

**COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)**

REGULAR MEETING MINUTES

December 4, 2017 – 4:00 P.M.

Airport Administration Building

Present of the Board:

Charmaine Chin, District IV, Vice-Chair
Brian Newsome, District II
C.B. Fair, District I
Jim Boyle, Chairman Appt
Thomas Hollinger– Pilot, Secretary
Clark Hungerford, Development Authority
JoAnn Birrell, Commissioner, BOC

Absent of the Board:

Amy Rowe, District III, Chair
Derek Easterling, Mayor – Kennesaw
Dave Kucko, Hawthorne Global Aviation
Mike Irby, Town Center TCACID

Representing Cobb County:

Karl Von Hagel, Airport Manager
Jim Wilgus, Cobb DOT Director

I. Call to Order:

Vice-Chair Chin welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

II. Approve Minutes and 2018 Calendar:

Mr. Von Hagel presented the minutes from the October 2, 2017 board meeting. Motion made by Mr. Fair to approve, seconded by Mr. Hungerford; all members in favor.

Mr. Von Hagel presented the proposed 2018 Regular Meeting Calendar. Motion by Mr. Hollinger to approve, seconded by Mr. Fair; all members in favor.

III. General Status Report:

a. Airport –

1. Von Hagel reported that the FAA Flight Inspection Field Office on Corporate Row had broken ground. Construction is expected to be completed in April.
2. Von Hagel reported that the National Business Aviation Association's Annual Convention and Exhibit on October 9-12 was a success. Hawthorne Global Aviation Services exhibited at the world's largest business aviation conference and Von Hagel represented Cobb County International Airport.
3. Von Hagel reported that the Board of Commissioners approved BTE RE, LLC assignment of its concrete recycling lease on the east end of the airport to Vulcan Materials (the quarry).
4. Von Hagel reported that the new 2017 Ford Explorer Airport Management vehicle was placed into service and replaced the 2000 Ford Explorer.

5. Von Hagel reviewed Air Traffic and Customs Facility activity.

b. Hawthorne Global Aviation Services –

1. Von Hagel reported that the medical flights transporting critical patients from the Caribbean are now using McCollum Field rather than Dobbins. For approximately the last three weeks 1-3 flights a day are arriving with patients. Initially the flights were to use the airport for a long weekend while the Dobbins runway underwent repairs, but the flight crews and Public Health Department decided to keep using McCollum rather than return operations to Dobbins.

IV. Old Business:

- a. **Airport Master Plan Update** – Von Hagel reported that the Board of Commissioners approved the Master Plan and authorized submission to the FAA for approval. It is expected to take 2-4 months for the FAA to process the documents. Additionally, Von Hagel reported on Kimley-Horn's progress on the alternatives study for connecting McCollum Parkway and Kennesaw Due West Road for Cobb DOT. The consultant has completed gathering information and has held stakeholder meetings. The consensus alternative between all the stakeholders looks to meet the airport's need to clear the runway safety area. The preferred alternative is expected to be presented to the Board of Commissioners in January.
- b. **North Apron Expansion and Rehabilitation Project** – Von Hagel updated the Board on the progress of the project. The 25 acre project is complete. The project has approximately \$400,000 in savings. The airport was not granted authorization from the State to use the savings for additional north apron areas to rehabilitate. The project is currently being closed out and there will be no further reports on the project.
- c. **Approach Lighting Project (MALSF)** – Von Hagel updated the Board on the progress of the project. Construction is 95% completed. The system passed a preliminary flightcheck that evaluated the impact the powerlines are having on the approach system. Final activation is pending the completion of the FAA's final review of the MALSF system and what actions or adjustments through an FAA waiver process may be needed to certify the system. The FAA reports the Waiver Request has been drafted and the Safety Risk Management Document has been completed.
- d. **Town Center Area CID Aviation Noonday Creek Trail Park** – Von Hagel announced that the construction is complete and the Ribbon Cutting Ceremony on November 10, 2017 was a huge success. There will be no further reports on this project.

- e. **Aircraft Rescue Fire Fighting (ARFF)** – Von Hagel reported that Croy Engineering is progressing on the site plan for a future ARFF Station behind the southeast hold apron. Also, the Board of Commissioners approved the purchase of the new ARFF vehicle approved in the County SPLOST program. Delivery is expected late next year. The existing ARFF vehicle is on airport and ARFF coverage is available with 24 hour prior request. The Airport Facility Directory is expected to have the information published in the December 7th document.

V. New Business

- a. **Dobbins Air Reserve Base** – Von Hagel reported that Congress has legislation prepared to be voted on to remove the special restriction placed on Dobbins that restricts air traffic activity to military and Lockheed. Removal of this restriction will allow the DOD to operate as it does at any other military base, and allow air traffic that is beneficial to the DOD to use the airport.
- b. **Financial Model for Property Acquisitions** – Von Hagel requested Board Members consider possible funding models that do not impact the County General Fund for potential future property acquisitions at the airport. Von Hagel will begin collecting further information about potential properties and funding options.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, February 5th, 2017, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Fair, seconded by Mr. Hungerford. The meeting was adjourned at approximately 5:10 pm.



Approved