

COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES
October 7, 2019 – 4:00 P.M.
Airport Administration Building

Present of the Board:

Thomas Hollinger– Pilot, Chair
James Boyle, Chairman Appt.
C.B. Fair, District I
Clark Hungerford, Development Authority
Dave Kucko, Hawthorne Global Aviation
Alisha Smith, Town Center Area CID
JoAnn Birrell, Commissioner BOC

Representing Cobb County:

Karl Von Hagel, Airport Manager
Erica Parish, DOT Director

Absent of the Board:

Brian Newsome, District II, Vice-Chair
Chip Kaczynski, District III, Secretary
Charmaine Chin, District IV
Derek Easterling, Mayor Kennesaw

Guest:

Chad Fulcher, Hawthorne Global Aviation
Hugh Weaver, Pond & Company

I. Call to Order:

Chairman Hollinger welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:05 pm.

II. Airport Board Business:

- a. **August Minutes** -Mr. Von Hagel presented the minutes from the August 5, 2019 board meeting. Motion made by Mr. Hungerford to approve, seconded by Mr. Boyle; all members in favor.

III. General Status Report:

a. **Airport –**

1. **NBAA Website Re-Targeting Advertising** - Von Hagel updated the Board on the website advertising program with the National Business Aviation Association. NBAA website visitors are targeted through the program to receive banner ads from our airport. The airport is guaranteed 60,000 imprints over 6 months. To date 25,000 impressions have been made with a click rate of 0.28% (5x the industry standard of 0.05%) A special airport web landing page has been created for the program. The web banner ad was updated to refresh the content for the next cycle of impressions.
2. **2600 Cessna Lane** – Von Hagel reported that Aero Atlanta Flight Center has a proposed lease under consideration by the Board of Commissioners to lease the hangar facility for a 20-year period and Aero Atlanta has committed to substantial capital improvements including reconstructing the failing apron pavement.

3. **Air Traffic Review** - Von Hagel reviewed Air Traffic and Customs Facility activity. Air Traffic has been consistently growing and Customs activity continues to grow quarter over quarter.

b. Hawthorne Global Aviation Services –

1. **Card Access System Security Cameras** – Kucko reported that cameras are being installed at each airport entrance to monitor arrivals and departures through the gates. The cameras are expected to be active in the next 30 days.
2. **Priority Jet Aircraft Charter /Management** - Kucko announced that this new charter/management company has relocated from Peachtree City Airport and has begun operations on the airport. Priority Jet is based at Hangar 700.
3. **Aircraft Storage Fees** – Kucko shared that Hawthorne has distributed notices to based aircraft owners on short term leases and advised owners of increasing rents. All aircraft storage rates are being standardized to the same rates that new based aircraft are offered. Owners have been provided 90 days' notice to execute new lease or relocate prior to January 1, 2020. Mr. Hollinger expressed his concerns that some tenants received drastic increases and are unhappy and these owners may be forced to relocate their aircraft to other airports.
4. **New Based Aircraft** – Kucko reported that a new tenant with a Citation Jet is based at the airport and several single engine aircraft have arrived as new tenants. A Gulfstream IV will be arriving later this month to base at the airport.
5. **Gulfstream II Dismantling** – Kucko reported that the non-airworthy G-II has been removed from the airport and has been delivered to its new home at a restaurant near Rome, Ga airport.
6. **Georgia Business Aviation Association (GBAA) Networking Event** – Kucko reported that Hawthorne successfully hosted the September 18th GBAA networking event of business aircraft operators from around Georgia. Over 200 industry professionals gathered and enjoyed lunch and 17 business aircraft were on static display. The response from the attendees and static vendors was excellent. Interest was expressed by GBAA for Hawthorne to consider hosting event annually.
7. **Hurricane Dorian** – Up to 50 aircraft repositioned to Cobb Airport from areas potentially affected by Hurricane Dorian.
8. **Military Aircraft** – Kucko stated that military aircraft activity continues to be a growing area of business. Recently a flight of 14 training aircraft stopped over at Cobb Airport.

IV. Old Business:

- a. **Environmental Assessment (EA)** – Von Hagel reported that GDOT Aviation provided review comments to the Draft EA in July. To address the questions appropriately required meeting with the quarry to establish the quarry's ability and willingness to cooperate with the relocation of north parallel Taxiway A. The quarry provided feedback last week that the Quarry could consider cooperating with the required taxiway bridge in the near term with compensation for the value of the mine that would need to be abandoned or it could consider cooperating 15-20 years with minimal compensation. Von Hagel met with the State to discuss project pros/cons. After meeting with the State, it was decided that the best course of action was to continue pursuing the north parallel Taxiway A relocation as the airport's priority

project and to include the quarry's impact compensation in the project cost. The State comments to the EA can now be addressed. The EA will be resubmitted to the State next week and then it will be distributed to the Federal Agencies for review.

- b. **Taxiway A Relocation Project** – Von Hagel reported that he met with the quarry to discuss their cooperation in the relocation of Taxiway A and the need for a cantilever bridge to support the taxiway safety area to meet FAA standards. The quarry is interested in cooperating but constructing the taxiway bridge before 15-years would require some stone to be abandoned by the quarry and would require recompense for the lost stone. No number has been established and no final calculation has been conducted, but the expected order of magnitude of \$3-5 million was provided as a benchmark for the scale of dollars that would likely be discussed.
- c. **North Apron Rehabilitation Phase III Project** – Von Hagel reported that all the contractual paperwork is complete. However, after meeting with the contractor it was determined that there was not enough time to arrange the resources necessary to construct the project before unsuitable weather could reasonably be expected. The specifications and penalties are stringent in the project and the risk too great for penalties or extended weather delays that would affect the tenants. A target date of April 13, 2020 was established by the airport and contractor to begin the project. This date will be further evaluated and finalized next spring.
- d. **Aircraft Rescue Fire Fighting (ARFF) Station**– Von Hagel reported that the design/build contract is currently being advertised and proposals are due October 10th. A Selection Committee will determine the firm to be recommended to the Board of Commissioners for contract award. Final design is to take place over the winter and construction is to begin in the spring of 2020. Construction is estimated to take 14-18 months. The current estimate is the ARFF Station will be in service around summer 2021.
- e. **Additional Hangar Opportunities** – Von Hagel reviewed the current status of the three locations being pursued for additional hangar space. Now that the taxiway priorities have been established Von Hagel will contact warehouse owner representative to discuss the owner's plans for the warehouses. Following that meeting, Von Hagel will reach out to Hungerford and Birrell to investigate potential opportunities with Kennesaw State University.

- f. **Airport Capital Improvement Program** – Von Hagel presented a second draft of an updated 5-year Airport Capital Improvement Program. (Attached) The ACIP is used by the State and FAA as a planning document to plan future grants. The ACIP is updated annually and is due to the State before November 22nd which is prior to the next AAB meeting on December 2nd. Von Hagel stated the second draft presented will require updating to incorporate in more detail the new information received from the quarry, update the estimated costs, and review the optimum phasing schedule.

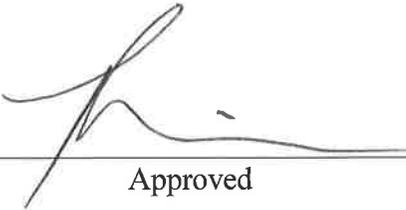
A motion by Hollinger, that the Airport Board approve the outlined draft of the Airport Capital Improvement Plan with the project priorities as outlined, and authorize the airport manager to amend as necessary the phasing, scheduling, and costs of the projects, and the airport manager shall forward a final copy of the ACIP to the AAB Members for comment prior to submitting the ACIP to the Board of Commissioners for approval at its November 12th meeting; seconded by Birrell. All Members in favor.

V. New Business

- a. **GDOT Pavement Management Plan** – Von Hagel presented the findings from the GDOT Plan. Per FAA grant requirements, every five years the airport is required to update its pavement management plan. GDOT contracts with a consultant to evaluate the pavement at all Georgia general aviation airports every five years. Each section of pavement is scored from 0-100. Cobb Airport's overall pavement condition index rating fell from its 2012 - 85 PCI to an 82 PCI (good rating). The sections of pavement that are identified as needing rehabilitation have action plans in place to address them.
- b. **World Series Planning** – Von Hagel outlined the planning efforts that have been undertaken to assure the airport is ready for air traffic associated with the World Series. Existing on-site equipment is expected to be suitable to handle demand while the FBO expects some additional staffing will be needed. The Airport will incorporate some of the marketing strategies from the Super Bowl Event, including hanging the control tower banner and inserting Cobb Business Guides into the aircraft's newspaper packages.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, December 2, 2019, at 4:00 pm; location Airport Admin Bldg. Motion made to adjourn by Mr. Kucko, seconded by Ms. Smith. All in favor, the meeting was adjourned at approximately 4:55 pm.



Approved

COBB COUNTY AIRPORT - McCOLLUM FIELD
DRAFT ACIP UPDATE
 FY 2021 - FY 2025

DRAFT 10-8-19

PROJECT	SOURCE	TOTAL COST	FAA FUNDS	STATE FUNDS	LOCAL FUNDS
<u>FY 2019: (GDOT: JUL. 2018 TIL JUN. 2019)</u>					
<u>FY 2019: (FAA: OCT. 2018 TIL SEPT. 2019)</u>					
Airport Master Plan Update	FEDERAL	\$38,131	\$34,318	\$1,907	\$1,907
Environmental Assessment for Master Plan Projects	FEDERAL	\$178,600	\$160,740	\$8,930	\$8,930
Taxiway 'B' and Apron Crack Seal	STATE	\$200,000	\$0	\$150,000	\$50,000
North Apron Rehabilitation (West End and North Hangar)	FEDERAL	\$2,500,000	\$2,250,000	\$125,000	\$125,000
TOTAL FY 2019 (COMPLETED)		\$2,916,731	\$2,445,058	\$285,837	\$185,837
<u>FY 2020: (GDOT: JUL. 2019 TIL JUN. 2020)</u>					
<u>FY 2020: (FAA: OCT. 2019 TIL SEPT. 2020)</u>					
Taxiway 'A' Relocation (Full Preliminary Design)	FEDERAL	\$75,000	\$67,500	\$0	\$7,500
Taxiway 'A' Phase 1 & 2 Relocation (Permitting) & DBE Plan Update	FEDERAL	\$250,000	\$225,000	\$0	\$25,000
TOTAL FY 2020 (CURRENT FISCAL YEAR)		\$325,000	\$292,500	\$0	\$32,500
<u>FY 2021: (GDOT: JUL. 2020 TIL JUN. 2021)</u>					
<u>FY 2021: (FAA: OCT. 2020 TIL SEPT. 2021)</u>					
Taxiway 'A' West Relocation (Phase 1 of 3) (Phase 1 Final Design + Mitigation Expenses + Construction)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
S. Parallel Taxiway Relocation - Acquire Tract AQ (10 acres)	FEDERAL	\$10,000,000	\$9,000,000	\$500,000	\$500,000
North Terminal Area Development / Public Parking	STATE	\$2,000,000	\$0	\$1,500,000	\$500,000
TOTAL FY 2021		\$17,000,000	\$13,500,000	\$2,250,000	\$1,250,000
<u>FY 2022: (GDOT: JUL. 2021 TIL JUN. 2022)</u>					
<u>FY 2022: (FAA: OCT. 2021 TIL SEPT. 2022)</u>					
Taxiway 'A' Center Relocation (Phase 2 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Terminal Area Development for Tract AQ	STATE	\$3,000,000	\$0	\$2,250,000	\$750,000
Runway 9/27 & Taxiway A/B Maintenance Runway Rubber Removal + Rnwy/Txwy/Apron Pavement Marking + Joint Repair + Crackseal	STATE	\$250,000	\$0	\$187,500	\$62,500
TOTAL FY 2022		\$8,250,000	\$4,500,000	\$2,687,500	\$1,062,500
<u>FY 2023: (GDOT: JUL. 2022 TIL JUN. 2023)</u>					
<u>FY 2023: (FAA: OCT. 2022 TIL SEPT. 2023)</u>					
Quarry Impacts /Easement/Fee Simple	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Taxiway 'A' East Relocation (Phase 3 of 3) (Phase 3 final design + Mitigation Expenses + Construction)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Acquire Tract AR (10.84 acres)	FEDERAL	\$12,000,000	\$10,800,000	\$600,000	\$600,000
Design Taxiway B Relocation	FEDERAL	\$300,000	\$270,000	\$15,000	\$15,000
TOTAL FY 2023		\$22,300,000	\$20,070,000	\$1,115,000	\$1,115,000
<u>FY 2024: (GDOT: JUL. 2023 TIL JUN. 2024)</u>					
<u>FY 2024: (FAA: OCT. 2023 TIL SEPT. 2024)</u>					
Acquire Tract AS (21.6 acres)	FEDERAL	\$20,000,000	\$18,000,000	\$1,000,000	\$1,000,000
Taxiway 'B' West Relocation (Phase 1 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
TOTAL FY 2024		\$25,000,000	\$22,500,000	\$1,250,000	\$1,250,000
<u>FY 2025: (GDOT: JUL. 2024 TIL JUN. 2025)</u>					
<u>FY 2025: (FAA: OCT. 2024 TIL SEPT. 2025)</u>					
Taxiway 'B' Center Relocation (Phase 2 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Runway 9/27 & Taxiway A/B Maintenance Runway Rubber Removal + Rnwy/Txwy/Apron Pavement Marking + Joint Repair + Crackseal	FEDERAL	\$250,000	\$225,000	\$12,500	\$12,500
TOTAL FY 2025		\$5,250,000	\$4,725,000	\$262,500	\$262,500
TOTALS for FY2020 through FY2025 (inclusive)		\$78,125,000	\$65,587,500	\$7,565,000	\$4,972,500

NOTES:

Projects shown with FEDERAL funding have a cost sharing of Federal (90%) / State (5.0% of Estimated Construction Cost) / County (Remainder)
 Projects shown with STATE funding have a cost sharing of State (75% of Estimated Construction Cost) / County (Remainder)
 Projects shown in FY 2020 that are not fully funded are intended to become a priority in FY 2021