



# DEPARTMENT OF TRANSPORTATION

Cobb County Airport - McCollum Field  
1723 McCollum Parkway, Building 100  
Kennesaw, Georgia 30144-3678  
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## COBB COUNTY AIRPORT - MCCOLLUM FIELD AIRPORT STRATEGIC PLANNING BOARD (aka: AIRPORT ADVISORY BOARD)

### REGULAR MEETING MINUTES

August 4, 2014 – 4:00 P.M.

Hawthorne Aviation – North Terminal Building  
Kennesaw, GA 30144

#### **Present of the Board:**

William Campbell, Pilot, Chairman  
Mark Mathews, Mayor Kennesaw  
Butch Thompson, District II & IV  
Carter Chapman, District I & III  
Tom Zollard, Hawthorne Global Aviation Svcs  
Clark Hungerford, Development Authority

#### **Absent of the Board:**

Commissioner Helen Goreham, BOC  
Kelly Keappler, Town Center CID, Vice Chrman  
Sean King, Chairman Appt, Secretary

#### **Representing Cobb County:**

Karl Von Hagel, Airport Manager

#### **I. Call to Order:**

William Campbell, Chairman, welcomed the Members of the Airport Advisory Board and officially called the meeting to order at 4:10pm.

#### **II. Approve Minutes:**

Karl Von Hagel presented the minutes from the June 2, 2014 board meeting. Mark Mathews motioned to approve the minutes, seconded by Butch Thompson, with all members in favor.

#### **III. General Status Reports: Airport Manager:**

##### **a. Airport –**

1. Traffic Review/Stats – Mr. Von Hagel distributed and reviewed the airport's traffic data, along with other Georgia airport's air traffic data
2. Wildlife Hazard Assessment – The State has contracted with USDA Wildlife to site visit the airport about 10 times a month for a year for observations. After compiling their findings they will prepare a wildlife management plan for the airport.
3. Federal/State Airport Inspection – Von Hagel reported that the State conducted an airport inspection last month, and the airport runway approaches were found satisfactory. One issue identified was that the faded markings on the runway was due to mold/mildew growing on the pavement markings. Pressure washing is scheduled for this week.

4. Other – Commissioner Helen Goreham has replaced Commissioner Bob Ott as the Commissioner’s liaison to the Board and Tom Zollard from Hawthorne Global Aviation Services is replacing Thomas Huff as the FBO Member.

**b. Hawthorne Global Aviation Services –**

1. Zollard reported that Hawthorne acquired Atlanta Executive Jet Center three weeks ago, and new signs will be installed around August 12th. Mr. Zollard introduced Scott Zimmerman as Hawthorne’s VP of Finance. Hawthorne currently owns 4 FBO’s (Long Island, NY; Chicago, IL; New Orleans, LA; and Cobb County, GA) along with a charter company in New York. The company started in 1932 and their goal is to eventually have a chain of 20-25 FBO locations.

**IV. Old Business:**

**a. Project Updates: (as given by Karl Von Hagel)**

1. Customs Update – The final plans were approved by US Customs on June 18th and the County is planning a joint, Customs Inspection Facility and Control Tower groundbreaking ceremony. Customs construction will last 7 months and the airport should be ready to accept international flights by spring.
2. New Air Traffic Control Tower Update – Elements of construction are being fabricated in factories. Actual breaking ground is expected the week of Monday, August 11th.
3. Taxiway A/B Extension Project – Final inspection was completed today. Minor punchlist items were identified. The Taxiways will be opened after the next rainfall which will reduce the probability of dust and hay blowing from jet/prop wash.
4. Scheduled Charter Update – When the new Hawthorne General Manager is on station, he will be updated on the County’s interest in attracting scheduling charter operations.
5. RFP for RPZ Land Lease – Currently in final lease language negotiations with Butch Thompson Enterprises, who was the sole proposer.
6. Air National Guard Property – New construction for the National Guard seems to be occurring on the property. Carter Chapman will report back at next meeting.

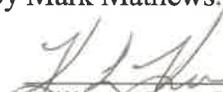
**VI. New Business:**

- a. Review Airport Master Plan** - Tabled, until next meeting.

**VII. Next Meeting/Adjournment:** The next Meeting is scheduled for Monday, October 6, 2014, 4:00 pm, at 1800 Airport Road, Kennesaw, GA - South FBO – Terminal Conference Room, second floor.

Motion to adjourn made by Chairman Campbell; seconded by Mark Mathews.

The meeting was adjourned at approximately 4:48pm

  
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William Campbell, Chairman