



HOMEOWNER PERMIT REQUEST

Permit #: _____ Date: _____

New Home Addition / Renovation Heating Plumbing Electrical

Homeowner Name: _____

Homeowner Phone: _____ Homeowner Email: _____

Property Address: _____

City: _____ State: _____ Zip: _____

District: _____ Land Lot: _____

For and in consideration of the forbearance of business license requirements placed on contractors, the undersigned hereby applies for special consideration as a property owner desiring to do work on his/ her own residence. In making this request for a building permit, the undersigned certifies the following to be true and accurate:

- A. Applicant intends to reside in completed structure and does not plan to offer same for sale or rental.
- B. Applicant will function as the general contractor or subcontractor, and accept inherent responsibilities for the authorized work by the approved master permit. When functioning as a general contractor the applicant is prohibited per State Law to allow another individual or entity, licensed or otherwise, to function in the capacity of general contractor or builder. Applicant agrees to hire properly licensed contractors for any work that is further sub-contracted. All electrical, plumbing, heating, and air conditioning work will be separately permitted.
- C. Property described in permit application, and on which property is to be built, is currently owned by undersigned.
- D. Applicant agrees to build in accordance with the Cobb County Building Code and any other applicable laws and codes and strictly adhere to the inspection schedule established to insure compliance with such Code(s).
Applicant understands that inspections must be performed in an established sequence and that work performed out of sequence may be ordered removed. All non-compliant work must be corrected or may be subject to an order to remove.
- E. Applicant affirms it has not previously applied for a building permit for this project (only one permit authorized per family unit). Applicant further affirms that he/she is aware that Section 105.6 of the International Building Code states in part that a permit issued under the provisions of this code may be suspended or revoked wherever the permit was issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of any applicable code.

Applicant further affirms that he/ she is aware that any knowingly false statement made in the permit application may subject said applicant to prosecution for violation of Georgia Criminal Code, Section 16-10-20 (False Swearing) and a possible fine of not more than \$1,000.00 or imprisonment for not less than one (1) nor more than five (5) years, or both.

Signature of Applicant

Printed Name of Applicant

Please send your partially completed form to subpermits@cobbcounty.org and arrive in-person at the Permitting Office to complete your application.

Signature of Notary

*** For Official Use Only ***		
<input type="checkbox"/> ID Verified	<input type="checkbox"/> Proof of Ownership Verified	Clerk's Initials: _____