

**COBB COUNTY AIRPORT - MCCOLLUM FIELD**  
**AIRPORT STRATEGIC PLANNING BOARD**  
(AIRPORT ADVISORY BOARD)

**REGULAR MEETING MINUTES**  
**December 2, 2019 – 4:00 P.M.**  
**Airport Administration Building**

**Present of the Board:**

Thomas Hollinger– Pilot, Chair  
Chip Kaczynski, District III, Secretary  
C.B. Fair, District I  
Charmaine Chin, District IV  
James Boyle, Chairman Appt.  
Derek Easterling, Mayor Kennesaw  
Clark Hungerford, Development Authority  
Alisha Smith, Town Center Area CID  
JoAnn Birrell, Commissioner BOC

**Representing Cobb County:**

Karl Von Hagel, Airport Manager

**Absent of the Board:**

Brian Newsome, District II, Vice-Chair  
Dave Kucko, Hawthorne Global Aviation

**Guest:**

Chad Fulcher, Hawthorne Global Aviation  
Rick Stewart, Public Works Director Kennesaw

**I. Call to Order:**

Chairman Hollinger welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

**II. Airport Board Business:**

- a. **August Minutes** -Mr. Von Hagel presented the minutes from the October 7, 2019 board meeting. Motion made by Mr. Fair to approve, seconded by Ms. Chin; all members in favor.
- b. **2020 Meeting Calendar** - Mr. Von Hagel presented the proposed Airport Advisory Board 2020 Meeting Calendar. Motion made by Mr. Hollinger to approve, seconded by Mr. Fair; all members in favor.
- c. **Membership Term Expiration Review** – Von Hagel reviewed the Airport Board Member Roster and the members with upcoming term expirations. Von Hagel will be contacting the appointing authorities to request their appointments for the next 2-year term.

**III. General Status Report:**

a. **Airport –**

1. **2600 Cessna Lane Hangar** - Von Hagel reported that the Board of Commissioners approved a 20-year lease with Aero Atlanta Flight Center which included requirements to renovate the 2600 Cessna Lane Hangar Facility and authorized Aero Atlanta to conduct flight training, aircraft sales, and aircraft management services. Von Hagel shared pictures Aero Atlanta’s progress on renovating the hangar facility.

2. **NBAA Convention** – Von Hagel shared the highlights of the NBAA Business Aviation Conference and Exhibition. Of specific interest is the progress being made by manufacturers in developing Passenger Carrying Drone Aircraft. This is an area of the industry to monitor as to effects on airports and airspace systems. The first drones could be available as early as 2023 and potentially could operate from private homes.
3. **Noise Abatement** – Von Hagel discussed noise abatement concerns regarding multiple touch and go traffic extending traffic pattern and expanding the noise envelope. The next Airport Newsletter will suggest to the pilots that if they intend to conduct multiple touch and go's that the pilot consider conducting those operations at a less populated area airport.
4. **Air Traffic Review** - Von Hagel reviewed Air Traffic and Customs Facility activity. Air Traffic has been consistently growing and Customs activity continues to grow quarter over quarter.

**b. Hawthorne Global Aviation Services –**

1. **Card Access System Security Cameras** – Fulcher reported that bringing the cameras online was delayed by a software connectivity issue. The cameras are expected to be active very soon.
2. **New Based Aircraft** – Fulcher reported that a new Citation XL and Pilatus are recent arrivals to base at the airport while the Gulfstream IV announced as coming at the last meeting did arrive.

**IV. Old Business:**

- a. **Environmental Assessment (EA)** – Von Hagel reported that the updated EA has been resubmitted to GDOT Aviation for final review. The State is expected to return with additional comments/questions/edits. Expect a quick turnaround of the document back to the State for distribution to Federal Agencies for reviews. State anticipates EA approval could be completed by May.
- b. **Taxiway A Relocation Project** – Von Hagel reported that since the quarry has indicated possible cooperation with the taxiway bridge and the airport capital improvement plan has been approved, Von Hagel has met with the airport engineers to begin discussing scope of work for an agreement to detail budget costs, develop a phasing schedule to match potential funding allocations, and identify environmental impacts of relocating taxiway 400' from runway centerline. Additionally, conversations have begun with the FBO to establish a mechanism to address the FBO premises that will be impacted by the taxiway realignment.

- c. **North Apron Rehabilitation Phase III Project** – Von Hagel reported no new update from the previous meeting status that all the contractual paperwork is complete. After meeting with the contractor it was determined that there was not enough time to arrange the resources necessary to construct the project before unsuitable weather could reasonably be expected. The specifications and penalties are stringent in the project and the risk too great for penalties or extended weather delays that would affect the tenants. A target date of April 13, 2020 was established by the airport and contractor to begin the project. This date will be further evaluated and finalized next spring.
- d. **Aircraft Rescue Fire Fighting (ARFF) Station**– Von Hagel reported that the Cobb County Fire Department received multiple proposals for the construction of an ARFF Station on the airport to be collocated with the Fire Dept’s HAZMAT team. The proposals received exceeded the initial planning budget. The Fire Dept is evaluating its options to move forward
- e. **Additional Hangar Opportunities** – Von Hagel reviewed the current status of the three locations being pursued for additional hangar space. Von Hagel has contacted warehouse owner and the owners have no plans to divest themselves of the properties, so both parties agreed to maintain contact as opportunity may present itself. The Board suggested identifying potential warehouses in the area that could be traded with the owner. Additionally, Von Hagel will evaluate the option of advertising the ARFF site hangar before the ARFF Station construction rather than after. The FBO continues to monitor opportunities for redevelopment of FBO premises for a new hangar.
- f. **Airport Capital Improvement Program** – Von Hagel reviewed the process completed to obtain the Airport Boards approval for the updated 5-year Airport Capital Improvement Program submitted to the Board of Commissioners for approval. The BOC approved the ACIP on November 12, 2019 and the projects were submitted to the State on November 15, 2019.

## V. New Business

- a. **FBO Terminal Parking Lot** – Von Hagel presented the north terminal parking lot improvements to the Board. Hawthorne is moving forward with the master plan’s improvement to realign the north terminal parking area for expanded parking. from the GDOT Plan. Per FAA grant requirements, every five years the airport is required to update its pavement management plan. GDOT contracts with a consultant to evaluate the pavement at all Georgia general aviation airports every five years. Each section of pavement is scored from 0-100. Cobb Airport’s overall pavement condition index rating fell from its 2012 - 85 PCI to an 82 PCI (good rating). The sections of pavement that are identified as needing rehabilitation have action plans in place to address them.

## VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, February 3, 2020, at 4:00 pm; location Airport Admin Bldg. Hollinger adjourned the meeting at approximately 4:55 pm.

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Approved



**COBB COUNTY AIRPORT - McCOLLUM FIELD**

**DRAFT ACIP UPDATE**  
FY 2021 - FY 2025

DRAFT 10-8-19

PROJECT	SOURCE	TOTAL COST	FAA FUNDS	STATE FUNDS	LOCAL FUNDS
<u>FY 2019: ( GDOT: JUL. 2018 TIL JUN. 2019 )</u>					
<u>FY 2019: ( FAA: OCT. 2018 TIL SEPT. 2019 )</u>					
Airport Master Plan Update	FEDERAL	\$38,131	\$34,318	\$1,907	\$1,907
Environmental Assessment for Master Plan Projects	FEDERAL	\$178,600	\$160,740	\$8,930	\$8,930
Taxiway 'B' and Apron Crack Seal	STATE	\$200,000	\$0	\$150,000	\$50,000
North Apron Rehabilitation (West End and North Hangar )	FEDERAL	\$2,500,000	\$2,250,000	\$125,000	\$125,000
<b>TOTAL FY 2019 (COMPLETED)</b>		<b>\$2,916,731</b>	<b>\$2,445,058</b>	<b>\$285,837</b>	<b>\$185,837</b>
<u>FY 2020: ( GDOT: JUL. 2019 TIL JUN. 2020 )</u>					
<u>FY 2020: ( FAA: OCT. 2019 TIL SEPT. 2020 )</u>					
Taxiway 'A' Relocation (Full Preliminary Design)	FEDERAL	\$75,000	\$67,500	\$0	\$7,500
Taxiway 'A' Phase 1 & 2 Relocation (Permitting) & DBE Plan Update	FEDERAL	\$250,000	\$225,000	\$0	\$25,000
<b>TOTAL FY 2020 (CURRENT FISCAL YEAR)</b>		<b>\$325,000</b>	<b>\$292,500</b>	<b>\$0</b>	<b>\$32,500</b>
<u>FY 2021: ( GDOT: JUL. 2020 TIL JUN. 2021 )</u>					
<u>FY 2021: ( FAA: OCT. 2020 TIL SEPT. 2021 )</u>					
Taxiway 'A' West Relocation (Phase 1 of 3) (Phase 1 Final Design + Mitigation Expenses + Construction)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
S. Parallel Taxiway Relocation - Acquire Tract AQ (10 acres)	FEDERAL	\$10,000,000	\$9,000,000	\$500,000	\$500,000
North Terminal Area Development / Public Parking	STATE	\$2,000,000	\$0	\$1,500,000	\$500,000
<b>TOTAL FY 2021</b>		<b>\$17,000,000</b>	<b>\$13,500,000</b>	<b>\$2,250,000</b>	<b>\$1,250,000</b>
<u>FY 2022: ( GDOT: JUL. 2021 TIL JUN. 2022 )</u>					
<u>FY 2022: ( FAA: OCT. 2021 TIL SEPT. 2022 )</u>					
Taxiway 'A' Center Relocation (Phase 2 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Terminal Area Development for Tract AQ	STATE	\$3,000,000	\$0	\$2,250,000	\$750,000
Runway 9/27 & Taxiway A/B Maintenance Runway Rubber Removal + Rnwy/Txwy/Apron Pavement Remarking + Joint Repair + Crackseal	STATE	\$250,000	\$0	\$187,500	\$62,500
<b>TOTAL FY 2022</b>		<b>\$8,250,000</b>	<b>\$4,500,000</b>	<b>\$2,687,500</b>	<b>\$1,062,500</b>
<u>FY 2023: ( GDOT: JUL. 2022 TIL JUN. 2023 )</u>					
<u>FY 2023: ( FAA: OCT. 2022 TIL SEPT. 2023 )</u>					
Quarry Impacts /Easement/Fee Simple	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Taxiway 'A' East Relocation (Phase 3 of 3) (Phase 3 final design + Mitigation Expenses + Construction)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Acquire Tract AR (10.84 acres)	FEDERAL	\$12,000,000	\$10,800,000	\$600,000	\$600,000
Design Taxiway B Relocation	FEDERAL	\$300,000	\$270,000	\$15,000	\$15,000
<b>TOTAL FY 2023</b>		<b>\$22,300,000</b>	<b>\$20,070,000</b>	<b>\$1,115,000</b>	<b>\$1,115,000</b>
<u>FY 2024: ( GDOT: JUL. 2023 TIL JUN. 2024 )</u>					
<u>FY 2024: ( FAA: OCT. 2023 TIL SEPT. 2024 )</u>					
Acquire Tract AS (21.6 acres)	FEDERAL	\$20,000,000	\$18,000,000	\$1,000,000	\$1,000,000
Taxiway 'B' West Relocation (Phase 1 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
<b>TOTAL FY 2024</b>		<b>\$25,000,000</b>	<b>\$22,500,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>
<u>FY 2025: ( GDOT: JUL. 2024 TIL JUN. 2025 )</u>					
<u>FY 2025: ( FAA: OCT. 2024 TIL SEPT. 2025 )</u>					
Taxiway 'B' Center Relocation (Phase 2 of 3)	FEDERAL	\$5,000,000	\$4,500,000	\$250,000	\$250,000
Runway 9/27 & Taxiway A/B Maintenance Runway Rubber Removal + Rnwy/Txwy/Apron Pavement Remarking + Joint Repair + Crackseal	FEDERAL	\$250,000	\$225,000	\$12,500	\$12,500
<b>TOTAL FY 2025</b>		<b>\$5,250,000</b>	<b>\$4,725,000</b>	<b>\$262,500</b>	<b>\$262,500</b>
<b>TOTALS for FY2020 through FY2025 (inclusive)</b>		<b>\$78,125,000</b>	<b>\$65,587,500</b>	<b>\$7,565,000</b>	<b>\$4,972,500</b>

**NOTES:**

Projects shown with FEDERAL funding have a cost sharing of Federal (90%) / State (5.0% of Estimated Construction Cost) / County (Remainder)  
 Projects shown with STATE funding have a cost sharing of State (75% of Estimated Construction Cost) / County (Remainder)  
 Projects shown in FY 2020 that are not fully funded are intended to become a priority in FY 2021