

**COBB COUNTY AIRPORT - MCCOLLUM FIELD**  
**AIRPORT STRATEGIC PLANNING BOARD**  
**(AIRPORT ADVISORY BOARD)**

**REGULAR MEETING MINUTES**

**February 11, 2019 – 4:00 P.M.**

**Airport Administration Building**

**Present of the Board:**

Thomas Hollinger– Pilot, Chair  
Chip Kaczynski, District III, Secretary  
Charmaine Chin, District IV  
Clark Hungerford, Development Authority  
C.B. Fair, District I  
Jim Boyle, Chairman Appt.  
Dave Kucko, Hawthorne Global Aviation  
Derek Easterling, Mayor Kennesaw  
JoAnn Birrell, Commissioner, BOC

**Representing Cobb County:**

Karl Von Hagel, Airport Manager  
Steven Spencer, Airport Operations Mgr  
John Morey, Airport Liaison Engineer

**Absent of the Board:**

Brian Newsome, District II, Secretary  
Alisha Smith, Town Center Area CID

**Special Guests:**

Jim Cook, Atlanta Air Charter  
Christine Schultz, Pond & Company

**I. Call to Order:**

Chair Chin welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

**II. Airport Board Business:**

- a. **December Minutes** -Mr. Von Hagel presented the minutes from the December 3, 2018 board meeting. No changes made to original draft. Motion made by Mr. Fair to approve, seconded by Mr. Hollinger; all members in favor.
- b. **Officer Meeting Election/Rotation** Von Hagel reviewed the bylaws regarding officer elections. The bylaws state that the Vice-Chair rolls to Chair (Thomas Hollinger), Secretary rolls to Vice-Chair (Brian Newsome) and nominations are to be taken for Secretary.

Motion made by Comm. Birrell to nominate Mr. Chip Kaczynski for Secretary, seconded by Mr. Hungerford; no additional nominations were made, all members in favor.

**III. General Status Report:**

**a. Airport –**

1. **Super Bowl Event** - Von Hagel and Kucko presented the success of the recent Super Bowl Event activity on the airport to the Board. 900 arrivals and departures were conducted Wednesday thru Monday of the event period. 152 aircraft were parked on the airport at peak activity. Aircraft were departing every 2.5 minutes during the peak activity times. 14 international arrivals were cleared during the event period. Excellent feedback was reported. Von Hagel will provide the library of photographs to the County Communication Department and request the possibility of having a video report created for the airport website.

2. **Aviation Park** - Von Hagel announced that the restroom facility at the Aviation Park that resembles the control tower has been improved with new imitation windows that improve the appearance of the building. Additional improvements are projected to be on the horizon for the park.
3. **NBAA Schedulers & Dispatchers Conference** - Von Hagel reported that Mr. Spencer had exhibited the airport at the conference. The conference provides an excellent opportunity to meet and interact with the schedulers and dispatchers of flight departments and charter companies. Mr. Spencer stated that the airport's name recognition continues to increase.
4. **Air Traffic Review** - Von Hagel reviewed Air Traffic and Customs Facility activity.

**b. Hawthorne Global Aviation Services –**

1. **Hangar Painting Project** - Mr. Kucko reported that the completion of painting multiple hangars was completed prior to the Super Bowl Event.
2. **Terminal Improvement Project** - Mr. Kucko shared that the insides of the two terminal buildings have been refreshed with new carpet and paint and were completed prior to the Super Bowl Event.

**IV. Old Business:**

- a. **Environmental Assessment (EA)** – Von Hagel reported that the Master Plan EA has been underway and most of the required studies have been completed or are near completion. The project remains on schedule to submit the document in the next 60 days to the federal agencies for review. Expected completion and sign off is still forecasted to be in the fall.
- b. **Approach Lighting Project (MALSF)** – Von Hagel updated the Board on the progress of the project. The Airport has been in contact with Georgia Power for the installation of additional markerballs on the Georgia Power Transmission Lines that would satisfy any concerns the FAA has on the powerlines proximity to the approach lights. Coordination has begun with Georgia Power to complete the necessary steps needed to install these markers.
- c. **North Apron Rehabilitation Phase II Project** – Von Hagel announced that the design plans are 90% complete. The airport is prepared to accept funds that may come available due to other airport's planned projects being abandoned or under budget. The first window for available funding in March did not produce any funds. The next availability will be June and a decision will be made closer to that time as to whether the project will be bid. The project is expected to be competitive for funding in 2020. The engineer's estimate is currently \$2 million, the federal funding grant request is for \$2.5 million.

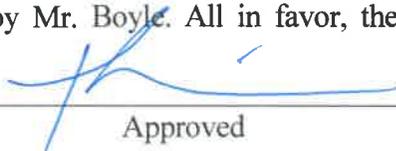
- d. **South Taxiway / Apron Crack Seal Project** – Von Hagel reported that all the contract documents and funding agreements have been approved. Additional insurance information is being collected to finalize the completion of the contractor's contract before execution. Work for the 14 day project is being planned for the spring when weather conditions improve.
- e. **Additional Hangar Opportunities** – No update to report
- f. **Aircraft Rescue Fire Fighting (ARFF)** – No update to report

**V. New Business**

- a. **Parcel AK/AL** - Von Hagel reported that the American Mini Storage Facility has contacted the airport and is willing to sell the facility to the airport. The airport identifies these two parcels on its Master Plan as an acquisition to meet FAA standards because it is located is under the Runway Protection Zone and within the ultimate Runway Safety Area. The State has discussed with Von Hagel funding options. Von Hagel has requested scope and fee information from the Airport's Land Acquisition Consultant.

**VI. Next Meeting/Adjourn:**

The next meeting is scheduled for Monday, April 8, 2018, at 4:00 pm; location Airport Admin Bldg. Motion made to adjourn by Mr. Hungerford, seconded by Mr. Boyle. All in favor, the meeting was adjourned at approximately 4:55 pm.

  
\_\_\_\_\_  
Approved