

SURPLUS PROPERTY

To: Cobb County Surplus Warehouse
Division of Cobb County Purchasing Department
57 Wadell Street, Marietta GA 30090

Date: _____

Org#: _____

From: _____

Department Name

The following item(s) are to be considered Surplus from the above named department.

Department Head Signature

Surplus is accepted at the Cobb County Surplus Warehouse on Wednesday, 8:30 am until 1:00 pm

Please call 770.528-8418 to schedule viewing and coordinate delivery

(DELIVERIES ARE ACCEPTED BY APPOINTMENT ONLY)

| | Cobb County Fixed Asset Tag # | Quantity | Item Description | Model # | Serial # | Estimated Present Value | Disposition |
|----|-------------------------------------|----------|------------------|---------|----------|----------------------------|-------------|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |

THIS FORM MUST ACCOMPANY SURPLUS EQUIPMENT

Date Received Surplus: _____

Received By: _____