

**MAGISTRATE COURT OF COBB COUNTY  
STATE OF GEORGIA**

CIVIL ACTION NO. \_\_\_\_\_

**Plaintiff Attorney**

**Plaintiff's Name and Address**

**Defendant's Name**

**Name and Address of Party to be Served:**

**SHERIFF'S ENTRY OF SERVICE**

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**PERSONAL**

1 I have this day served \_\_\_\_\_ personally with a copy of the written action and summons.

**NOTORIOUS**

I have this day served \_\_\_\_\_ by leaving a copy of the action and summons at his most notorious place of abode in this county.

2 Delivered same into hands of \_\_\_\_\_ describe as follows:

Age, about \_\_\_\_\_ years; weight, about \_\_\_\_\_ pounds; height, about \_\_\_\_\_ feet and \_\_\_\_\_ inches, domiciled at the residence of defendant.

**CORPORATION**

Served \_\_\_\_\_ a corporation by leaving a copy of the within action and summons with \_\_\_\_\_ in charge of the office and place of doing business of said Corporation in this County.

**TACK & MAIL**

4 I have this day served the above affidavit and summons on the defendant(s)/Party by posting a copy of the same to the door of the premises designated in said affidavit and on the same day of such posting by depositing a true copy of same in the United States Mail, First class in an envelope properly addressed to the defendant(s)/Party at the address shown in said summons, with adequate postage affixed thereon containing notice to the defendant(s)/ Party to answer said summons at the place stated.

**NONEST**

5 Diligent search made and \_\_\_\_\_ not to be found in the jurisdiction of this Court.

The defendant/Party is required to answer the summons on or before the \_\_\_\_\_ Day of \_\_\_\_\_, 2013.

This \_\_\_\_\_ day of \_\_\_\_\_, 2013.

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**DEPUTY**

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**COBB COUNTY, GEORGIA**