



DEPARTMENT OF TRANSPORTATION

Cobb County Airport - McCollum Field
1723 McCollum Parkway, Building 100
Kennesaw, Georgia 30144-3678

Phone: (770) 528-1615 Fax: (770) 528-1655

COBB COUNTY AIRPORT - MCCOLLUM FIELD AIRPORT STRATEGIC PLANNING BOARD (AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES

February 9, 2015 – 4:00 P.M.

HANGAR 700 – 3rd Floor

Present of the Board:

Kelly Keappler, Town Center CID, Chairman
Sean King, Chairman, Vice Chairman
Amy Rowe, District III, Secretary
Brian Newsome, District II
Butch Thompson, District IV
Commissioner JoAnn Birrell, BOC
Mark Mathews, Mayor - Kennesaw
William Campbell, Pilot
Tom Auten, Hawthorne Global Aviation Svcs

Absent of the Board:

Carter Chapman, District I
Clark Hungerford, Development Authority

Representing Cobb County:

Karl Von Hagel, Airport Manager

I. Call to Order:

Outgoing chairman William Campbell welcomed members and guests of the Airport Advisory Board and officially called the meeting to order at 4:03pm.

II. Approve Minutes:

Mr. Von Hagel presented the minutes from the December 1, 2014 board meeting. Motion made by Mr. Mathews, seconded by Mr. King; all members in favor.

III. Officer Election/Rotation:

The bylaws state that the Vice-Chairman rolls to Chairman (Kelly Keappler), Secretary rolls to Vice-Chairman (Sean King) and nominations are taken for Secretary.

Amy Rowe volunteered for Secretary. Motion made by Mr. Campbell, seconded by Mr. King; all members in favor.

The meeting was turned over to new chairman, Mr. Keappler.

IV. 2015 Meeting Calendar:

The Board reviewed the 2015 meeting calendar. Motion made to accept by Mr. King, seconded by Mr. Campbell; all members in favor.

V. General Status Report (given by Mr. Von Hagel):

a. Airport –

1. Airport Advisory Board Changes –Each Commissioner gets to appoint a member from their district. Quorum changed from five to six; a resident member is no longer required to live within five miles of the airport. Latest roster will be emailed to all members.
2. Traffic Review - Distributed and reviewed the airport's traffic data, along with other air traffic data in Georgia.
3. KSU Collaboration – Brainstorming ideas for the Airport to collaborate and coordinate with Dr. Papp for an Aviation Program at Kennesaw State University.
4. Scheduled Charter – Received an inquiry from someone interested in charter flights.
5. Aircraft Tax Role – Reviewed the airport's assessed value report.
6. Fuel Comparisons – Discussed fuel surveys that relates to fuel comparisons, which ensures pricing is fair, reasonable and non- discriminatory.

b. Hawthorne Global Aviation Services – Tom Auten reported that traffic has been good.

VI. Old Business:

- a. Customs Update** – Roof is on, interior walls are up, dry wall is up, and a/c units are set. May 29th completion, late June start of inspection services.
- b. New Air Traffic Control Tower Update** – Near completion. Transfer of operations scheduled for March 5th. Renovation of original base building will begin shortly after.
- c. RPZ RFP Land Lease Update** – Butch Thompson Enterprises the sole proposer is focusing on using the property for equipment storage specifically semi-truck and trailer storage or parking. Additionally, the Town Center CID has expressed interest in exploring a potential property lease for a trailhead for the Noonday Creek Trail.
- d. Airport Master Plan Update** – Reviewed Scope of Work Services Summary, the consultant is currently gathering service fees and obtaining prices from sub-contractors (aerial photography, surveying, environmental, etc). Upon completion the final scope and fees will require State approval.

Motion made by Mr. Campbell that the Board is supportive of the Scope of Work Services Summary, seconded by Mrs. Rowe; all members in favor.

Reviewed the National Guard Property map and property map of County land near Dobbins ARB.

- e. Aeronautical Commercial Operator Minimum Standards** – A draft document is with Legal for review. The document will be distributed and discussed at next meeting.

VII. New Business:

- a. **North Apron Expansion and Rehabilitation Project**– \$4.4 million project; the Engineering Agreement has been approved by the State and will be presented to the BOC for approval at the end of the month.
- b. **Airport Name Change: Cobb County International – McCollum Field** – Discussed a name change due to customs facility addition and upcoming highway upgrades.

VIII. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, April 13, 2015, at 4:00 pm; location TBA.

Motion made to adjourn by Mr. Campbell, seconded by Mr. King. The meeting was adjourned at approximately 5:15pm.

Kelly Keappler, Chairman