INTERNAL AUDIT DIVISION
Report Number 2011-018

First Follow-Up Report: Letter Report - Update of Lease Review Policy

December 29, 2011

Latona Thomas, CPA, Manager
Miranda Wang, CPA, Staff Auditor I
Barry Huff, Staff Auditor I
December 29, 2011

TO: MEMORANDUM TO COBB COUNTY MANAGER

FROM: Latona Thomas, CPA, Manager


We completed our follow-up review of the original subject report dated April 25, 2011. In the report, we recommended the Finance Director/Comptroller develop an updated Lease Review Policy or similarly termed document to reflect the current procedures that should be followed by all departments and elected officials. The difference between an operating lease and capital lease purchase should be clearly defined, and the updated policy should be distributed to all departments and elected officials. The auditor’s role in follow-up reviews is to compile corrective actions taken by the auditee, assess whether those actions are adequate to correct the reported deficiencies, and relay those results to County management.

We determined that as of December 21, 2011, no action has been taken to develop this policy statement. The Finance Director provided no projected date of completion. We will conduct an additional follow-up in six months to determine progress of the policy development. Should you wish to discuss any aspect of this report, please contact me at extension 2559 or Barry Huff, Auditor-in-charge, at extension 2558.

Distribution:
James Pehrson, CPA, Finance Director/Comptroller
Internal Audit Division File