

**COBB COUNTY
DEPARTMENT OF TRANSPORTATION
PRECONSTRUCTION DIVISION**

**March 2, 2020
Request for Proposals**

ADDENDUM NO. 2

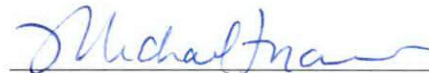
**PROPOSALS RECEIVED UNTIL
March 12, 2020 –12:00 p.m. (NOON) Local Time**

The following addendum hereby amends and/or modifies the Request for Proposals (RFP) as issued for this project. All bidders are subject to the provisions of this Addendum.

(1) Questions and Answers:

- Q.** Would you please clarify that all forms in the RFP document after and including Exhibit F are only required for Category D?
- A.** **The forms in EXHIBIT F are to be completed for Category D (Transit) only.**
- Q.** It is unclear how both the Prime and Subs are to execute the Letter of Intent and DBE Participation forms. It seems the Letter of Intent could be by one or the other. The instructions on the DBE Participation form indicate that the Proposer (Prime) is supposed to fill that form out. Please clarify.
- A.** **The DBE Letter of Intent and DBE Participation Schedule form are required only for Category D (Transit). Both forms are required to be complete by the Prime and Subconsultant.**
- Q.** Regarding the Letter of Intent, is it acceptable to indicate "TBD" for the DBE contract amount since this is an on-call contract?
- A.** **Yes, it's acceptable to indicate "TBD" for DBE contract amount.**
- Q.** In two locations of Addendum 1, it states "The subconsultant can include provide reference on their resume". By "resume" are you referring to their firm profile? If not, please clarify your instruction.
- A.** **The subconsultants reference can be provided on the firm's resume or the firm's profile. We will accept either.**
- Q.** Please verify that only Prime projects are required.
- A.** **Prime projects are required for completed projects in the past five years. Subconsultant projects can be shown on their resumes or the subconsultant's profile.**

- Q.** For Category B – Highway Design, the RFP states that prequalification is required in 4.01(a) and 4.01(b). Are both of these area classes really required. Typically consulting firms only have one or the other as 4.01(b) is a Conditional prequalification. 4.01(a) is the primary prequalification for Minor Bridge Design.
- A.** **Prequalification is required for either area class 4.01 (a) or 4.01 (b) and not for both. The intent is to allow smaller firms that do not have 4.01 (a) to submit and not be excluded.**
- Q.** Do you require original forms from the sub consultants or may we submit copies of their signed forms?
- A.** **One signed, clearly marked bound original is required. Original forms from Prime and Subconsultant shall be included in the one original proposal. Seven (7) identical proposal copies are required.**
- Q.** How does the County intend for bidders acknowledge addenda? Will an addendum acknowledgement form be provided?
- A.** **The addendum acknowledgment form is provided on the last page of each addendum issued. Please use the provided form and include it in proposal submittal.**



Michael Francis, P.E.
Transportation Division Manager

cc: *Electronic copies:*
Purchasing@cobbcounty.org
Rustavius Ford
Desiree Young
Dyan Merced
File

**Cobb County
Department of Transportation
Preconstruction Division**

ADDENDUM ACKNOWLEDGEMENT FORM

We acknowledge receipt of the following addendum(s) for:

Re: **Task Order Contracting**

ADDENDUM NO. 1

Printed Name

Date

Signature

Email Address

ADDENDUM NO. 2

Printed Name

Date

Signature

Email Address

Consulting Firm

Telephone

Insert signed copy of this form in your SOQ package after the cover letter.

This form does not count toward the total number of pages.