

# COBB COUNTY HUD GRANT APPLICATION PROCESS



## HOW TO APPLY?

HUD Grant Applications grant period is January 1 – December 31

Application materials can be downloaded from the CDBG Program Office website at: [www.cobbcounty.org/cdbg](http://www.cobbcounty.org/cdbg).

Applications are accepted from:  
 Non-profit organizations,  
 Participating cities in Cobb,  
 County Departments,

Other public agencies including:  
 Local housing authorities,  
 Mental health agencies,  
 & Public health agencies.



## Annual Allocation of Funding

HUD provides annual grants on a formula basis to Cobb County to support community development and housing activities for low and moderate-income households.

Generally, in February of each year through the beginning of April, applications are accepted from non-profit organizations.

Application workshops are held during the grant application period for new applicants and existing subrecipients to provide detailed information about the grant programs and application process.

## Application Process

The County utilizes a formal application process to assess the capabilities of prospective subrecipients prior to awarding funds. This approach places the full responsibility with the applicant to prepare a thorough, written description of its expertise, capacity, and program design. This approach also allows the County compare applicants on a broad range of selection criteria, since each must submit similar applications.

Each application is evaluated according to explicit selection criteria, which includes a rating assessment. Factors used to determine selection of subrecipients are based on both the quality of the project and the capacity of the subrecipients to carry it out.

## The Application Assessment

Applications are assessed for program eligibility and organizational capacity:

### Program Eligibility

- Does the proposed activity address a need and comply with federal program requirements?
- Is there a careful estimate of the resources necessary for each component of its proposed program that includes a realistic budget?

### Organizational Capacity

- Has the organization ever undertaken the proposed activity before, and what was the result?
- Does the prospective have adequate administrative and fiscal structures in place to deal with these guidelines (particularly record keeping)?

*For more information regarding grant applications, please contact Cobb County CDBG Program Office at 192 Anderson Street, Suite 150, Marietta, GA 30060 or via email at [info@cobbcountycdbg.com](mailto:info@cobbcountycdbg.com).*