



COBB COUNTY COMMUNITY DEVELOPMENT AGENCY

Physical Address:
1150 Powder Springs St. Suite 400
Marietta, GA 30064

Mailing Address:
ATTN: Film Permitting
Economic Development Division
P.O. Box 649
Marietta, GA 30061

Office: 770-528-2018
Fax: 770-528-2126

FILM PERMIT APPLICATION

FOR OFFICE USE ONLY

APPROVED DENIED
APPLICATION # _____

Permit requirements will be determined once a complete application has been received. This application must be submitted at least 10 business days prior to filming. Please submit one application per filming location.

A film permit application is required for all filming in unincorporated Cobb County or in any Cobb County facility. All county ordinances, particularly those related to public safety, code enforcement, traffic, and noise, will be enforced.

Please contact the Cobb County Office of Economic Development at 770-528-2018 with any questions.

Production Company/School Information

Company/School Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Country: _____
Phone: _____ Fax: _____
Email: _____

Project Information

Title: _____

Type: Feature Still Other, please specify _____
 TV Music Video
 Documentary Commercial
 Student Reality

Project Budget: \$0 - \$50K \$5M - \$10M
 \$50K - \$100K \$10M - \$30M
 \$100K - \$500K \$30M - \$50M
 \$500K - \$5M over \$50M
 Other Shot budget: _____

Total Shoot Days: _____ Total Shoot Days in Cobb: _____
Producer: _____ Phone: _____
Director: _____ Email: _____

Personnel Contact Information (Must be on site at time of shoot)

Contact Type: Location Manager/Scout Production Manager Other _____
Name: _____
Phone: _____ Fax: _____
Mobile/Cell: _____ Email: _____

Shoot Information (If application is for multiple locations, complete one page for each location.)

Location #: _____

Shoot Dates:

	Start Date	End Date	Call Time	AM	PM	Wrap Time	AM	PM
Prep				<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Shoot				<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Strike				<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

Site Description

Each location must include a site plan that includes streets, intersections and the location of all production elements including vehicles, generators, tents, large set pieces, etc. Site Plan Review process must include the Cobb County Fire Department.

Name: _____

Address/Location: _____

City: _____ Zip Code: _____

Tents used for cast or equipment shelter greater than 400 square feet? Yes No

Will any set(s) be constructed or erected? Yes No

If Yes, describe: _____

Amplified Sound

Do you plan to have amplified sound? Yes No

What type of sound equipment will you use? _____

What type of sounds will be amplified? _____

Start time of amplified sound: _____ End time: _____

All amplified sound must comply with the County's Noise Ordinance which limits amplified sound to the hours between 7:00 a.m. and 11:00 p.m.

Personnel at this Location

Number of Cast/Crew: _____

Number of Extras: _____

Vehicles and Parking Filming within a County Park or facility may require the presence of a County employee for an additional fee.

Number of Vehicles: _____

Cast/Crew Cars and Vans: _____ Trucks/Trailers/Motor homes: _____

Cranes/Condors: _____ Generators: _____

Picture Cars: _____ Other: _____

Crew Parking: _____

Street Parking: _____

Additional Parking: _____

Base Camp: _____

Additional Location Information (particular needs, elements, etc)

Activity Information (If multiple activities occur at a location, complete this page for each activity.)

Please use this space to record information about activities that will occur at each location. Please be as specific as possible.

Location # _____ (from Location Information Page)

Activity # _____ (number each activity sequentially for a specific location)

Activity Dates: _____ Start: _____ End: _____

Activity Description: _____

Does your shoot include the full or partial closure of a street, lane, sidewalk, park, or public right of way to vehicular or pedestrian traffic either directly (shot takes place in street) or indirectly (no/not enough marked, legal parking for production vehicles)?

Circle One: YES NO

If yes, you must complete the application on page 9. Be advised that the conditions of the Traffic & Transportation permit include posting emergency no parking signs at your expense and informing all affected residences and business in writing no less than 72 hours before closure.

Radio Communications

Licensed:

FCC License Call Sign to include any STA Call Signs _____

Frequency(s) _____

Talk-around (unrepeated)

Repeated (repeater)

Watts _____

Address Location of the repeater: _____

Height of Repeater _____

Unlicensed (FRS): Radio Types: _____ Frequency(s) _____

Fire Marshal Office Requirements:

Site Description

Each location must include a site plan that includes streets, intersections and the location of all production elements including vehicles, generators, tents, large set pieces, etc. Site Plan Review process must include the Cobb County Fire Department. Any questions can be directed to the Fire Marshal's Special Events Captain at 770-528-8310.

Name: _____
Address/Location: _____
City: _____ Zip Code: _____

Could any of the following be used during the administration/setup of this film?

Check All That Apply.

- A commercial tenant space (occupied or vacant)
- Tent, Canopy, Lunchbox, or Trailer
- Cooking, Grilling, or Frying when feeding crew
- Food Truck or Cooking Trailers
- Other, please specify: _____

All set construction or erection must be permitted, beginning with plan review at the Cobb County Fire Marshal's Office.

* Certificate of Occupancy required prior to occupying structure or tent.

Special Effects Information (Could any of the following be used as a special effect in this film?)

Check All That Apply:

- | | | |
|--|---|--|
| <input type="checkbox"/> Aerial or Drone | <input type="checkbox"/> Animals | <input type="checkbox"/> Burn Barrels |
| <input type="checkbox"/> Candles/Matches/Lighters | <input type="checkbox"/> Construction | <input type="checkbox"/> Cooking on Site |
| <input type="checkbox"/> Explosions | <input type="checkbox"/> Fire Balls | <input type="checkbox"/> Fire Effects |
| <input type="checkbox"/> Gun Shots, Bullets, or Squibs | <input type="checkbox"/> Open Flames/Torches/Sparks | <input type="checkbox"/> Flame Effects |
| <input type="checkbox"/> Smoke/Haze/Fog | <input type="checkbox"/> Stunts | <input type="checkbox"/> Tents > 200 Sq. Ft. |
| <input type="checkbox"/> Pyrotechnics/Fireworks | | |
| <input type="checkbox"/> Flammable/Combustible Gases (Propane, Gasoline, or Natural Gas) | | |
| <input type="checkbox"/> Flammable/Combustible Liquids (aka Grain Alcohol) | | |
| <input type="checkbox"/> Other, please specify _____ | | |

Effect Description: _____

NOTE: Some of these activities may require a special permit or additional fees. Contact the Fire Marshal's Special Events Captain at 770-528-8310 for further information.

Pyrotechnics/Fireworks

The use and sale of pyrotechnics/fireworks in the State of Georgia is governed by Chapter 120-3-22 Manufacturing, Storage, Sales, Exhibitions and Displays of Fireworks and Pyrotechnics. These Rules and Regulations for Fireworks and Pyrotechnics are promulgated by the Georgia Safety Fire Commissioner pursuant to O.C.G.A. Sections 25-2-4 and 25-10-5

Continued on next page

Definitions per NFPA and amended by Georgia Rules and Regulations of the Fire Safety Commissioner 120-3-22:

Fireworks: Any combustible or explosive composition or any substance or combination of substances or articles prepared for the purpose of providing a visible or audible effect by combustion, explosion, deflagration, or detonation including blank cartridges, firecrackers, torpedoes, skyrockets, bombs, sparklers, and other combustible and explosives of like construction, as well as articles containing any explosive or flammable compound and tablets and other devices containing an explosive substance.

This includes all Consumer and Display Fireworks

Pyrotechnics: Any controlled exothermic chemical reaction that is timed to create the effects of heat, gas, sound, dispersion of aerosols, emission of visible electromagnetic radiation, or a combination of these effects to provide the maximum effect from the least volume.

This includes all cold spark pyrotechnics such as Sparkular

IMPORTANT NOTE: All fireworks must be submitted to the Cobb County Probate Court at least 10 business days prior to use.

Cobb County Film Fee Schedule

Expedite fee <i>If film request date is less than 10 business days.</i>	\$1,000.00
Permit Coordination Fee	\$ 300.00
Change Order	\$ 100/change
Entire Road Closure	\$ 500*/day
Partial Lane or ROW	\$ 200*/day
County Facility Use Fee	\$ 100*/day
On Site Staff Compensation	\$ 250*/day
FD Professional Fire Watch**	\$50/hr. (4hr. min.)
FD Firework Review & Inspection	\$250.00
FD NFPA 160 Flame Effect review	\$100.00
FD Tent Review & Inspection	\$50.00
FD – Other Fees	See www.cobbfmo.org
Other Impact Fee (Building permit, Parks & Recreation, and Sheriff Department)	Varies by department

*Minimum fee
Daily rate= 12 hours

**Professional Fire Watch: Certified Georgia Fire Inspector, currently employed by the Cobb County Fire Marshal's Office

Additional Application Requirements

All Applicants must submit a security plan (p. 8) that is approved by the Chief of Police or his/her designee. Based upon the circumstances of the shoot, the applicant may be required to hire off-duty POST-certified police officers for the shoot as determined and directed by the Cobb County Police Department based solely upon public safety considerations. These officers must have the jurisdictional authority to enforce County ordinances and State law.

To receive a Project Film Venue (PFV) permit, the recipient must agree to all of the terms and conditions set forth in the permit, including without limitation compliance with the following rules:

Cobb County Ordinances and state laws must be followed at all times. Please contact the **Cobb County Police Department, Public Information Office (770)499-4199** for additional information.

Cobb County ordinances prohibit placing any temporary local directions signs in the public right-of-way or on county, state, or federal signs. Signs must be self-standing, not exceed three feet in height and only be placed on private property with property owner's permission. **Please contact Code Enforcement at (770)528-2180 for additional regulations. (Cobb County Code Ordinance # 134-316)**

Any and all change requests must be received at least one business day prior to the shoot.

Fees may apply to services requested in parks outside of normal business/operating hours, and the permittee must pay said fees at the time of receiving the PFV Permit.

Upon written notice from the Office of Economic Development, any filming/production that is being done in contravention of the provisions of this permit application or in a dangerous or unsafe manner shall be immediately stopped. The written notice to stop work shall state the specific violation and the conditions under which filming/production may be resumed. Where an emergency exists, no written notice shall be required. Violators may be subject to a fine up to \$1000. Permittee must agree to pay said fine with thirty (30) days of receipt of County invoice.

The permittee must agree in writing to indemnify the County for damages arising from the shoot.

The permittee must obtain insurance coverage for the shoot and submit to the County.

Cobb County Park Rules

No person shall do any of the following in any Cobb County park:

- Drive on the grass or be permitted to have a vehicle off paved roads.
- Hang any sign, banner, or any other item from a tree located in the park.
- Climb or lie upon any tree, shrub, fence, statue, monument or fountain.
- Drive stakes, posts, poles or any other device or dig holes for the purpose of securing stakes, posts, poles or any other device for any reason, including erecting a tent, stage or other structure.
- Make any modifications to any structures, trees, shrubs, display beds, playground equipment, or any other park amenities.
- Anytime a vehicle enters a park it must adhere to posted speed limit signs or proceed at 5 mph with hazard lights on.

Permittee hereby agrees to ensure compliance with the condition of the permit and further agrees to obtain prior County approval for deviations from the information provided herein. Permittee understands that failure to comply with these requirements may result in immediate cancellation.

Applicant Signature _____

Date: _____



Must be signed

For Office Use Only

Review:

Economic Development DOT Police Community Development Fire Other_____

Documents Received:

Business License Insurance Workers Compensation Provisions, Indemnity, Hold Harmless

Fees:

Application _____, Business License _____, Permit _____, Other _____

Special Conditions: _____

Authorized by: _____ Date _____

**Cobb County Government
Security Plan**

Today's Date: _____

Shoot Name: _____

Zone: _____

Description of shoot (be detailed): _____

Date: _____ Time: _____

Location (s) / Route (if there are any moving components):

Security Plan Summary: (Attach Plan of Action or briefly describe security plan to include, but not limited to, crowd control, internal security and venue safety)

Number of police hired: _____ (POST-certified off-duty law enforcement personnel only)

List agencies represented by Off-duty Officers: _____

List "Lead Officer's" name and contact number: _____

TRAFFIC: Fixed: _____ Mobile: _____

CROWD CONTROL: Fixed: _____ Mobile: _____

Number of Barricades required: _____ (applicant must provide barricades)

Are you hiring additional security from a private security company? : Yes No

Please note: this is not a substitute for Post-certified off-duty law enforcement personnel

If yes, please list the Name and Contact Number of the private security company:

This above portion of this form is to be filled out by the Producer or Location Manager ONLY.

**For more info, contact the Cobb County Police Public Information Office at (770) 499-4199 or at
CobbPolicePIO@cobbcounty.org**

To be completed by the COBB COUNTY POLICE DEPARTMENT ONLY**

APPROVED

APPROVED

DISAPPROVED

DISAPPROVED

Commander,
Cobb County Police Department

Deputy Chief, Field Operations
Cobb County Police Department

**COBB COUNTY GOVERNMENT
DEPARTMENT OF TRANSPORTATION
PERMIT APPLICATION**

_____ is requesting permission from Cobb D.O.T. to close _____

_____ to thru traffic between _____ and _____

_____. Actual point of closure is at _____.

Dates: _____ thru _____

Reason: _____

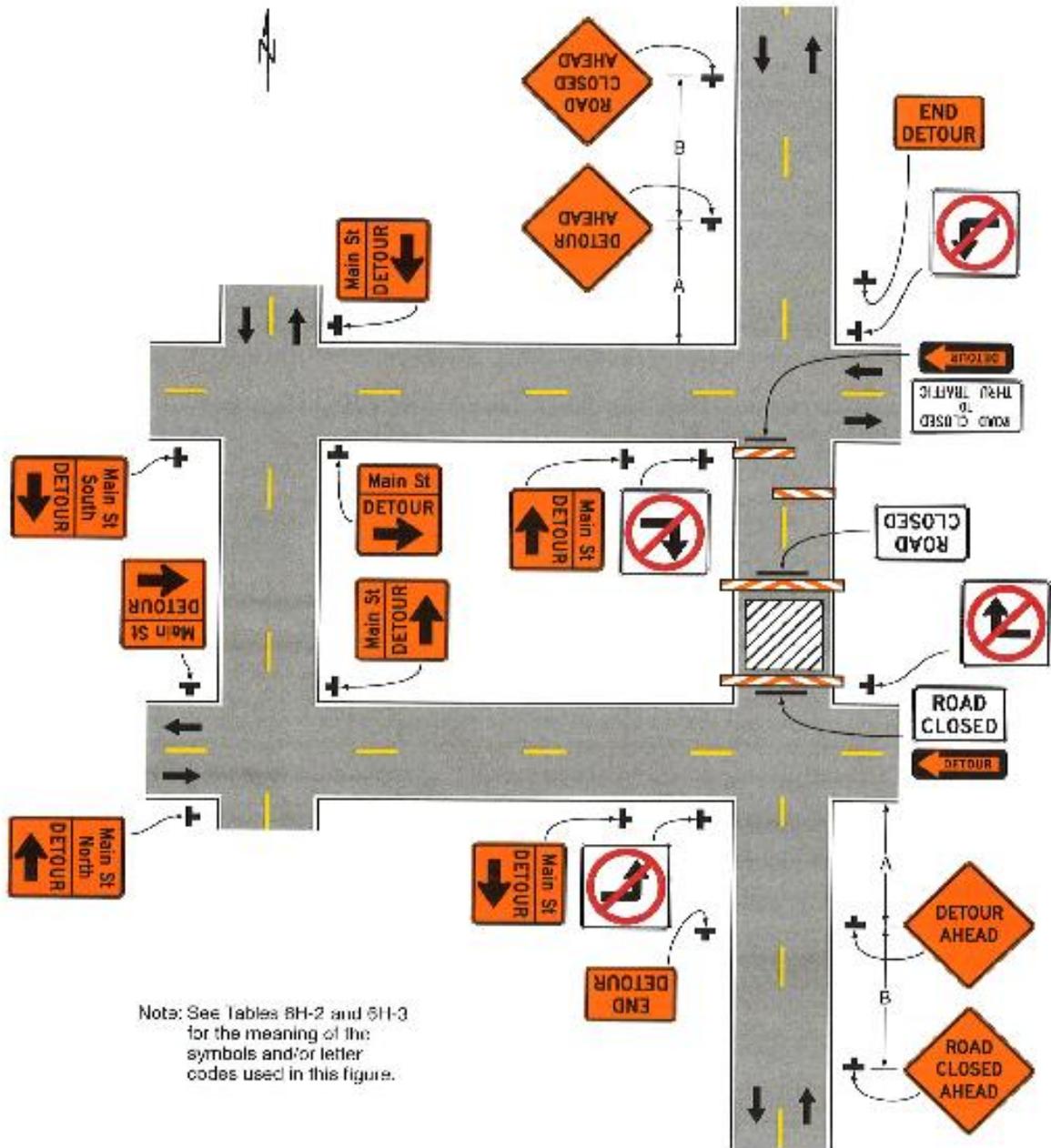
I agree to comply with the following Cobb D.O.T. rules and regulations pertaining to road closures listed below.

1. The required "notice of road closure information signs" shall be installed a minimum of fourteen (14) days prior to road closing. All detour signs shall be installed and covered at least three (3) days prior to closing the road.
2. All warning signs shall have high intensity grade sheeting. All signs larger than 36" X 36" shall be installed with dual support posts. All other signs shall be installed on single posts (with the exception of signs permitted on barricades per the approved road closing signing plan).
3. All Type I and Type II barricades, and plastic drums/barrels in traffic shifts shall have a minimum of one (1) warning light per each. All Type III barricades shall have a minimum of two (2) Type A warning lights per barricade.
4. All signs are to be installed (as to height and lateral location) per the Manual of Uniform Traffic Control Devices and approved signing plan.
5. I understand it is my responsibility to install and maintain all signs, barricades, flashers, etc., in strict accordance with the M.U.T.C.D. and in accordance with the approved road closing signing plan approved by Cobb D.O.T. I also understand that Cobb D.O.T. has the right to amend the signing plan if field conditions warrant.
6. I understand that Cobb D.O.T. may suspend construction for any failure on my part to meet the above requirements. I further understand that in the event the permit is suspended I shall immediately perform any work to return the road to its original condition and remove all equipment from the right-of-way.

REQUESTED BY:	APPROVED BY COBB D.O.T.
_____ Signature	_____ Signature /Traffic Operations Supervisor
_____ Phone No.	_____ Signature/Construction Engineer
_____ Emergency Phone Number	_____ Date
_____ Title and Company	_____ Signature/Operations Division Manager
_____ Date	_____ Date

Example of Traffic Control Plan

Figure 6H-20. Detour for a Closed Street (TA-20)



Note: See Tables 6H-2 and 6H-3 for the meaning of the symbols and/or letter codes used in this figure.

Typical Application 20