

COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES

October 2, 2017 – 4:00 P.M.

Airport Administration Building

Present of the Board:

Amy Rowe, District III, Chair
Charmaine Chin, District IV, Vice-Chair
Thomas Hollinger– Pilot, Secretary
Mike Irby, Town Center TCACID
Clark Hungerford, Development Authority
Brian Newsome, District II
Dave Kucko, Hawthorne Global Aviation
Jim Boyle, Chairman Appt.
C.B. Fair, District I

Absent of the Board:

Derek Easterling, Mayor – Kennesaw
JoAnn Birrell, Commissioner, BOC

Representing Cobb County:

Karl Von Hagel, Airport Manager
Jim Wilgus, Cobb DOT Director
Inger Eberhart, District III Assistant

Guests: Rick Stewart, City of Kennesaw

I. Call to Order:

Vice-Chair Chin welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

II. Approve Minutes:

Mr. Von Hagel presented the minutes from the August 7, 2017 board meeting. Motion made by Mr. Newsome to approve, seconded by Mr. Boyle; all members in favor.

III. General Status Report:

a. Airport –

1. Von Hagel reported that the FAA Flight Inspection Field Office and Corporate Row Leaseholder have agreed upon a set of plans for the hangar and office improvements for the FAA. Plans are currently going through plan review process for a permit and construction is expected to begin this month and be completed in April.
2. Von Hagel reported that the National Business Aviation Association is holding its Annual Convention and Exhibit on October 9-12. Hawthorne Global Aviation Services will be exhibiting at the world's largest business aviation conference and Von Hagel will be representing Cobb County International Airport.
3. Von Hagel reviewed Air Traffic and Customs Facility activity.

b. Hawthorne Global Aviation Services –

1. Kucko reported on the FBOs experience with Hurricane Irma. The FBO accommodated 60 transient aircraft that relocated from the hurricane's path and was able to house all of them in the tightly stacked hangars. Several of the pilot crews mentioned that they were impressed with RYY and would begin using RYY instead of PDK for their future flights to Atlanta. The FBO was able to remain stocked with fuel even when other airports were without fuel. Von Hagel thanked Kucko for the great job the FBO did.
2. Kucko reported that two new corporate jets have become based at the FBO since our last meeting, and other aircraft are currently discussing basing options with the FBO. The FBO hangar capacity is nearly 100% occupied. Rule of thumb is the need for a new hangar is realized at about 120% capacity.

IV. Old Business:

- a. Airport Master Plan Update** – Von Hagel reported that the airport has finalized all comments from the State regarding the draft Master Plan Documents. Von Hagel reviewed the Master Plan Update documents with the Board. After discussion, Motion made by Mr. Hungerford to recommend the Board of Commissioners approve the Airport Master Plan Update and authorize the Department of Transportation to submit the documents to the Federal Aviation Administration for approval, seconded by Mr. Newsome; all members in favor.

Additionally, Von Hagel reported on Kimley-Horn's progress on the alternatives study for connecting McCollum Parkway and Kennesaw Due West Road for Cobb DOT. The consultant has completed gathering information and has held individual stakeholder meetings. Mr. Wilgus reported that the alternatives for connectivity will be discussed with all the Stakeholders at a joint meeting. The road connectivity project provides the opportunity to upgrade the western runway safety area to FAA standards as proposed in the Master Plan.

- b. North Apron Expansion and Rehabilitation Project** – Von Hagel updated the board on the progress of the project. The 25 acre project is complete. The project has approximately \$400,000 in savings. The airport is requesting the State allow the savings to be applied to additional north apron rehabilitation in the Hangar 700s area. The State is evaluating the request.
- c. Approach Lighting Project (MALSF)** – Von Hagel updated the board on the progress of the project. Construction is 95% completed. The system passed a preliminary flightcheck that evaluated the impact the powerlines are having on the approach system. Final activation is pending the completion of the FAA' final review of the MALSF system and what actions or adjustments through an FAA waiver process may be needed to certify the system.

- d. **Town Center Area CID Aviation Noonday Creek Trail Park** – Von Hagel announced that construction has progressed smoothly and the park is on schedule to be complete this fall. A Ribbon Cutting Ceremony is scheduled for November 10, 2017 at 10 am.
- e. **Aircraft Rescue Fire Fighting (ARFF)** – Von Hagel reported that Croy Engineering is progressing on a site plan for a future ARFF Station behind the southeast hold apron. The study has determined a fire station can be built on the site without interference to airport operations, and a draft layout was presented to illustrate one of the possible layouts for a fire station. Also, the Board of Commissioners approved the purchase of a used 1,500 gallon ARFF vehicle that was offered to the CCFD at a bargain value. The vehicle is expected to be on airport sometime in October and will be stored in a hangar until a fire station is constructed.

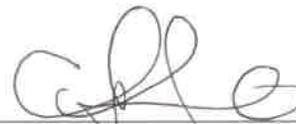
V. New Business

- a. **Environmental Assessment** – Von Hagel reported that an Environmental Assessment (EA) needs to be completed as part of the Master Plan update to evaluate the environmental impacts the proposed projects may have on the environment. Von Hagel reviewed the alternatives to be reviewed in the EA. The scope of work is currently under development and the State has provided notice that a grant is available for funding the study in FY18.
- b. **Airport Capital Improvement Plan** – Von Hagel presented the Airport Capital Improvement Plan for the next five years. The ACIP is used by the State and FAA as a planning document to plan future grants. The ACIP is updated annually and is due to the State before November 30th. Motion made by Ms. Chin to approve the Airport Capital Improvement Plan as presented, seconded by Mr. Hollinger; all members in favor.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, December 4th, 2017, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Newsome, seconded by Mr. Hungerford. The meeting was adjourned at approximately 5:00 pm.



Approved