

COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES
December 5, 2016 – 4:00 P.M.
Airport Administration Building

Present of the Board:

Sean King, Chairman Appt., Chairman
Charmaine Chin, District IV, Secretary
Brian Newsome, District II
Derek Easterling, Mayor – Kennesaw
Carter Chapman, District I
Dave Kucko, Hawthorne Global Aviation
Clark Hungerford, Development Authority
Bob Binkley – Pilot
JoAnn Birrell, Commissioner, BOC

Absent of the Board:

Amy Rowe, District III, Vice-Chair
Kelly Keappler, Town Center CID

Representing Cobb County:

David Hankerson, Cobb County Manager
Jim Wilgus, Cobb DOT Director
Karl Von Hagel, Airport Manager

I. Call to Order:

Chairman King welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

II. Approve Minutes:

Mr. Von Hagel presented the minutes from the October 3, 2016 board meeting. Motion made by Mayor Easterling to approve, seconded by Mr. Chapman; all members in favor.

III. 2017 Meeting Calendar:

Mr. Von Hagel presented a proposed meeting calendar for the Regular 2017 Airport Advisory Board Meetings. Motion made by Chairman King to approve, seconded by Mayor Easterling; all members in favor.

IV. General Status Report:

a. Airport –

1. Von Hagel distributed and reviewed McCollum's and other counties air traffic data and trend analysis.
2. Von Hagel reviewed Customs Facility activity.
3. Von Hagel and Kucko announced that Hawthorne Global Aviation Services in partnership with the airport would be pursuing becoming a certified FBO meeting the International Standards for Business Aviation Handling. There are only currently 9 FBOs in the country with the designation.

b. Hawthorne Global Aviation Services –

1. Mr. Kucko described the ongoing interest and activity in new aircraft basing at Cobb County. Over the past six months there have been six new based jets, four piston aircraft, and two more jets expected soon. Mr. Kucko estimates the occupancy rate at 92%.

V. Old Business:

- a. **Airport Master Plan Update** – Von Hagel reviewed the status of the Airport Master Plan Update project. Von Hagel presented the draft options developed to date from the taxiway/runway separation alternative analysis study. The consensus of the Board is to pursue the standard of a 400' separation, including a taxiway bridge solution to the quarry edge, and focus energy on updating the south taxiway first to include warehouse property. The airport consultant will develop cost estimates for each option and the depictions will be shared with the State for input prior to submitting to the FAA for a Modification of Standard review.
- b. **Noise Abatement Review** – Von Hagel reviewed the Federal requirement with the Board that the airport must be open to all aircraft at all hours and that even though the recent noise model study shows that the airport's noise footprint has decreased over the years, the Board has committed to continue to look at opportunities to shrink the noise footprint even further. Von Hagel reported that the FAA has begun to look at the proposed new approach paths to the airport and will provide some feedback as they move forward with their review. Von Hagel also presented the National Business Aviation Association's Noise Abatement Procedures for aircraft and requested any feedback on the program. Hearing no negative feedback, Von Hagel will distribute to the local corporate pilot community for comment. Implementation of the program requires only a statement in the Airport Facility Directory.
- c. **North Apron Expansion and Rehabilitation Project** – Von Hagel updated the board on the progress of the project. The contracts for the additional \$2.1 million in funding have been approved and executed. Work has been progressing normally. Weather is expected to disrupt progress throughout the winter, and more normal construction routine to begin after the winter weather.
- d. **Approach Lighting Project (MALSF)** – Von Hagel updated the board on the progress of the project. Light Towers have begun to be erected. Progress has been slow as the contractor waits for deliveries of steel towers.
- e. **Town Center Area CID Aviation Noonday Creek Trail Park** – Von Hagel reported that the project is now expected to go to bid in January or February for the first phase which includes the restroom and parking lot.
- f. **Runway 27 Approach Non-Aeronautical Lease Proposal** – Von Hagel reported that the Board of Commissioners approved the lease with BTE-RE for land under the approach to the runway on the east end of the airport for a concrete recycling operation.
- g. **Airport Capital Improvement Program** – Von Hagel distributed copies of the updated Airport Capital Improvement Plan (ACIP) approved by the Board of Commissioners for review. The ACIP reflects only projects related to the current Master Plan and the activities related to updating the current Master Plan. Any projects specific to a new Master Plan will be included in future updates of the ACIP.
- h. **Airfield Remarketing Project** – Von Hagel reported that the contracts have been executed. Remarketing paint requires appropriate weather conditions. Actual timeframe for completing the work will be weather dependent.

VI. New Business

- a. **Fire Station** – Von Hagel announced that the Cobb County Fire Department is considering proposing a fire station on the airport to base a new Aircraft Rescue and Fire Fighting Vehicle (ARFF). The ARFF was approved for purchase in the County SPLOST. Currently the preferred location is the location identified on the Master Plan Update for a station. The ARFF Vehicle is tentatively scheduled for 2-3 years out.
- b. **Airport On-Demand Consultant Agreement** – Von Hagel announced that the airport is advertising for the Airport On-Demand Consultant Agreement. The current five year contract with Michael Baker Int'l expires in April. Statement of Qualifications are due on December 22, 2016.

VII. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, February 6, 2016, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Newsome, seconded by Mr. Hungerford. The meeting was adjourned at approximately 5:00 pm.


Approved