALSF)** – Von Hagel reported that the project is scheduled to begin Monday August 8<sup>th</sup>. Two runway closure periods will be required during construction. The first closure period of 7 nights is expected in late September and the second closure period of 3 nights will be required towards the end of the project in November. Night closures are scheduled between the hours of 10pm and 6am.
- e. **Town Center CID Aviation Noonday Creek Trail Park** – Von Hagel reported that the CID continues to make progress towards developing the park. The CID is working with the County to develop a framework agreement to permit the construction of the park by CID contractors on airport property. The CID is targeting construction of the trailhead parking lot and restrooms before the end of the calendar year.
- f. **Runway 27 Approach Non-Aeronautical Lease Proposal** – Von Hagel updated the Board on the status of the lease proposal from Butch Thompson Enterprises for land under the approach to the runway on the east end of the airport. Vulcan Materials is partnering with the proposer and although negotiations have been slow and stuttered, progress continues on finalizing the lease documents for a concrete recycling operation.

- g. **Airport Minimum Standards** –Von Hagel provided a draft copy of updated Minimum Standards to Members prior to the meeting. Von Hagel reported that through the airport newsletter an announcement of the draft of the Minimum Standards had been circulated to over 2,500 email addresses affiliated with the airport for comment and feedback. Von Hagel reported no comments had been received. A motion by Mr. Chapman, to recommend the Board of Commissioners adopt the updated Minimum Standards, was seconded by Mr. Keappler; all members in favor.

**V. New Business**

- a. **Review FAA's Updated Non-Aeronautical Use Policy** – Von Hagel briefly reviewed the updated Policy recently approved by the FAA to define the standard for permissible non-aeronautical uses of hangars. Simply described the standard for permissible non-aeronautical use is any use that does not interfere with aeronautical activities.

**VI. Next Meeting/Adjourn:**

The next meeting is scheduled for Monday, October 3, 2016, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Chapman, seconded by Mayor Easterling. The meeting was adjourned at approximately 5:00 pm.

Approved

