

**COBB COUNTY AIRPORT - MCCOLLUM FIELD**  
**AIRPORT STRATEGIC PLANNING BOARD**  
**(AIRPORT ADVISORY BOARD)**

**REGULAR MEETING MINUTES**  
**August 5, 2019 – 4:00 P.M.**  
**Airport Administration Building**

**Present of the Board:**

Thomas Hollinger– Pilot, Chair  
Chip Kaczynski, District III, Secretary  
Jim Boyle, Chairman Appt.  
C.B. Fair, District I  
Charmaine Chin, District IV  
Clark Hungerford, Development Authority  
Derek Easterling, Mayor Kennesaw  
JoAnn Birrell, Commissioner BOC

**Representing Cobb County:**

Karl Von Hagel, Airport Manager  
Erica Parish, DOT Director

**Absent of the Board:**

Brian Newsome, District II, Vice-Chair  
Dave Kucko, Hawthorne Global Aviation  
Alisha Smith, Town Center Area CID

**Guest:**

Chad Fulcher, Hawthorne Global Aviation  
Christine Schultz, Pond & Company

**I. Call to Order:**

Secretary Kaczynski welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm. (Chair Hollinger arrived at 4:05)

**II. Airport Board Business:**

- a. **June Minutes** -Mr. Von Hagel presented the minutes from the June 3, 2019 board meeting. Motion made by Mr. Fair to approve, seconded by Mr. Boyle; all members in favor.

**III. General Status Report:**

a. **Airport –**

1. **NBAA Website Re-Targeting Advertising** - Von Hagel updated the Board on the website advertising program with the National Business Aviation Association. NBAA website visitors are targeted through the program to receive banner ads from our airport. The airport is guaranteed 60,000 imprints over 6 months. To date 7,000 impressions have been made with a click rate of 0.66% (12x the industry standard of 0.05%) A special airport web landing page has been created for the program.
2. **Airport Economic Impact Study** – Von Hagel reported that the State has begun collecting data from airport tenants to determine economic impacts that airports have on local communities. Von Hagel reviewed the history of economic impact values at the airport. It will be several months before a value is available from this study.
3. **Air Traffic Review** - Von Hagel reviewed Air Traffic and Customs Facility activity. Air Traffic has been consistently growing and Customs activity continues to grow quarter over quarter.

**b. Hawthorne Global Aviation Services –**

1. **Card Access System** – Fulcher reported that the fix reported at the last meeting for the problems plaguing the card access system for several months seems to have resolved the issues. The contractor will be back on site this month to install cameras at the airside access gates.
2. **New Based Aircraft** – Fulcher reported that three new jets are expected to be newly based on the airport in the next couple of months.
3. **Gulfstream II Dismantling** – Fulcher reported that the non-airworthy G-II has been turned over to a restaurant owner in Rome. The owner is currently dismantling the aircraft for relocation by truck.
4. **Georgia Business Aviation Association (GBAA) Networking Event** – Fulcher announced that on September 18<sup>th</sup> Hawthorne will host a GBAA networking event of business aircraft operators from around Georgia. The attendees will meet and network at the airport with lunch being provided and many business jets on static display.

**IV. Old Business:**

- a. **Environmental Assessment (EA)** – Von Hagel reported that GDOT Aviation has provided review comments to the Draft EA. Many of the comments referred to the timing of projects. The timing of projects will be dependent upon the quarry's ability to cooperate with the relocation of Taxiway A. Upon addressing the State comments, the EA will then be distributed to the Federal Agencies for review. Von Hagel has met with the quarry and anticipates their response soon. The EA completion is currently behind the original September 30 completion schedule.
- b. **Taxiway A Relocation Project** – Von Hagel reported that he met with the quarry to discuss their cooperation in the relocation of the Taxiway A and the need for a cantilever bridge to support the taxiway safety area to meet FAA standards. The quarry was interested in cooperating but would need time to evaluate all the ramifications. The quarry expected to provide a response the first part of August.
- c. **Approach Lighting Project (MALSF)** – Von Hagel updated the Board on the progress of the project. Georgia Power completed the installation of additional marker balls on the Georgia Power Transmission Lines, and this satisfied the concerns the FAA on the powerlines proximity to the approach lights. The National Change Proposal was approved paving the way for certification. The FAA is scheduled to flightcheck the MALSF August 6<sup>th</sup> in the morning.
- d. **North Apron Rehabilitation Phase II Project** – Von Hagel reported that the State has offered a Federal/State grant to fund the project. The pavement between the 600-700 Hangars and the very west apron will be reconstructed/repaved. All the paperwork is expected to be completed in time to start construction in September.

- e. **Aircraft Rescue Fire Fighting (ARFF) Station**– Von Hagel reported that the Cobb County Fire Department anticipates awarding a design/build contract for the station this autumn. Final design is to take place over the winter and construction is to begin in the spring of 2020. Construction is estimated to take 12-16 months. The current estimate is the ARFF Station will be in service around summer 2021.
- f. **Additional Hangar Opportunities** – Von Hagel reviewed the current status of the three locations being pursued for additional hangar space. A consensus evolved to pursue potential opportunities with Kennesaw State University. Von Hagel will contact warehouse owner representative to discuss the owner's plans for the warehouses.
- g. **Parcel AK/AL** - Von Hagel reported that the State has determined that the acquisition of the parcel is not a priority for grant funding and therefore will not prioritize funding for the acquisition. Without a committed partnership in funding the parcel acquisition the acquisition will not be pursued.

#### V. New Business

- a. **Airport Capital Improvement Program** – Von Hagel presented a first draft of an updated 5-year Airport Capital Improvement Program. (Attached) The ACIP is used by the State and FAA as a planning document to plan future grants. The ACIP is updated annually and is due to the State before November 30<sup>th</sup>. The first draft was presented for comment and input. Over the next two months additional review of the plan will take place, especially considering the feedback needed from the quarry concerning the taxiway safety area bridge and a final draft will be presented to the Airport Board at its October 7<sup>st</sup> meeting for approval.

#### VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, October 7, 2019, at 4:00 pm; location Airport Admin Bldg. Motion made to adjourn by Mr. Hollinger, seconded by Mr. Fair. All in favor, the meeting was adjourned at approximately 5:10 pm.



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Approved

**COBB COUNTY AIRPORT - McCOLLUM FIELD**

**DRAFT ACIP UPDATE**

DRAFT 8-2-19

FY 2021 - FY 2025

PROJECT	SOURCE	TOTAL COST	FAA FUNDS	STATE FUNDS	LOCAL FUNDS
<b>FY 2019: ( GDOT: JUL. 2018 TIL JUN. 2019 )</b>					
<b>FY 2019: ( FAA: OCT. 2018 TIL SEPT. 2019 )</b>					
Airport Master Plan Update	FEDERAL	\$38,131	\$34,318	\$1,907	\$1,907
Environmental Assessment for Master Plan Projects	FEDERAL	\$178,600	\$160,740	\$8,930	\$8,930
Taxiway 'B' and Apron Crack Seal	STATE	\$200,000	\$0	\$150,000	\$50,000
North Apron Rehabilitation (West End and North Hangar )	FEDERAL	\$2,500,000	\$2,250,000	\$125,000	\$125,000
<b>TOTAL FY 2019</b>		<b>\$2,916,731</b>	<b>\$2,445,058</b>	<b>\$285,837</b>	<b>\$185,837</b>
<b>FY 2020: ( GDOT: JUL. 2019 TIL JUN. 2020 )</b>					
<b>FY 2020: ( FAA: OCT. 2019 TIL SEPT. 2020 )</b>					
Taxiway 'A' Relocation (Design)	FEDERAL	\$300,000	\$270,000	\$0	\$30,000
Taxiway 'A' Relocation (Permitting) & DBE Plan Update	FEDERAL	\$250,000	\$225,000	\$0	\$25,000
<b>TOTAL FY 2020</b>		<b>\$550,000</b>	<b>\$495,000</b>	<b>\$0</b>	<b>\$55,000</b>
<b>FY 2021: ( GDOT: JUL. 2020 TIL JUN. 2021 )</b>					
<b>FY 2021: ( FAA: OCT. 2020 TIL SEPT. 2021 )</b>					
Taxiway 'A' West Relocation (Phase 1 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
S. Parallel Taxiway Relocation - Acquire Tract AQ (10 acres)	FEDERAL	\$10,000,000	\$9,000,000	\$500,000	\$500,000
North Terminal Area Development /Public Parking	STATE	\$2,000,000	\$0	\$1,500,000	\$500,000
<b>TOTAL FY 2021</b>		<b>\$17,000,000</b>	<b>\$13,500,000</b>	<b>\$2,250,000</b>	<b>\$1,250,000</b>
<b>FY 2022: ( GDOT: JUL. 2021 TIL JUN. 2022 )</b>					
<b>FY 2022: ( FAA: OCT. 2021 TIL SEPT. 2022 )</b>					
Taxiway 'A' Center Relocation (Phase 2 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Terminal Area Development for Tract AQ	STATE	\$3,000,000	\$0	\$2,250,000	\$750,000
Runway 9/27 & Taxiway A/B Maintenance Runway Rubber Removal + Rnwy/Txwy/Apron Pavement Remarkings + Joint Repair + Crackseal	STATE	\$250,000	\$0	\$187,500	\$62,500
<b>TOTAL FY 2022</b>		<b>\$8,250,000</b>	<b>\$4,500,000</b>	<b>\$2,687,500</b>	<b>\$1,062,500</b>
<b>FY 2023: ( GDOT: JUL. 2022 TIL JUN. 2023 )</b>					
<b>FY 2023: ( FAA: OCT. 2022 TIL SEPT. 2023 )</b>					
Taxiway 'A' East Relocation (Phase 3 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Acquire Tract AR (10.84 acres)	FEDERAL	\$12,000,000	\$10,800,000	\$600,000	\$600,000
Design Taxiway B Relocation	FEDERAL	\$300,000	\$270,000	\$15,000	\$15,000
<b>TOTAL FY 2023</b>		<b>\$17,300,000</b>	<b>\$15,570,000</b>	<b>\$865,000</b>	<b>\$865,000</b>
<b>FY 2024: ( GDOT: JUL. 2023 TIL JUN. 2024 )</b>					
<b>FY 2024: ( FAA: OCT. 2023 TIL SEPT. 2024 )</b>					
Acquire Tract AS (21.6 acres)	FEDERAL	\$20,000,000	\$18,000,000	\$1,000,000	\$1,000,000
Taxiway 'B' West Relocation (Phase 1 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
<b>TOTAL FY 2024</b>		<b>\$25,000,000</b>	<b>\$22,500,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>
<b>FY 2025: ( GDOT: JUL. 2024 TIL JUN. 2025 )</b>					
<b>FY 2025: ( FAA: OCT. 2024 TIL SEPT. 2025 )</b>					
Taxiway 'B' Center Relocation (Phase 2 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Runway 9/27 & Taxiway A/B Maintenance Runway Rubber Removal + Rnwy/Txwy/Apron Pavement Remarkings + Joint Repair + Crackseal	FEDERAL	\$250,000	\$225,000	\$12,500	\$12,500
<b>TOTAL FY 2025</b>		<b>\$5,250,000</b>	<b>\$4,725,000</b>	<b>\$262,500</b>	<b>\$262,500</b>
<b>TOTALS for FY2020 through FY2025 (inclusive)</b>		<b>\$73,350,000</b>	<b>\$61,290,000</b>	<b>\$7,315,000</b>	<b>\$4,745,000</b>