

MAGISTRATE COURT OF COBB COUNTY

STATE OF GEORGIA

Public Safety Building

32 Waddell Street

Marietta, Georgia 30090-9656

(770) 528-8910

Internet address: www.magistrate.cobbcountyga.gov

Civil Action No. _____

Plaintiff (Name and Address)

Defendant (Name and Address)

Phone Number

Phone Number

Statement of Claim

(_____) **Suit on a Note** (_____) **Suit on Account** (_____) **Other**

Plaintiff states Defendant is indebted to Plaintiff as follows:

That said claim is in the amount of \$ _____ (principal owed) plus \$ _____
Court costs to date; and all future costs of this suit.

State of Georgia, Cobb County

_____ being duly sworn on oath, states the foregoing is a just and true statement of the claim
made by Plaintiff against Defendant.

Sworn to and subscribed before me this
This _____ day of _____, 20_____.

(Agent for) Plaintiff

Notary Public or Attesting Official

(If Agent, Title/Capacity)

Notice and Summons

To _____

You are hereby notified that _____ has made and filed a claim and is asking for judgment against you
in the sum of \$ _____ as shown by the foregoing statement. YOU ARE REQUIRED TO FILE OR
PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU
DO NOT ANSWER, JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. Your answer may be filed in writing
(notarized) or given orally under oath in the presence of the Chief or Presiding Magistrate or to the Clerk during regular working
hours.

Deputy Clerk, Magistrate Court of Cobb County