



DEPARTMENT OF TRANSPORTATION

Cobb County Airport - McCollum Field
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COBB COUNTY AIRPORT - MCCOLLUM FIELD AIRPORT STRATEGIC PLANNING BOARD (aka: AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES

February 3, 2014 – 4:00 P.M.

South FBO – Terminal Conference Room
Cobb County Airport-McCollum Field
Kennesaw, GA 30144

Present of the Board:

William Campbell, Pilot, Chairman
Kelly Keappler, Town Center CID, Vice Chairman
Sean King, Chairman Appt, Secretary
Butch Thompson, District II & IV
Carter Chapman, District I & III
Mark Mathews, Mayor Kennesaw
Thomas Huff, Atlanta Executive Jet Center

Absent of the Board:

Commissioner Bob Ott, BOC
Clark Hungerford, Development Authority

Representing Cobb County:

Karl Von Hagel, Airport Manager
David Hankerson, County Manager

I. Call to Order:

Carter Chapman, Chairman, welcomed the Members of the Airport Advisory Board and called the meeting to order at 4:00 pm.

II. Approved Minutes:

Karl Von Hagel presented the minutes from the December 2, 2013 Board meeting, Mr. Campbell motioned to approve the minutes, seconded by Mr. King, with all members in favor.

III. Officer Rotation/Election:

Karl Von Hagel explained the Officer Rotation as described in the bylaws: Carter Chapman, the current Chairman, will be replaced as Chairman by William Campbell, the current Vice-Chairman, and Kelly Keappler, the current Secretary will serve as the new Vice-Chairman. Nominations for the Secretary position were requested of the Board. Mr. Chapman nominated Capt. King, seconded by Mr. Keappler, with all members in favor.

IV. General Airport Status Reports: Airport Manager:

- a. **Activity Stats** – Von Hagel distributed and reviewed the airport's and state's air traffic data.
- b. **Major Snow Event** – Von Hagel described the impacts of the recent snow event on airport operations.

- c. **FBO Report** – Mr. Huff reported that after several years of downward or stagnant growth of new aircraft basing, the trend has turned up over the last several months for both the corporate and the personal aircraft fleets. Mr. Huff asked that Mr. Von Hagel review the turning radii of some of the taxiways to assure that aircraft using the airport have a sufficient turn radius and to review the FBO and airport security items.

V. Old Business:

- a. **Customs Facility Update** – Von Hagel reported that the final plans have been submitted to US Customs for final comment and approval to begin construction. YLH Construction Company is prepared to enter into a Construction Manager at Risk contract to begin construction of the facility once Customs provides approval for construction to begin.
- b. **Air Traffic Control Tower Operations Funding Update** – Von Hagel reported that the Federal Government has passed a full FY14 federal budget that fully funds all the Federal Contract Towers and includes language that guarantees the FAA must fund the program.
- c. **New Air Traffic Control Tower Update** – Von Hagel reported that the plans for the new control tower have been permitted. An updated Guaranteed Maximum Price is being assembled by the design/builder, Peter Brown Construction Co. The FAA and State have stated that the delivery of grant funding could come as early as March/April. Von Hagel will provide additional updates at upcoming meetings.
- d. **Taxiway A/B Extension Project** – Von Hagel informed the Board that federal and state grant funding has been received and the construction contract with C.W. Matthews has been awarded. Due to the time of year the construction for the 60 day project with C. W. Mathews will be delayed until the spring. Von Hagel will provide additional updates at upcoming meetings.
- e. **Scheduled Charter City Study** – Von Hagel informed the Board that the BOC accepted grant funding from the Development Authority to fund a study to analyze key origination and destination markets for air travelers in northwest metro area. This information will be useful to the County's economic development partners and operators on the airport, including aircraft charter companies that may consider providing scheduled public charters. The study is in its final stages.
- f. **RFP for RPZ Land Lease** - Von Hagel reported that discussions continue on leasing the property in the eastern runway protection zone. Butch Thompson Enterprises proposed to lease between 10.5 to 24 acres for storage of construction materials and equipment, with the option to install a construction materials plant in the future. The FAA is evaluating the proposed use in the RPZ. The FAA and BOC must both approve any final agreement.
- g. **Air National Guard Property** – Commissioner Ott was not available to report.

VI. New Business:

- a. **Scheduler & Dispatcher Conference Marketing** - Von Hagel reported that the Cobb County Exhibitor Booth was well received by attendees of the conference. There was great interest in the future Customs Facility. Mr. Keappler requested Mr. Von Hagel coordinate efforts with Cobb's Competitive Edge initiative. Mr. Campbell requested materials that he could travel with and leave at other airports for display and Mr. Huff agreed that the FBO would reciprocate with other airports by displaying their info in the terminal.

VII. Airport Advisory Board Meeting – The next Meeting is scheduled for Monday, April 7, 2014, 4:00 pm, at 1800 Airport Road, Kennesaw, GA - South FBO – Terminal Conference Room, second floor.

VIII. Adjournment

The meeting was adjourned at approximately 4:10pm



William Campbell, Chairman