

**COBB COUNTY AIRPORT - MCCOLLUM FIELD**  
**AIRPORT STRATEGIC PLANNING BOARD**  
**(AIRPORT ADVISORY BOARD)**

**REGULAR MEETING MINUTES**

**June 3, 2019 – 4:00 P.M.**

**Airport Administration Building**

**Present of the Board:**

Thomas Hollinger– Pilot, Chair  
Jim Boyle, Chairman Appt.  
C.B. Fair, District I  
Charmaine Chin, District IV  
Dave Kucko, Hawthorne Global Aviation  
Clark Hungerford, Development Authority  
Alisha Smith, Town Center Area CID  
Derek Easterling, Mayor Kennesaw  
JoAnn Birrell, Commissioner BOC

**Representing Cobb County:**

Karl Von Hagel, Airport Manager

**Absent of the Board:**

Brian Newsome, District II, Vice-Chair  
Chip Kaczynski, District III, Secretary

**I. Call to Order:**

Chair Hollinger welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

**II. Airport Board Business:**

- a. **April Minutes** -Mr. Von Hagel presented the minutes from the April 8, 2019 board meeting. Motion made by Mr. Fair to approve, seconded by Mr. Hungerford; all members in favor.

**III. General Status Report:**

a. **Airport –**

1. **CCDOT McCollum Parkway Project** - Von Hagel reported that the Cobb County DOT presented a concept plan for the relocation of McCollum Parkway at the Kennesaw City Council's worksession. The proposed relocation plan is expected to improve the flow of traffic from McCollum Parkway to Kennesaw Due West Rd. The airport has requested that any plan to relocate McCollum Parkway consider removing roadways from the airport runway safety area per FAA standards. The plan received some resistance from the Council.
2. **Leadership Council for Executive Administrative Assistants** – Von Hagel reported that the Council held a luncheon in an airport hangar, and Von Hagel spoke to the group about the benefits and economic impacts of the airport. Larry Thompson and Mitch Nimey shared stories of the airport's involvement in world affairs. Ambassador Andrew Young was in attendance

3. **NBAA Website Re-Targeting Advertising** - Von Hagel announced that the airport is participating in a website advertising program with the National Business Aviation Association. Online visitor's browsers to the NBAA website are identified by cookies and these browser will display online banner ads from the re-targeting program participants. The airport is guaranteed 60,000 imprints over 6 months. A special airport web landing page has been created for the program.
4. **Gateway to DCA Program Update** – Von Hagel reported that a local Congressman is working with other Members to identify a path to get the program available in Atlanta.
5. **Scheduled Public Charters** – Von Hagel shared that he has fielded two recent inquiries about establishing scheduled public charters from the airport. Von Hagel has provided the Air Passenger Study funded by the Development Authority to these inquirers.
6. **Air Traffic Review** - Von Hagel reviewed Air Traffic and Customs Facility activity. Air Traffic has been consistently growing and Customs activity continues to grow quarter over quarter. In May, a CBP flight from Cyprus arrived, accounting for the longest overseas inbound flight distance to date of 6,200 miles nonstop.

**b. Hawthorne Global Aviation Services –**

1. **Based Aircraft Avgas Discount** – Kucko reported that Hawthorne continues to work to reduce the cost of avgas to the based aircraft. He announced that the based aircraft discount has recently increased to \$0.60 per gallon off retail.
2. **NCAA Final Four and MLB Allstar Game** – Kucko reported that initial planning has begun and informal contacts are already being established with the relationships built during the Super Bowl event.
3. **International Standard for Business Aircraft Handling (ISBAH) Certification** – Kucko reported that he has re-energized pursuing the international certification for the FBO. The effort was briefly suspended while the Super Bowl planning was underway. This certification is significant to international flights that originate from European market who desire to operate from ISBAH certified facilities. Kucko is targeting the end of the calendar year to complete the certification process.
4. **South Terminal New Flooring** – Kucko reported that new flooring has been installed in the south terminal as part of the on-going HGAS capital improvements.
5. **Card Access System** – Kucko reported that the FBO and airport have worked together with a contractor to fix the problems plaguing the card access system for several months. All the gates have been updated with new equipment and updates and it appears the past problems with access permissions have been resolved.

6. **New Based Aircraft** – Kucko reported that a Challenger 601, Falcon 50, Challenger 300 and a Hawker 800 and several single engines have all newly based since the last Airport Board Meeting.

#### **IV. Old Business:**

- a. **Environmental Assessment (EA)** – Von Hagel reported that the Draft EA has been submitted to GDOT Aviation for review. The State has scheduled a meeting with the airport on June 4<sup>th</sup> to discuss the State's comments of the EA document. The State was delayed in providing comments as multiple EAs were submitted from around the State simultaneously for review. Upon addressing the State comments, the EA will then be distributed to the Federal Agencies for review. Currently two weeks behind schedule but the expected completion and sign off is still possible to meet the original September 30 completion schedule.
- b. **Approach Lighting Project (MALSF)** – Von Hagel updated the Board on the progress of the project. The Airport has entered into an agreement with Georgia Power for the installation of additional marker balls on the Georgia Power Transmission Lines that would satisfy the concerns the FAA has on the powerlines proximity to the approach lights. The State has provided grant funding to support the work. Von Hagel believes that certification of the approach lights is possible by September.
- c. **North Apron Rehabilitation Phase II Project** – Von Hagel shared that the State requested the airport proceed with bidding the project to compete for federal funds. A low bid of \$2.3 million was received. Depending upon the timing of grant funding and the completion of paperwork, actual construction could be early fall or delayed until spring.
- d. **South Taxiway / Apron Crack Seal Project** – Von Hagel reported that the work was completed in seven days and the contract was \$45,000 under budget.
- e. **Additional Hangar Opportunities** – Von Hagel reviewed the current status of the three locations being pursued for additional hangar space. A fuel farm relocation feasibility study has been completed for the hangar site on FBO premises and the consultant concludes that relocating the fuel farm east of the AWOS is feasible.
- f. **Aircraft Rescue Fire Fighting (ARFF) Station**– Von Hagel reported that the Cobb County Fire Department is reviewing its funding plan for capital improvements and will provide a schedule for the ARFF station upon completion of its review. The current estimate is the ARFF Station will be in service around spring 2021.
- g. **Parcel AK/AL** - Von Hagel reported that the State is reviewing the project priority and discussion continues on a possible plan to minimize the consultant fee required to acquire the property per federal guidelines. The airport identifies these two parcels on its Master Plan as an acquisition to meet FAA standards because it is located is under the Runway Protection Zone and within the ultimate Runway Safety Area. The State continues to discuss with Von Hagel funding options.

**V. New Business**

- a. **Taxiway A Relocation Project** – Von Hagel reviewed the Taxiway A Relocation Project which includes relocating the north parallel taxiway to 400' from the runway centerline to meet Group III aircraft standards. The Airport CIP calls for this project to begin design and permitting next fiscal year after the successful approval of the Environmental Assessment Study. Von Hagel will reach out to the quarry this month to discuss the quarry's interest in cooperating with the airport on the project that will require property impacts to the quarry's south wall.

**VI. Next Meeting/Adjourn:**

The next meeting is scheduled for Monday, August 5, 2019, at 4:00 pm; location Airport Admin Bldg. Motion made to adjourn by Mr. Fair, seconded by Ms. Chin. All in favor, the meeting was adjourned at approximately 5:00 pm.



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Approved