



# PROPERTY MANAGEMENT DEPARTMENT

57 Waddell Street, NE.  
Marietta, Georgia 30060-1964

Phone: (770) 528-2100 Fax: (770) 528-2148

John A. Reida  
DIRECTOR

AGENDA ITEM NO. 1

TO: David Hankerson  
County Manager

FROM: John Reida, Property Management Director  
Rick Brun, Purchasing Director

DATE: November 27, 2007

## PURPOSE

To authorize the Purchasing Director, in accordance with the Cobb County Policy on Contract Management, working with Property Management, to enter into the most appropriate and favorable available governmental contract in order to expedite the County project to convert all bathroom fixtures in governmental facilities to low flow or waterless fixtures in response to the current drought circumstance.

## BACKGROUND

The Cobb County Board of Commissioners approved a water conservation project for conversion of inefficient restroom fixtures in seventy-seven buildings at the November 13, 2007 Commission meeting, and authorized a project budget of \$248,400. The intent is to implement this project as soon as is possible to derive benefit from the current drought circumstance.

The Cobb County Policy on Contract Management (as approved July 8, 1997, and later amended on August 12, 2003) authorizes the Purchasing Director to utilize such available contracts up to the value of \$100,000. The Policy further provides that the Board, for projects that cost more than \$100,000, may authorize the Purchasing Director to enter into such a contract.

The implementation of this water saving program can be expedited by utilizing this approach. The Purchasing Department, with Property Management, will utilize the best available contract. All such contracts have all been officially bid by a lead city, county or state agency through a competitive process. The contracts then become available through one or more cooperative agency.

## FUNDING

No funding is required by this action.

## RECOMMENDATION

To authorize the Purchasing Director, in accordance with the Cobb County Policy on Contract Management, working with Property Management, to enter into the most appropriate and favorable available governmental contract in order to expedite the County project to convert all bathroom fixtures in governmental facilities to low flow or waterless fixtures in response to the current drought circumstance.



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## AGENDA ITEM NO.

TO: David Hankerson  
County Manager

FROM: John Reida  
Director 

DATE: November 27, 2007

## PURPOSE

To authorize Property Management to work with the Sheriff's Office, Cobb Water, the Fire Department, and the Parks, Recreation and Cultural Affairs Department to retrofit commodes, urinals, and other water using devices to low flow or waterless fixtures where practical, and to provide funding for this project.

## BACKGROUND

The Cobb County Board of Commissioners has already positioned Cobb County in a leadership role in water conservation through their previous approval of an initial project for conversion of inefficient water closets and urinals in 77 county facilities.

This agenda item expands this project to facilities not included in the initial project. Specifically, this item provides for conversion of water closets and urinals in the balance of the county's facilities, including those in county parks, recreation and cultural facilities, water department buildings, fire stations, and detention facilities. Surveys have identified 188 water closets and 68 urinals of various ages in these facilities that are candidates for replacement with higher efficiency fixtures in this phase of the project. As with the initial project, retrofit products will be selected that meet or exceed the Cobb Water standards for performance and water conservation.

The facilities included in this item support activities funded as follows:

- General Fund (GF): Parks, Recreation and Cultural Affairs Department and Sheriff's Office Detention Facilities
- Fire Fund: Fire and Emergency Services facilities
- Water Operating Fund: Cobb Water System Facilities

## **FUNDING**

Funding is available with transfers from the General Fund, the Fire Fund, and the Water Operating Fund as follows:

From:	010-015-0145-8810 (GF-Designated Contingency)	\$60,300
	230-130-1000-8810 (Fire-Designated Contingency)	\$33,300
	500-500-5130-6590 (Water-Sewerage Treatment)	\$23,400
To:	380-110-4576-8005 (Water Conservation Project)	\$117,000

## **RECOMMENDATION**

The Board authorizes Property Management to work with the Sheriff's Office, Cobb Water, the Fire Department, and the Parks, Recreation and Cultural Affairs Department to retrofit commodes, urinals, and other water using devices to low flow or waterless fixtures where practical, approves the additional funding of \$117,000 with the corresponding budget transfers, and authorizes the Chairman to execute any necessary documents.