



## TOWNHOMES / RESIDENTIAL CONDOMINIUMS

*Cobb County...Expect the Best!*

- A completed application must be submitted for each unit and must be accompanied by 8 ½" X 11" Elevation Drawings, Temporary Power, Temporary Pole (if applicable), Georgia State Energy Code Affidavit, State Licensing Authorized Permit Agent Form, copy of agents ID, copy of State of Georgia contractor license.
- Land Disturbance Permit must have been issued; The Construction permit (On site Erosion Control Approval) and the L.D.P. number must be included on application. (Site Plan Review 770-528-2147)
- Unless the Final Plat has been recorded, site approval will be required. (Site Inspections 770-528-2142)
- Water and Sewer Permit must have been issued and a copy must be on file in our office prior to Building Permit issuance. (CCWS770-419-6327)
- Official Address Notice must be on file in our office prior to Building Permit issuance. (GIS 770-528-2002)

### MODEL HOME PERMITS

- Model Home Permits may be issued prior to the above requirements only with the approval of the Cobb County Community Development Agency Director. 770-528-2125
- No Building Permits will be issued until the Building plans have been approved.

### MINIMUM PLAN REQUIREMENTS

1. Include applicable code editions.
  2. Provide foundation plan and details.
  3. Provide firewall and firewall penetration designs and listings.
  4. Provide detailed drawings by a Registered Design Professional for braced wall panels less than 4' in width adjacent to garage door openings.
  5. Provide framing plan and details unless a pre-engineered design is proposed.
  6. Include garage separation information.
  7. Provide Architectural floor plans and elevations.
  8. Indicate location of electrical meter(s) and sub panel(s)
  9. Two (2), CD'S are required in PDF format with a complete set of plans on each CD.
- Scan the building plans only to the CD's; **DO NOT** include site plans, project manuals, special inspection documentation, etc.
  - Please scan plans as one file, not individual pages; scan the index as the first page and the following pages in order.