Cobb County Water System

Watershed Stewardship Intern

Position Description: Watershed Stewardship Intern

Department: Water System, Environmental Compliance Division, Water Quality Laboratory

Immediate Supervisor: Watershed Stewardship Program Coordinator

Description Summary: Assist program staff with community, school, and/or volunteer programs including preparing and presenting information to participants.

Duties and Responsibilities:

Essential Job Functions:
- Assist staff in preparation of teaching space
- Assist staff in making handouts
- Assist staff in providing assistance to program participants
- Assist staff in cleanup
- Assist staff with rain and wildlife garden maintenance

Knowledge, Skills, Abilities:
- Willingness to work with both youth and adult participants
- Good interpersonal skills and strong desire to work with the public
- Experience in using computers and the Internet
- Experience with office machines such as photocopiers
- Ability to follow instructions

Requirements:
- Must be 16 years of age or older.
- Must clear required background check

Time Commitment: 5-10 hours per week

Length of Commitment: 3 months