

Randy Crider *Fire Chief*

Jay Westbrook *Fire Marshal*

1595 County Services Pkwy.
Marietta, GA 30008-4021
www.cobbfire.org



Cobb County Fire & Emergency Services

Nick Dawe *Deputy Fire Marshal*
Stephen Mize *Deputy Fire Marshal*

Rock Toler *Deputy Fire Marshal*

fnoinspections@cobbcounty.org
phone: (770) 528-8310 • fax: (770) 528-8320

Community Living Arrangement (CLA) Occupancy Procedures

1. Call 770-528-8310 or visit www.cobbfire.org to request a plan review appointment.
2. Complete the Commercial Permit application form found on the website, then email it to the Cobb County Water department for their approval PRIOR to your plan review. You must bring the Commercial Permit Application with the Water Department's approval to your plan review appointment.
3. Complete the Residential Care Acknowledgement Letter found on the website.
4. Bring four (4) sets of plans to the Fire Marshal's Office for review.
5. At the plan review appointment present a plan of the residence. The plan is a layout of the floorplan with each room labeled according to the intended use. Either provide dimensions of each room or the plan must be drawn to a common scale (i.e. 1/8"=1'-0").
6. All CLAs are required to be equipped with fire sprinklers per the Cobb County Code (Sec 54-93). The plan must specifically state that a fire sprinkler system will be incorporated. Separate submittal is required by a licensed fire sprinkler contractor for review of the fire sprinkler plans.

4 or less clients:

Applicable Codes and Standards: Ch-24 (1 & 2 Family) Life Safety Code (LSC) & 120-3-3 Rules & Regs.

7. Evacuation plan posted
8. Fire extinguisher (Minimum 2A10BC) tagged by an extinguisher company
9. Hardwired smoke alarms and carbon monoxide detectors with battery back-up
10. Operable window in all sleeping rooms

5-6 clients:

Applicable Codes and Standards: Ch-32 (B&C Small Facility) LSC & 120-3-3 Rules & Regs.

Items 1 through 10 above and the following:

11. Site plan approval is required to include an assessment of the hydrant coverage, fire flow test, and fire department access
12. Provide a fire flow test utilizing the closest/serving fire hydrant presented in AWWA (American Water-Works Association) format. One means to obtain the flow test is to contact the serving water system (Cobb County Water Department at 770-419-6328)
13. Layout compliant with the Life Safety Code –NFPA 101 and all applicable modifications including:
 - a. Two primary means of escape
 - b. NFPA 13R Fire Sprinkler System
 - c. Fire Alarm System in accordance with NFPA 72
 - d. Stove venting directly to the exterior
 - e. Corridor and stair construction

7 or more clients:

Applicable Codes and Standards: Ch-32 (B&C Large Facility) LSC & 120-3-3 Rules & Regs.

Items 1 through 12 above and the following:

14. Plans must bear the seal of a Georgia registered architect or engineer per OCGA 25-2-14

Once the Fire Marshal's Office stamps your plans, take the stamped plans to the appropriate building authority, unincorporated Cobb County (770-528-2071), City of Acworth (770-974-2032), Kennesaw (770-429-4554), or Powder Springs (770-943-1666), for their review and to obtain a permit.

When ready, request appropriate field inspections from the Building Department and the Fire Marshal's Office.

A Certificate of Occupancy (CO) will be issued once **all** Fire Marshal and Building Department inspections have passed. Contact the applicable Building Department to obtain the CO.