

COBB COUNTY P.A.R.K.S.
EAST COBB PARK PICNIC PAVILION RESERVATION RULES AND REGULATIONS

Cobb County P.A.R.K.S. developed the following procedures and regulations in order to provide picnic pavilion reservations to the residents of Cobb County. Compliance insures a safe and enjoyable experience while using the picnic pavilions in our community parks. For questions or more information, please call Cobb County P.A.R.K.S. at (770) 528-8800.

We strongly suggest you visit the park pavilion before making a reservation request to insure that all the requirements for your event can be met.

1. All events and/or presentations must comply with state obscenity laws and anti-discrimination laws.
2. There is no charge to use a pavilion in a Cobb County park. However, a \$10.00 (\$15.00 for non-residents) reservation fee is charged to insure the pavilion is available to you at a specific time for your exclusive use. The fee is due once your reservation request is approved, not at the time your request is submitted. The fee is non-refundable. Please be sure to have a copy of your permit with you.
3. Fees for approved reservations, along with any additional required documentation, are required to be paid and/or provided within 7 business days. Failure to provide payment or required documents may result in the cancellation of your reservation.
4. Pavilions are reserved in four-hour blocks; 8:00 am until 12:00 noon, 12:00 noon until 4:00 pm, and 4:00 pm until 8:00 pm. When submitting your reservation request, you may request adjacent time blocks.
5. **Absolutely NO alcoholic beverages** are allowed to be served, consumed, or possessed in a County park.
6. No selling of food or other items is allowed.
7. Solicitation is not allowed in Cobb County parks.
8. You may not sub-let or charge for use of this facility, nor may you charge an admission for any event held at this facility.
9. Absolutely no flyers, brochures, or literature of any kind may be distributed without prior written permission from the Director of the Cobb County P.A.R.K.S. Department. Written authorization must be produced upon request at any time during your event.
10. Absolutely no signage of any kind may be erected. This includes political campaign signs or directional signs.
11. Please leave the facility in as good or better condition than you found it.
12. The specific pavilion you have requested may not be available due to: 1) a previous reservation; 2) it's location/primary designated purpose or, 3) it's inappropriateness for your event because of size, amenities, or staff's ability to support your needs.
13. A reservation assures you exclusive use of the covered pavilion area during your reserved time. However, the general public may use the pavilion immediately before and after your scheduled time. Please plan to arrive a few minutes early to ensure that the pavilion is ready for your use. If you encounter any problems using the pavilion during your reserved time, please contact the Cobb County Police, Parks Rangers by dialing 9-1-1. Please be sure to have a copy of your permit with you.
14. Cobb County P.A.R.K.S. makes no guarantee as to the number of picnic tables present at the pavilion. You may rearrange them, but you may not remove any picnic tables from under the covered pavilion. You may bring your own folding tables and chairs which must be removed before the conclusion of your reservation.
15. Any tent erected may require inspection by the Cobb County Fire Department and/or County Inspection Department.
16. Cobb County has a leash law in effect at all parks. **No animals are allowed on playing fields.**

17. Moonwalks and other large inflatables, vendor contracted, may be used; however, installers must meet in advance of the event with onsite staff. The inflatables should be installed only at Pavilion #1 and must be within 15' of the pavilion and used and removed on the same day. Overnight installation will not be permitted.

A certificate of liability insurance for an amount of \$1,000,000.00 must be provided at least 7 days in advance of the event.

Please be aware that electricity may not be available at the pavilion. Portable generators are allowed provided they are supplied by the company providing the inflatable, otherwise, portable generators are not allowed.

18. Permanent charcoal grills are located at the pavilions and are available for your use. Only the permanent charcoal grills may be used. Charcoal is the only fuel permitted. Portable or personal grills are not permitted. Devices emitting flame are prohibited within the pavilion, including fuel powered lanterns and portable stoves.

When using the charcoal grills, please; do not leave burning grills unattended, do not leave food, food scraps or trash on the grill, do not burn trash in the grill.

You are responsible for ensuring that the grill is completely extinguished before leaving.

Catered food must be precooked/prepaid.

19. Ground fires are not permitted.
20. Weddings and/or Wedding rehearsals are not permitted. Please contact the Cobb County P.A.R.K.S. Department for a list of acceptable facilities.
21. The following are not allowed; glass containers, colored paint or paint ball guns, water balloons, petting zoos, trackless trains, pony or horse rides, no organized animal shows with the exception of organized educational programs.
22. Organizers of fund raising events for non-profit agencies may be contacted by the Friends of East Cobb Park to solicit a donation towards their fund-raising efforts for improvements to East Cobb Park.
23. No commercial events or activities are allowed in the park.
24. All organized team activities that could damage the lawns are restricted.
25. Reservations are made only for adults 18 years or older.
26. To reserve the Outdoor Classroom, you must contact the Natural Resources Division at 770- 528-8840.
27. While parks are exempt from noise ordinances, we strive to be good neighbors to the communities in which we are located. Please assure that all music and other noise are kept to a level of 95 decibels or lower.
28. The stage can only be reserved for performances. **Lyrics must be approved prior to the event.**
29. The organizer of an event may be required to supply liability insurance if determined by staff.
30. All concerts/stage reservations require hiring of two Cobb County Police Officers for traffic control and security. You must forward the officer's names, badge numbers, and your signed contract to the P.A.R.K.S. representative making your reservation.

State and local laws will be strictly enforced.