



# COBB COUNTY COMMUNITY DEVELOPMENT AGENCY

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Division Manager

Planning Division  
P.O. Box 649  
Marietta, Georgia 30061  
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## Zoning Certificate

The Zoning Certificate provides a general letter stating the zoning designation for a piece of property. It cannot be addressed to a particular entity. If obtainable, a copy of the latest minutes from the BOC meeting will be sent along with a complimentary copy of the zoning code.

In order to obtain a zoning certification from Cobb County, you must provide a legible survey and a legal description showing the boundary lines of the property in question. The survey becomes an exhibit in the Zoning Certificate. *(If you are unable to obtain a survey please contact Cobb Counties Deeds and Records Dept. at 770-528-1328)*

There is a \$100 charge to obtain a Zoning Certificate. Upon completion, the survey and letter will be returned to you. Cash or checks only; make your check payable to Cobb County.

***(We do not fill out form letters or make statements about proper usage or if the property is legally non-conforming)***

**\*\*\*This Zoning Certification only certifies the zoning category for the property. Please be aware that stipulations and conditions affecting the use of this property may exist as a result of a rezoning case or a variance case. To obtain additional information about this property, please contact the Zoning Division at 770-528-2035. Please provide a copy of this certification to the Zoning Division with your request.\*\*\***

Contact a Zoning Analyst for any additional information regarding the certificate or copies from the zoning files. The Zoning Division may require an appointment or a completed open records request. There will not be an additional fee for an open records request that is for information specifically related to the requested zoning certification.

Please check out the county's open records request page.

Visit <http://www.cobbcounty.org> and select "[Open Records Request](#)" in the Directory.

- For zoning information, contact the Zoning Division at 770-528-2035
- For Code Enforcement information, contact Code Enforcement at 770-528-2180
- For Certificate of Occupancy records, contact Inspections at 770-528-2051
- For Future Land Use information contact Planning at 770-528-2018

Zoning Certificate requests may be sent through email.

All documents and surveys must be legible.

The Zoning Certificate will not be sent back until the fee has been received.

Once the information is received there is a 72 hour turnaround time on zoning certificates.

**Our mailing address is:**

Cobb County Community Development Agency  
c/o Tim Pearce  
P.O. Box 649  
Marietta, GA 30061

Email address: [tim.pearce@cobbcounty.org](mailto:tim.pearce@cobbcounty.org)

**Physical address for FedEx and UPS is:**

Cobb County Community Development Agency  
c/o Tim Pearce  
1150 Powder Springs St.  
Marietta, GA 30064