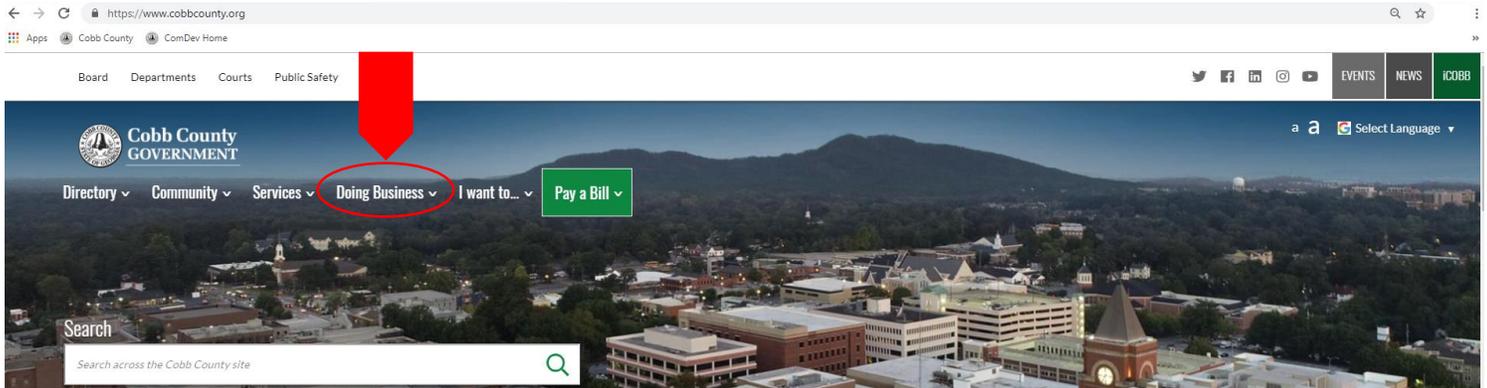
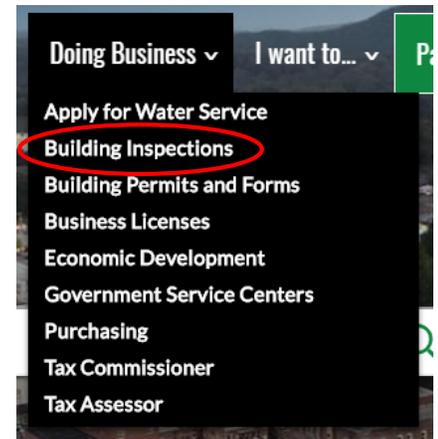


Access ACA Online via CobbCounty.org

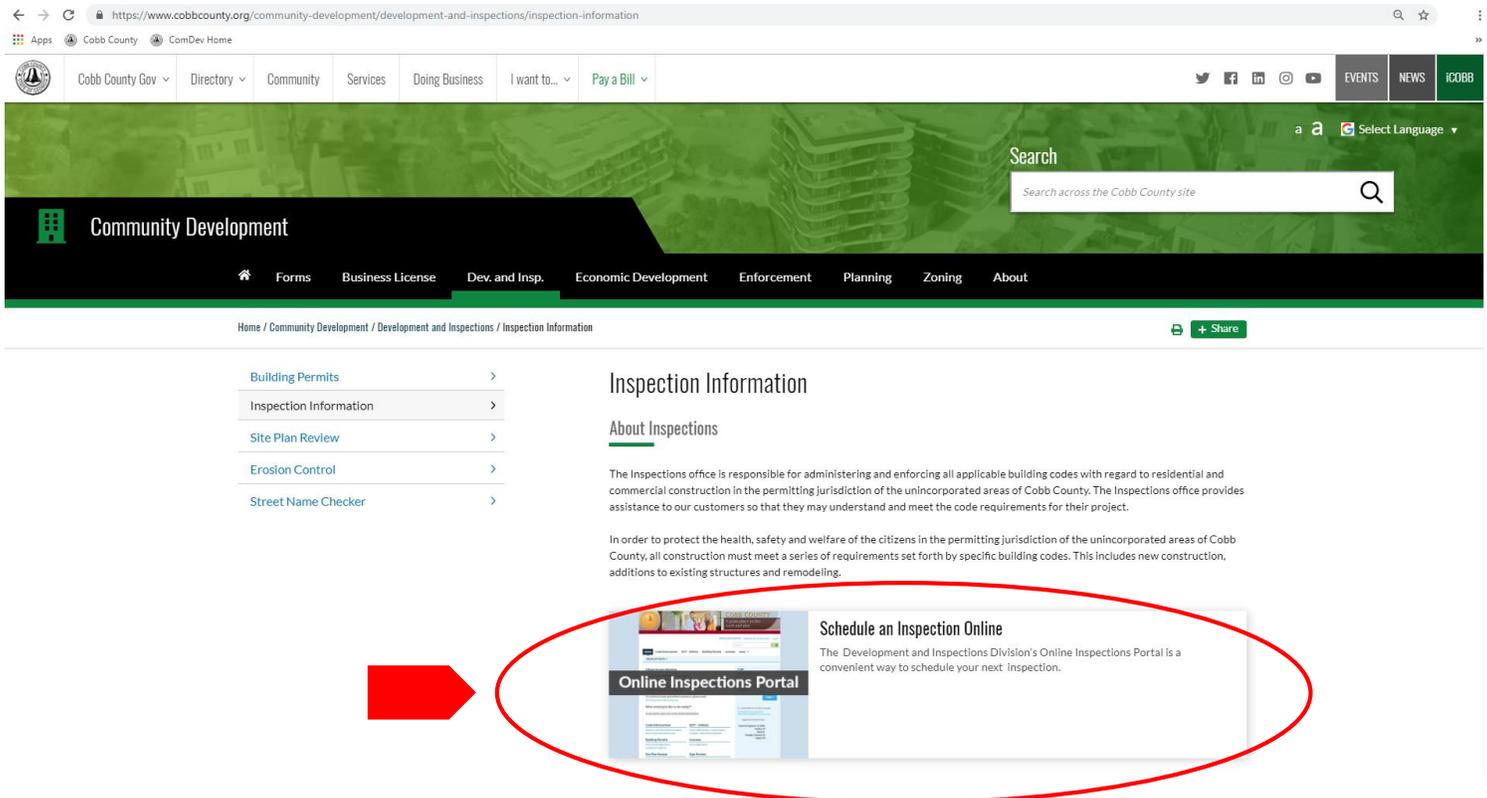
1. Visit www.cobbcounty.org
2. Click on "Doing Business"



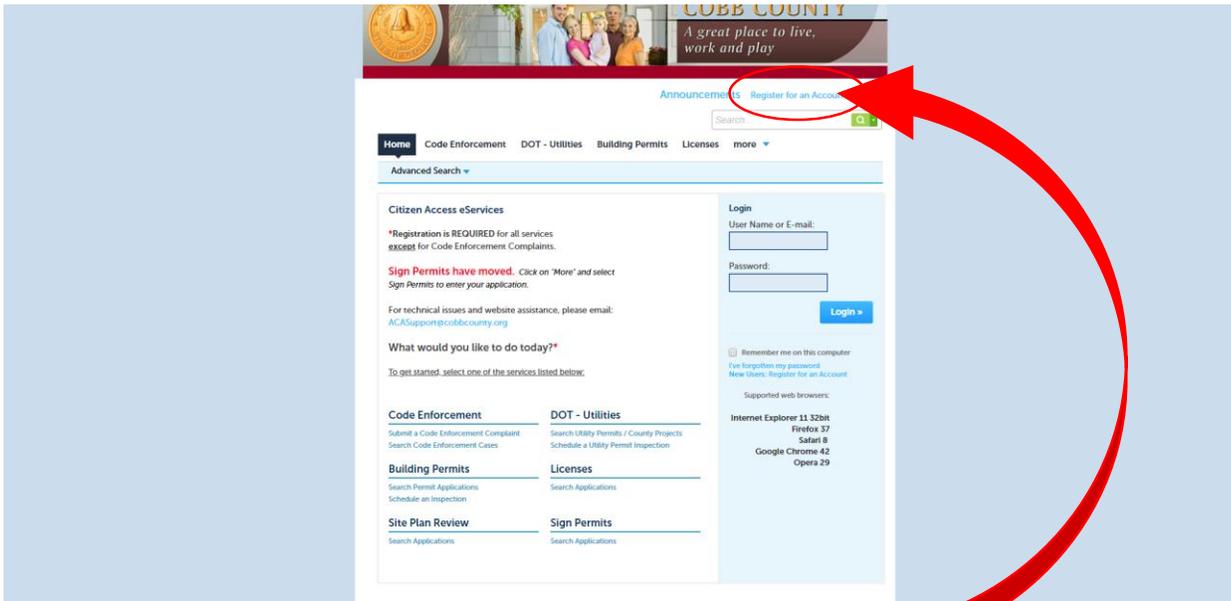
3. Select "Building Inspections."



4. This will open D&I's "Inspection Information" page.
Click the "Online Inspections Portal" image underneath "About Inspections."



Scheduling an Inspection Online: Register for a New Account



1. To register a new account, click on “Register for an Account”.
2. An “Account Registration” page will appear.

You will be asked to provide the following information to open an account:

- Choose a user name and password
- Personal and Contact Information
- License Numbers if you are registering as a licensed professional (optional)

Review the Disclaimer and accept the terms to proceed. Click on “Continue Registration.”

Account Registration

You will be asked to provide the following information, if applicable, to open an account:

- Choose a user name and password
- Personal and Contact Information
- License Numbers if you are registering as a licensed professional (optional)

Please review and accept the terms below to proceed.

General Disclaimer
While Cobb County attempts to keep its Web information accurate and timely, the County neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the County as a result of updates and corrections.

I have read and accepted the above terms.

[Continue Registration »](#)

3. Login Information: Fill in all fields.
 - a. Username: Keep this easy to remember!!
 - b. 4-32 characters. May contain numbers and these special characters: @_-.
 - c. Password: Keep this easy to remember!!
 - d. 8-20 characters.
4. Contact Information: Click “Add New”
 - a. Select the Contact Type.

Contact Information

Choose how to fill in your contact information.

[Add New](#)

5. Fill in all fields. Click “Continue.”
 - a. A dialogue box will appear. Click “Continue.”
 - b.  **Contact added successfully.** This will appear above your newly added contact. Click “Continue Registration.”

The information you entered is not found. Click Continue to create a new account. Click Cancel to change the information.

[Continue](#) [Cancel](#)

[Continue Registration »](#)

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Your account has been created successfully. You must now login with your newly created account. Click the appropriate tab above to perform your next step. For Dot Utilities click **DOT - Utilities**, for Building Permits click **Building Permits**, for Business License Renewal click **Licenses**, for Site Plan Review click **more**, for Sign Permits click **more**.

Your account has been successfully created.

Congratulations. You have successfully created an account with the Agency. An e-mail has been sent to show your information has been successfully submitted to the system.

If you have registered as a licensed professional, additional activation by the Agency may be required.

Account Information

User Name:	aca-user-test
E-mail:	[REDACTED]
Password:	*****
Security Question:	what color is the sky

Contact Information

Test 1 Test 2	Work Phone: 770-528-2051
1150 Powder Springs Street, Suite 400	Mobile Phone: 770-528-2051
[REDACTED]	Fax:
	Preferred Method of Contact: Mobile Phone

- Your New Account has been created.
- Login with the credentials you created.

Please Login

Many online services offered by the Agency require login for security reasons. If you are an existing user, please enter your user name and password in the box on the right.

New Users

If you are a new user you may [register](#) for a free Citizen Access account. It only takes a few simple steps and you'll have the added benefits of seeing a complete history of applications, access to invoices and receipts, checking on the status of pending activities, and more.

[Register Now >](#)

Login

User Name or E-mail:

aca-user-test

Password:

[Login >](#)

Remember me on this computer
[I've forgotten my password](#)
[New Users: Register for an Account](#)