

COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES
February 5, 2018 – 4:00 P.M.
Airport Administration Building

Present of the Board:

Charmaine Chin, District IV, Chair
Thomas Hollinger– Pilot, Vice-Chair
Brian Newsome, District II, Secretary
C.B. Fair, District I
Jim Boyle, Chairman Appt.
Clark Hungerford, Development Authority
Mike Irby, Town Center TCACID
JoAnn Birrell, Commissioner, BOC

Absent of the Board:

Amy Rowe, District III
Derek Easterling, Mayor – Kennesaw
Dave Kucko, Hawthorne Global Aviation

Representing Cobb County:

Karl Von Hagel, Airport Manager

Guests:

Andrea Ford, Cobb CCT
Steve Provincio, Hawthorne Global Aviation

I. Call to Order:

Vice-Chair Chin welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

II. Officer Election/Rotation:

Von Hagel reviewed the bylaws regarding officer elections. The bylaws state that the Vice-Chair rolls to Chair (Charmaine Chin), Secretary rolls to Vice-Chair (Tom Hollinger) and nominations are to be taken for Secretary.

Motion made by Mr. Fair to nominate Mr. Brian Newsome for Secretary, seconded by Mr. Hollinger; no additional nominations were made, all members in favor.

III. Approve Minutes:

Mr. Von Hagel presented the minutes from the December 4, 2017 board meeting. Motion made by Mr. Hollinger to approve, seconded by Mr. Boyle; all members in favor.

III. General Status Report:

a. Airport –

1. Von Hagel reported that the FAA Flight Inspection Field Office on Corporate Row has the foundation and pad poured and steel delivered. Weather conditions have delayed the anticipated completion date to June.
2. Von Hagel informed the Board that the airport will be exhibiting at the upcoming National Business Aviation Association's Scheduler and Dispatcher Conference and sponsoring the 2018 International Operators Conference.

3. Von Hagel reviewed the impacts of the two recent snow storms. The airport fared well with minimal periods of reduced braking action. To assist in spot treating difficult areas, a spreader to disperse snow melt product has been ordered and a snow plow is being investigated.
4. Von Hagel reported that Kinetic Aircraft Maintenance has recently been approved as a new Commercial Tenant on the airport. Von Hagel reviewed the list of the current commercial operators on the airport.
5. Von Hagel announced that a recent DC9 cargo operation on the airport was the first operator to take advantage of the recent availability of ARFF service.
6. Von Hagel reviewed the status of Federal items, including the Global Entry application office, which is looking promising and will be addressed again in 6 months; Gateway to DCA program, which now involves an elected federal official requesting information; and the pending FAA reauthorization bill, which may interrupt capital funding.
7. Von Hagel reviewed a recent Tax Assessors report outlining the \$128 million of Taxable Assets on the airport. The Asset's values would provide an estimate of \$1.5 million of taxes paid by airport tenants.
8. Von Hagel reviewed Air Traffic and Customs Facility activity.

b. Hawthorne Global Aviation Services –

1. Steve Provincio reported that a new Challenger 300 arrived in January and five new based piston aircraft have arrived in last two months. Hangars are at 98% occupancy and office occupancy is at 99%. Jet Fuel flows were up 3% in 2017 and Avgas was up 8%.

IV. Old Business:

- a. **Airport Master Plan Update** – Von Hagel reported that the FAA continues to review the updated Master Plan. The State has requested the airport submit an FAA Airspace Study for the relocation of the western roads. The approval of the Master Plan may be delayed until the completion of the airspace study. The preferred alternative for the McCollum Parkway road relocation presentation to the BOC is expected to be delayed until the findings of the FAA Airspace Study is completed.
- b. **Approach Lighting Project (MALSF)** – Von Hagel updated the Board on the progress of the project. Construction is 95% completed. The system has passed a preliminary flightcheck. Final activation is pending the completion of the FAA's final review of the MALSF system and what actions or adjustments through an FAA waiver process may be needed to certify the system.

The FAA reports the Waiver Request is in Washington and is being reviewed. No timetable is offered from the FAA.

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- c. **Aircraft Rescue Fire Fighting (ARFF)** – Von Hagel reported that he is in discussion with the owner of the property adjacent to proposed fire station regarding an access easement to the proposed new fire station. The new ARFF vehicle approved in the County SPLOST program has been ordered and expected to arrive in August. The existing ARFF vehicle is on airport and ARFF coverage is available with 24 hour prior request.
- d. **Financial Model for Property Acquisitions** – Von Hagel reported that he had met with the County's Finance Department to discuss funding options that may be utilized for future property acquisitions defined in the new Airport Master Plan. Critical to the future funding options viability is the commitment that the FAA will offer towards reimbursement. This discussion with the FAA will be scheduled after the approval of the new Master Plan. Initial contact with property owners of Airport Rd. warehouses revealed that the owners are not interested in selling in the near term.

V. New Business

- a. **Environmental Assessment** – Von Hagel reported that the FAA has tentatively agreed to fund the Environmental Assessment (EA) needed to be completed prior to constructing the new Master Plan projects. The proposed EA Scope of Work for projects to be completed in the next 10 years has been submitted to the State for approval. The State has advised that approval of the scope will be delayed until the FAA approves the Master Plan.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, April 9th, 2018, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Hungerford, seconded by Mr. Newsome. The meeting was adjourned at approximately 5:00 pm.



Approved