

**COBB COUNTY AIRPORT - MCCOLLUM FIELD**  
**AIRPORT STRATEGIC PLANNING BOARD**  
**(AIRPORT ADVISORY BOARD)**

**REGULAR MEETING MINUTES**  
**February 3, 2020 – 4:00 P.M.**  
**Airport Administration Building**

**Present of the Board:**

Roger Taylor– Pilots  
Chip Kaczynski, District III, Chair  
Mitch Rivera, District II, Vice-Chair  
C.B. Fair, District I  
James Boyle, Chairman Appt.  
Derek Easterling, Mayor Kennesaw  
Clark Hungerford, Development Authority  
Alisha Smith, Town Center Area CID  
Chad Fulcher, Hawthorne Global Aviation

**Representing Cobb County:**

Karl Von Hagel, Airport Manager

**Absent of the Board:**

JoAnn Birrell, Commissioner BOC  
Charmaine Chin, District IV

**Guest:**

Rick Stewart, Public Works Director Kennesaw  
Hugh Weaver, Pond  
RJ Shramm, Lockheed Flying Club

**I. Call to Order:**

Secretary Kaczynski welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

**II. Airport Board Business:**

- a) **December Minutes** - Von Hagel presented the minutes from the December 3, 2019 board meeting. Motion made by Mr. Fair to approve as amended, seconded by Mayor Easterling; all members in favor.
- b) **New Member Introductions** - Von Hagel introduced Roger Taylor, Mitch Rivera, and Chad Fulcher as new Members to the Board.
- c) **Officer Meeting Election/Rotation** Von Hagel reviewed the bylaws regarding officer elections. The bylaws state that the Vice-Chair rolls to Chair (Vacant), Secretary rotates to Vice-Chair (Chip Kaczynski) and nominations are to be taken for Secretary.

Motion made by Mayor Easterling to nominate a slate of officers including Mr. Chip Kaczynski for Chair, Roger Taylor as Vice-Chair, and Mitch Rivera as Secretary, seconded by Mr. Hungerford; no additional nominations were made, all members in favor.

**III. General Status Report:**

**a. Airport –**

1. **Aviation Park Sign Ceremony** - Von Hagel reported that the Town Center Community Alliance recently installed a new Aviation Park sign. The sign was provided by the non-profit organization dedicated to make improvements to the Town Center CID Community. A brief ceremony was held to celebrate its installation.

2. **Airport Economic Impact Study** – Von Hagel shared that the State has asked Cobb County to be highlighted as one of five Case Study Airports for the upcoming Airport Economic Impact Study being completed by the State. The Study is expected to be completed in the summer.
3. **Air Traffic Review** - Von Hagel reviewed Air Traffic and Customs Facility activity with an overview of traffic trends. Air Traffic and Customs activity have consistently been growing. A review of traffic activity over a five year period since the opening of Customs and Marketing shows an excellent rate of growth when compared to other airports.

**b. Hawthorne Global Aviation Services –**

1. **Card Access System Security Cameras** – Fulcher reported that bringing the cameras online has been delayed by a software connectivity issue. There is one final piece of connectivity equipment required and then the cameras are expected to be active.
2. **New Based Aircraft** – Fulcher reported that a new Legacy 500 and Gulfstream 100 have based on the airport since our last meeting and several larger corporate jet inquiries have been made. Inquiries continue to regularly be received for hangar space.

**IV. Old Business:**

- a) **Environmental Assessment (EA)** – Von Hagel reported that the second set of comments from the State have been received to update the EA. The second revision has been submitted to GDOT Aviation for final review. Von Hagel is hoping for a quick acceptance of the document and the State distribute to Federal Agencies for reviews. Von Hagel is hoping for a June EA approval.
- b) **Taxiway A Relocation Project** – Von Hagel has developed a scope of work with the airport engineers and State for a work agreement to provide a detail budget for the 400' taxiway relocation, to develop a phasing schedule to match potential funding allocations, to identify hydrology solutions, and to identify environmental impacts of relocating taxiway.
- c) **North Apron Rehabilitation Phase II Project** – Von Hagel reported no new update from the previous meeting status that all the contractual paperwork is complete. Funding is available and the start of the project is awaiting more suitable weather. The target date of April 13, 2020 was established by the airport and contractor to begin the project. This date will be further evaluated and finalized in March.

- d) **Aircraft Rescue Fire Fighting (ARFF) Station**– Von Hagel reported that the Cobb County Fire Department received multiple proposals for the construction of the ARFF Station on the airport to be collocated with the Fire Dept’s HAZMAT team. The building costs exceeded the available budget. The Fire Dept is delaying moving forward with the project indefinitely until additional funding can be identified for the project.
- e) **Additional Hangar Opportunities** – Von Hagel reviewed the current status of the three locations being pursued for additional hangar space. Considering the indefinite delay in the ARFF station, Von Hagel will begin gathering information to develop a public Request for Proposals to construct a hangar on the site adjacent to the future ARFF station. Mayor Easterling suggested expanding the ARFF Hangar Site to accommodate additional hangars. Von Hagel updated the Board on his conversations with a broker regarding the warehouse locations. The FBO continues to monitor opportunities for a long term tenant to anchor the redevelopment of FBO premises for a new hangar.
- f) **FBO Terminal Parking Lot** – Fulcher discussed the progress made for the north terminal parking lot improvements to align with the master plan’s improvement to realign the north terminal parking area for expanded parking.

**V. New Business**

None

**VI. Next Meeting/Adjourn:**

The next meeting is scheduled for Monday, April 13, 2020, at 4:00 pm; location Airport Admin Bldg. Chair Kaczynski adjourned the meeting at approximately 5:05 pm.

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Approved