



COBB COUNTY
COMMUNITY DEVELOPMENT AGENCY
DEVELOPMENT AND INSPECTION DIVISION

Kevin Gobble
Division Manager

P.O. Box 649 Marietta, GA 30061 – 0649
1150 Powder Springs St., Suite 400, Marietta, GA 30064 Phone 770-528-2041 Fax 770-528-5871

Cobb County Standard Land Disturbance Permit Process

1. Wednesday: Plan Submittal Day
 - a. Applicant submits 3 plan sets to Community Development Site Plan Review Section (SPR) located at 1150 Powder Springs Street, Suite 400, in Marietta, GA.
 - b. Plan set includes:
 - Cover Sheet
 - Site Plan
 - Grading Plan
 - Storm drainage plan and profiles
 - Sanitary sewer plan and profiles
 - Tree plan
 - Street plan and profiles
 - Erosion control plans and details
 - Hydrology report
 - PDF copy of plans on a CD
2. SPR assigns meeting time on following week's Thursday Plan Review Meeting. The project data is entered and plan images scanned into the document management system. The Reviewers access plans and data on their computers and post their comments to the system.
 - a. Reviewers include representatives from:
 - Storm Water Management
 - Water Systems
 - Planning Division
 - Department of Transportation
 - Zoning Division
 - Arborist
 - Fire Department
 - Erosion Control
3. Thursday: Site Plan Review Meeting
 - a. Applicant meets with all plan reviewers and discusses any comments.

4. Plan Revisions
 - a. Applicant revises plans in response to staff comments. The applicant then sends revised plans to each reviewer.
5. One-Stop Admittance
 - a. Each department staff reviewer notifies the Site Plan Review Section that the plan is ready to permit. When all reviewers have responded, the projects is placed on the On-Stop schedule.
6. Monday: One-Stop Approval Meeting
 - a. Applicant meets with all reviewers for On-Stop approval. The plans are signed by all reviewers and the Land Disturbance Permit is issued.