



Suggestion Incentive Program Form

Have you ever had an idea and forgotten to write it down? Innovative ideas on how to improve services and save money for citizens come from our great employees. Cobb County awards employees ideas that are implemented. So, put on your thinking cap, submit those ideas and increase the size of your wallet.

Name _____ Employee ID # _____

Department _____ Job Title _____

I hereby understand, and agree that my acceptance of any monetary award from Cobb County for this suggestion shall be deemed payment in full for myself, my heirs, or my assignees. I hereby waive claim against the County which may arise as a consequence of the county adopting this suggestion.

Work Phone #

Signature

Date

Before submitting an idea, please understand that according to Suggestion Incentive Program Policy, the following ideas are not eligible:

- Opinions or suggestions which do not offer a specific solution or procedure for implementing the suggestion.
- Improving or correcting conditions which exist only because established policy and procedures are not being followed.
- Duplication of a suggestion previously submitted.
- Eliminating, lowering, or raising fees or taxes levied by the county, city, state, or other governmental entity.
- Suggestions that can and should be implemented within your normal job responsibility.
- Matters which are the result of assigned or contracted audits, studies, surveys, reviews, or research.
- Ideas already under consideration.
- Newly implemented procedures are not open to suggestion for the first six months.
- Personal grievances.
- Salary schedules, job classifications, time and leave regulations, or fringe benefits.
- Suggestions requiring legislative or court action other than by County ordinance.
- Suggestions recommending use, purchase, lease, or rent of a specific product brand.
- Suggestions that are not under the authority or responsibility of the County.

