

COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES
August 6, 2018 – 4:00 P.M.
Airport Administration Building

Present of the Board:

Charmaine Chin, District IV, Chair
Brian Newsome, District II, Secretary
Derek Easterling, Mayor Kennesaw
Jim Boyle, Chairman Appt.
Clark Hungerford, Development Authority
Chip Kaczynski, District III
JoAnn Birrell, Commissioner, BOC

Absent of the Board:

Thomas Hollinger– Pilot, Vice-Chair
Mike Irby, Town Center TCACID
C.B. Fair, District I
Dave Kucko, Hawthorne Global Aviation

Representing Cobb County:

Karl Von Hagel, Airport Manager
Erica Parish, Interim DOT Director

Special Guests:

Ricky Stewart – City of Kennesaw
Luci Morgan – Town Center CID
Steven Provencio – Hawthorne Global Aviation

I. Call to Order:

Chair Chin welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

III. Approve Minutes:

Mr. Von Hagel presented the minutes from the June 4, 2018 board meeting. Motion made by Mayor Easterling to approve, seconded by Mr. Newsome; all members in favor.

III. General Status Report:

a. Airport –

1. Von Hagel reported that the hangar improvement for the FAA Flight Inspection Field Office on Corporate Row is in final stages. The anticipated completion date is this month with a September move-in.
2. Von Hagel reviewed the status of several Federal and State items: Gateway to DCA program, TSA provided a response to our elected federal official's letter stating manpower prevented the service. Our elected official is investigating the best alternative to pursue; the CBP is continuing to move forward with the proposal to open a Global Entry Application office at the Customs Facility, we hope to hear more after October 1st; engineering is underway on the Taxiway B and Apron crack seal project with work anticipated to be completed in the spring; the engineering contract is scheduled for BOC approval this month for the \$2 million completion of the north apron rehab and expansion project, which is competing for funding for summer 2019.

3. Von Hagel reported that an applicant has accepted an offer for the new fulltime maintenance position and is scheduled to start August 13th. The vacant Part-time Maintenance position is still in the hiring process.
4. Von Hagel reviewed Air Traffic and Customs Facility activity.

b. Hawthorne Global Aviation Services –

1. Provencio reported that PDK Airport is constructing an EMAS improvement to their primary runway which will result in a temporarily shorter runway. Hawthorne expects to see some traffic divert to RYY during the construction period. This provides an additional opportunity to showcase the airport to users who may not normally be familiar with RYY.

IV. Old Business:

- a. **Environmental Assessment** – Von Hagel reported that the State has approved the Fee Proposal for the proposed EA. The County has received notification that the FAA tentatively agrees to fund the Environmental Assessment (EA) in FY19. The EA needs to be completed prior to the new Master Plan construction projects being eligible for federal funding. The proposed EA Scope of Work is for projects to be completed in the next 10 years.
- b. **Financial Model for Property Acquisitions** – Von Hagel reported that he is continuing discussions with private development companies about funding options and opportunities that are available with future property acquisitions defined in the new Airport Master Plan. Von Hagel attended an Airport Public Private Partnership (3P) Conference to gain knowledge of structuring 3P agreements. Von Hagel met with the State to discuss project funding and the State's commitment to FAA funding the new Master Plan projects
- c. **Approach Lighting Project (MALSF)** – Von Hagel updated the Board on the progress of the project. Construction remains at 95% completion. The system has passed a preliminary flight check. The Southern Region of the FAA has forwarded its recommendation to FAA Washington for final sign off on the RYY MALSF waiver requests. Action could be taken as early as August 28th on the MALSF determination. Upon final approval of the waivers the final installation steps will be completed before activation.
- d. **Aircraft Rescue Fire Fighting (ARFF)** – Von Hagel reported that the Fire Department continues to finalize the Airport Fire Station specifications to house ARFF and HAZMAT teams and equipment. Specifications are also still being developed for the new maintenance area for the airport as part of the project. The second ARFF vehicle is expected to arrive this month and put in service after the appropriate testing.

- e. **Super Bowl Planning** – Von Hagel and Provencio reported on preparations for the Super Bowl and the FAA’s second presentation to the airports on the FAA’s Super Bowl planning efforts. The FAA’s second general aviation slot allocation increased the awards to RYY from 17 slots per hour to 22. A third iteration is due August 7th. Provencio announced that Hawthorne is entering into contracts with two major charter companies to use RYY exclusively. Further discussion included inclement weather planning and a suggestion to involve Cobb Travel and Tourism in partnering with airport on developing Super Bowl Packages, Von Hagel reported the airport and FBO are currently working on both of these topics.

V. New Business

- a. **Airport Capital Improvement Program** – Von Hagel presented a first draft of an updated 5-year Airport Capital Improvement Program. The ACIP is used by the State and FAA as a planning document to plan future grants. The ACIP is updated annually and is due to the State before November 30th. The first draft was presented for comment and input. Over the next two months additional review of the plan will take place and a final draft will be presented to the Airport Board at its October 1st meeting for approval.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, October 1st, 2018, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mayor Easterling, seconded by Mr. Newsome. The meeting was adjourned at approximately 5:20 pm.


Approved