

COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES
April 8, 2019 – 4:00 P.M.
Airport Administration Building

Present of the Board:

Thomas Hollinger– Pilot, Chair
Chip Kaczynski, District III, Secretary
Charmaine Chin, District IV
C.B. Fair, District I
Alisha Smith, Town Center Area CID
Derek Easterling, Mayor Kennesaw
JoAnn Birrell, Commissioner, BOC

Representing Cobb County:

Karl Von Hagel, Airport Manager

Absent of the Board:

Brian Newsome, District II, Vice-Chair
Clark Hungerford, Development Authority
Jim Boyle, Chairman Appt.
Dave Kucko, Hawthorne Global Aviation

I. Call to Order:

Secretary Kaczynski welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm. (Chair Hollinger arrived 4:05)

II. Airport Board Business:

- a. **February Minutes** -Mr. Von Hagel presented the minutes from the February 11, 2019 board meeting. Motion made by Mr. Fair to approve with correction of Brian Newsome to be identified as Vice-Chair, seconded by Mayor Easterling; all members in favor.

III. General Status Report:

a. **Airport –**

1. **Super Bowl Event** - Von Hagel presented aerial photograph of the airport during Super Bowl Sunday showing an excellent view of the aircraft parked on the airport. The picture represented about 80% of the peak parking which occurred near half time of the game. Additionally, Von Hagel presented the FAA traffic counts for the Super Bowl weekend from the regional airports. The Airport operated about 550% above its normal weekend business aircraft activity and had the greatest increase of any of the regional airports.
2. **Aviation Park** – Smith and Kaczynski described a project to place an aircraft on a pedestal at Aviation Park. The aircraft was donated by Hawthorne Global Aviation Services and is currently being retrofitted to be placed on the pedestal near the restrooms. Smith expects it to be complete in the summer.
3. **NBAA International Operators Conference** - Von Hagel reported that the Airport was a sponsor of the conference and provided an excellent opportunity to meet and interact with pilots and company representatives that conduct regular international business aviation flights.

4. **Air Traffic Review** - Von Hagel reviewed Air Traffic and Customs Facility activity.

b. Hawthorne Global Aviation Services –

1. **Based Aircraft Avgas Discount** – Von Hagel reported that Hawthorne has increased the based aircraft avgas discount to \$0.60 per gallon. Hawthorne has been responsive to Von Hagel’s request to provide the best pricing possible to based customers.
2. **International Standard for Business Aircraft Handling (ISBAH) Certification** – Von Hagel reported that Mr. Kucko has been actively pursuing the international certification for the FBO. This certification is significant to international flights that originate from European market who desire to operate from ISBAH certified facilities. Once obtained, RYY would be the only ISBAH certified airport in Atlanta.
3. **Card Access System** – Von Hagel reported that the FBO and airport have been working together with a contractor to fix the problems with the card access system. It appears the problem has been identified and the repairs are working. Each gate must be updated with new system updates. The contractor expects all gates in the system to be operating normally by April 12th.

IV. Old Business:

- a. **Environmental Assessment (EA)** – Von Hagel reported that the Draft EA has been reviewed by him. The document was returned to the consultant with edits/comments to be considered. The draft EA will be submitted to the State within the next week and then distributed to the Federal Agencies for review. Expected completion and sign off is still on schedule and forecasted to be in the fall.
- b. **Approach Lighting Project (MALSF)** – Von Hagel updated the Board on the progress of the project. The Airport is negotiating with Georgia Power for the installation of additional markerballs on the Georgia Power Transmission Lines that would satisfy the concerns the FAA has on the powerlines proximity to the approach lights. Von Hagel has discussed the potential of a State Grant to assist in the funding of the marker ball installation.
- c. **North Apron Rehabilitation Phase II Project** – Von Hagel announced that the design plans are 99% complete. The airport has readied the plans early to be prepared to accept FY19 federal funds that may come available due to other airport’s planned projects being abandoned or under budget. Von Hagel is working with the State to be ready to accept any available funding that may come free towards the end of the fiscal year. If 2019 funds are not available, then project is expected to be competitive for funding in 2020. The engineer’s estimate is currently \$2 million, the federal funding grant request is for \$2.5 million.
- d. **South Taxiway / Apron Crack Seal Project** – Von Hagel reported that all the contract documents and funding agreements have been executed. Work for the 14 day project is planned to begin April 23 and is expected to have minimal interruptions to airport activity.

- e. **Additional Hangar Opportunities** – Von Hagel reviewed the current status of the three locations being pursued for additional hangar space.
- f. **Aircraft Rescue Fire Fighting (ARFF) Station**– Von Hagel reported that the Cobb County Fire Department and Property Management Department are expecting to advertise the ARFF Station design/build contract in the next month.
- g. **Parcel AK/AL** - Von Hagel reported that the State is reviewing the scope and fee information provided from the airport consultant for land acquisition services. The airport identifies these two parcels on its Master Plan as an acquisition to meet FAA standards because it is located under the Runway Protection Zone and within the ultimate Runway Safety Area. The State has discussed with Von Hagel funding options.

V. New Business

None

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, June 3, 201, at 4:00 pm; location Airport Admin Bldg. Motion made to adjourn by Mr. Kaczynski, seconded by Mr. Fair. All in favor, the meeting was adjourned at approximately 5:00 pm.

Approved