

COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES
December 3, 2018 – 4:00 P.M.
Airport Administration Building

Present of the Board:

Charmaine Chin, District IV, Chair
Thomas Hollinger– Pilot, Vice-Chair
Clark Hungerford, Development Authority
C.B. Fair, District I
Jim Boyle, Chairman Appt.
Alisha Smith, Town Center Area CID
JoAnn Birrell, Commissioner, BOC

Representing Cobb County:

Karl Von Hagel, Airport Manager
Erica Parish, Cobb DOT Director

Absent of the Board:

Brian Newsome, District II, Secretary
Chip Kaczynski, District III
Dave Kucko, Hawthorne Global Aviation
Derek Easterling, Mayor Kennesaw

Special Guests:

Wayne McGary, Kennesaw Public Works
Hugh Weaver, Pond & Company
Christine Schultz, Pond & Company

I. Call to Order:

Chair Chin welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

II. Airport Board Business:

- a. **October Minutes** -Mr. Von Hagel presented the minutes from the October 1, 2018 board meeting. Roman numeral III should be corrected to II. Motion made by Mr. Hungerford to approve, seconded by Mr. Boyle; all members in favor.
- b. **2019 Meeting Calendar** - Mr. Von Hagel presented the proposed Airport Advisory Board 2019 Meeting Calendar. Motion made by Ms. Smith to approve, seconded by Mr. Boyle; all members in favor.
- c. **AAB Policy Changes** – Mr. Von Hagel reviewed the changes and updates made to the AAB Policy recently approved by the Board of Commissioners. Changes included realigning the Members expiration dates and altering the process that the Pilot Member is appointed.

III. General Status Report:

a. Airport –

1. Von Hagel reported that the FAA has fully relocated their Flight Inspection Field Office on to Corporate Row. A Ribbon Cutting Ceremony was conducted on November 16, 2018 and the FAA has begun aircraft operations.

2. Von Hagel shared that the Northwest Cobb Area Council held its November Meeting at the Elevation Chophouse on November 8th. About 100 local business leaders gathered to network and hear Von Hagel's presentation on the economic impact of the airport and the impact of the Super Bowl on airport operations. Hawthorne Global Aviation Services and Atlanta Air Charter were sponsors of the event and made it possible for the event to be held on-airport at the Chophouse.
3. Von Hagel described recent discussions with CBP regarding moving forward with the proposal to open a Global Entry Application office at the RYY Customs Facility. CBP has inquired about local funding available to make changes to the facility to accommodate the activity. Discussions will continue but CBP has been advised to not expect local funds to be available. Many of the CBP individuals initially involved have moved on so recent discussions seem to have drifted from the original intent of no funding would be necessary.
4. Von Hagel reported that a single engine Cirrus SR-22 crashed on the Kennesaw State University Campus. The aircraft reported losing power passing over Cobb County outside airport airspace enroute to PDK. The aircraft declared an emergency to the RYY Tower. Our Tower vectored the aircraft towards RYY, unfortunately aircraft fell short. The aircraft parachute was deployed and the two occupants survived with no significant damage to KSU campus.
5. Von Hagel reported that the Board of Commissioners on October 23, 2018 approved the Airport Capital Improvement Plan that was approved by the AAB at its October meeting. The ACIP has been submitted to the State with the corresponding requests for the associated federal and state grant funding.
6. Von Hagel reviewed Air Traffic and Customs Facility activity.

b. Hawthorne Global Aviation Services –

1. Von Hagel reported for Mr. Kucko that the FBO hangar painting project is progressing. The weather has slowed progress but currently all the FBO hangars on the south side of the airport have been painted. The four selected north airport buildings will be painted next.
2. Von Hagel reported for Mr. Kucko that the insides of the two terminal buildings are being refreshed with new carpet and paint this month.
3. Von Hagel reported that PDK Airport is nearing completion of the construction of the EMAS improvement to their primary runway which has been resulting in a temporarily shorter runway at PDK during the construction. Hawthorne is seeing some traffic divert to RYY during the construction period and resulted in a noticeable increase in traffic counts and fuel sales. This has provided an opportunity to showcase the airport to users who may not normally be familiar with RYY.

IV. Old Business:

- a. **Environmental Assessment (EA)** – Von Hagel reported that the notice to proceed on the EA contract has been issued and the grant providing 95% reimbursement of the contract has been approved by the Board of Commissioners. Von Hagel presented the project schedule and explained that the EA needs to be completed prior to the new Master Plan construction projects being eligible for federal funding. The proposed EA Scope of Work is for projects to be completed in the next 10 years.
- b. **Approach Lighting Project (MALSF)** – Von Hagel updated the Board on the progress of the project. The FAA has finally concluded that additional markerballs on the Georgia Power Transmission Lines would satisfy any concerns the FAA has on the powerlines proximity to the approach lights. Coordination is beginning with Georgia Power and the MALSF contractor to finalize the final steps before a certification flight is requested.
- c. **Aircraft Rescue Fire Fighting (ARFF)** – Von Hagel reported the specifications for the new fire station have been completed. The Airport will continue to coordinate with the Fire Department as it determines the schedule to move forward with the project.
- d. **Super Bowl Planning** – Von Hagel presented an overview of the expected activities to occur from the Super Bowl and reviewed the planning efforts that have been undertaken to date. Von Hagel reviewed the following plans: Airport Preparation Plan, Airport/FBO Airside and Landside Operations Plan, Inclement Weather Plan, Aircraft Incident Removal Plan, Safety and Security Plan, Public Safety Coordination Plan, and the Customer Experience Plan.
- e. **Additional Hangar Opportunities** – Von Hagel discussed the three potential new hangar sites and the actions taken to date on developing each site. Existing hangars on the airport exceed 100% occupancy.

V. New Business

- a. **Aviation Park Phase II Town Center CID** - Von Hagel reported that the Town Center Community Alliance kicked off their campaign for Phase II of the Aviation Park on November 13, 2018. Phase II includes constructing or installing new exhibits and features at the Park that will emphasize aviation educational and historical elements of aviation. The Alliance is actively looking for sponsors to participate in the proposed improvements.
- b. **GDOT Grant Offer** – Von Hagel announced that the Board of Commissioner is being presented a GDOT grant of state funds in the amount of \$191,506.00 for 75% reimbursement of the Taxiway B and South Apron Crack Seal Project. Work is to begin in the spring when the weather is more suitable.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, February 11, 2018, at 4:00 pm; location Airport Admin Bldg. Motion made to adjourn by Mr. Hungerford, seconded by Mr. Hollinger. All in favor, the meeting was adjourned at approximately 5:05 pm.

Approved