

Cobb County Public Library System

Self-Published Books

Selection Policy Addendum

Approved: May 18, 2009; November 28, 2011, November 25, 2013; January 25, 2016; February 26, 2018

The Library receives numerous requests from local authors to add their books which they have self-published, or published at their own expense through one of the many independent publishing companies.

Although this type of publishing has experienced rapid growth, these books often do not meet the requirements outlined in the Materials Selection Manual to be candidates for the permanent collection. They typically have not received a review in one or more of the major review journals (such as Library Journal, School Library Journal, Kirkus Reviews, Booklist and Publisher's Weekly), and may not meet the criteria that the Library normally sets for inclusion in its collections.

The Library wishes to support local authors while maintaining the standards needed in its permanent collections. Therefore, the Library has established a New Cobb Authors Collection and will accept one donated copy of the author's work for consideration.

RECOMMENDATION

The Library will establish a *Local Authors* shelf at Switzer Library.

Guidelines for placement in the New Cobb Authors Collection are as follows:

- Authors must be current Cobb County residents, or the book must take place in Cobb County, or otherwise demonstrate a strong local interest.
- Submissions must be accompanied by the New Cobb Authors Collection submission form.
- Each book must be approved by the Adult or Juvenile Book Selection Committee before being accepted for placement.
- Books for the Local Authors collection will be accepted as donations from the author or publisher; however, at the discretion of the Committee, a book may be considered for purchase if published reviews in standard sources are available or there is strong evidence of appropriateness.
- A record for the book is created and added to the library catalog so that borrowers may access them by title or author. Books that meet the criteria for inclusion in the New Cobb Authors Collection are added as time permits.
- Books will be processed with a barcode, RFID tag, and CCPL ownership markings. They may be jacketed, bound, or covered.
- Items will be clearly labeled as belonging to this special collection.
- Items will rotate out of the collection and may be withdrawn after one year, unless they have circulated regularly.

- Self-published family histories or other similar genealogical materials will be added to the Georgia Room Collection at the discretion of both the Adult Selection Committee and the Georgia Room Manager.
- Materials that are donated become the property of the Cobb County Public Library System and as such cannot be returned to the donor.
- eBooks are not considered.