

**COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)**

REGULAR MEETING MINUTES

August 7, 2017 – 4:00 P.M.

Airport Administration Building

Present of the Board:

Amy Rowe, District III, Chair
Clark Hungerford, Development Authority
Brian Newsome, District II
Dave Kucko, Hawthorne Global Aviation
Jim Boyle, Chairman Appt.
JoAnn Birrell, Commissioner, BOC

Absent of the Board:

Charmaine Chin, District IV, Vice-Chair
Mike Irby, Town Center CID
Derek Easterling, Mayor – Kennesaw
Thomas Hollinger– Pilot, Secretary
Vacant, District I

Representing Cobb County:

Karl Von Hagel, Airport Manager
Jim Wilgus, Cobb DOT Director

Guests: Rick Stewart, City of Kennesaw

I. Call to Order:

Chair Rowe welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:10 pm.

II. Approve Minutes:

Mr. Von Hagel presented the minutes from the June 5, 2017 board meeting. Motion made by Mr. Newsome to approve, seconded by Mr. Kucko; all members in favor.

III. General Status Report:

a. Airport –

1. Von Hagel announced that the Board of Commissioners has approved a new Airport Administration Vehicle to replace the existing 2000 Ford Explorer and approved the creation of a new Part Time Maintenance position to support the current maintenance staff of a Supervisor and Part Time position.
2. Von Hagel announced that the Board of Commissioners approved a five year Minimum Standards exemption for Helicopter Flight Schools to permit only one based aircraft rather than the three based aircraft stated in the Minimum Standards for flight schools. Select Helicopters, a new helicopter flight school and ride operator is beginning service with one helicopter.
3. Von Hagel provided an update on President Trump's proposal for privatizing FAA's Air Traffic Control System. The proposal is meeting a great deal of bipartisan and industry resistance.

4. Von Hagel reported that he attended the National Guard's Fleet Maintenance Facility Ribbon cutting ceremony at the back of the National Guard property across the street. The National Guard completed a \$1.5 million refurbishment of the Fleet Maintenance Building so the Guard can expand the fleet maintenance capabilities of the location. The National Guard Military Police use the building in the front of the property for mostly weekend drills/training.
5. Von Hagel reviewed Air Traffic and Customs Facility activity.

b. Hawthorne Global Aviation Services –

1. Kucko announced that the FBO had received a government fueling contract through the Defense Logistics Agency (DLA). The Government Contract will allow military and other government aircraft to use and fuel at the airport more easily. The DLA requires high standards and audits FBOs who participate in the government fueling contract program. Von Hagel congratulated Hawthorne for maintain such high standards.
2. Kucko reported that a Gulfstream 100 and a Falcon 50 have been added to the based aircraft fleet. The FBO hangar capacity is nearly 100% occupied.

IV. Old Business:

- a. **Airport Master Plan Update** – Von Hagel reported that the airport recently received comments from the State regarding the draft Master Plan Documents sent to the State for quality review. The consultant expects it will take approximately 3 weeks to address the State's comments. Comments may go back and forth between State and Airport/Consultant several times. Depending upon the completion of the comment cycle, Von Hagel may request the Chair, in order to expedite the process, call a Special Called Meeting for the Airport Board to review the Master Plan and consider recommending that the Board of Commissioners approve the Master Plan for submission to the FAA. Additionally, Kimley-Horn has progressed on the alternatives study for connecting McCollum Parkway and Kennesaw Due West Road for Cobb DOT. The consultant has completed gathering information and holding stakeholder meetings. Currently the consultant is developing alternatives for connectivity. A follow-up Stakeholder meeting will be held once the alternatives are developed. The road connectivity project provides the opportunity to upgrade the western runway safety area to FAA standards as proposed in the Master Plan.
- b. **Noise Abatement Review** – Von Hagel reported that he met with pilots and control tower personnel to discuss the value of the FAA's potential new approach paths to the airport that are 3 and 15 degrees off runway alignment. Von Hagel discussed the concerns related to adding additional approaches that would still be located under single family residential areas. A general discussion by Members resulted in a consensus to continue the effort to research and discuss noise abatement opportunities but to hold off on moving forward with the additional approaches for the time being.

- c. **North Apron Expansion and Rehabilitation Project** – Von Hagel updated the board on the progress of the project. The 25 acre project is substantially complete and the contractor is working on punchlist items. The project is estimated to be approximately \$400,000 under budget.
- d. **Approach Lighting Project (MALSF)** – Von Hagel updated the board on the progress of the project. Construction is 95% completed, however activation is pending the completion of the FAA' final review of the MALSF system and what actions or adjustments may be needed to certify the system. The FAA is scheduling a preliminary flightcheck of the system next week.
- e. **Town Center Area CID Aviation Noonday Creek Trail Park** – Von Hagel announced that construction is ahead of schedule and a Ribbon Cutting Ceremony is tentatively scheduled for October 11, 2017.
- f. **Aircraft Rescue Fire Fighting (ARFF)** – Von Hagel reported that Croy Engineering has begun efforts on a site plan for a future ARFF Station behind the southeast hold apron. Also, the Cobb County Fire Department (CCFD) is requesting the Board of Commissioners approve the purchase of a used 1,500 gallon ARFF vehicle that has been offered to the CCFD at a bargain value. The SPLOST has funding for a new 3,000 gallon ARFF vehicle to be ordered in the near future, so CCFD intends the used vehicle to be backup to the new ARFF and it also may be used off airport to support fire department operations. The CCFD always intended in their plans to obtain a backup vehicle. The used ARFF could be in service as early as 30 days and will be stored in an FBO Hangar. The Airport Facility Directory will be updated to reflect the appropriate ARFF capability being available.

V. New Business

- a. **Disadvantaged Business Enterprise (DBE) Triennial Goal** – Von Hagel reported that the Board of Commissioners awarded a task order to Michael Baker International, the airport's master consultant, to develop the triennial DBE goal for FY18-20. A triennial DBE goal is a required element of an airport's pursuit of federal airport grant funds.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, October 2nd, 2017, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Hungerford, seconded by Mr. Newsome. The meeting was adjourned at approximately 4:50 pm.



Approved