



COBB COUNTY EMERGENCY FOOD PROGRAM GRANT

Cobb County CDBG Program Office

192 Anderson Street, Suite 150, Marietta GA 30060

Ph: 770-528-1455; Fax: 770-528-1466

www.cobbcounty.org/cdbg

info@cobbcountycdbg.com

Kimberly Roberts, Ph.D.
Managing Director

Rabihah Walker
Deputy Director

Emergency Food Funding

On May 12, 2020, the Board of Commissioners authorized a fund balance appropriation in the amount of **\$1,000,000.00** to support the need for food procurement, storage, and distribution.

Proposals were accepted from a wide range of non-profit organizations. A total of 33 applications were received and evaluated for potential funding and all qualified applicants were recommended for funding.

Funding recommendations were approved by the BOC on **June 9, 2020.**

Emergency Food Allocations

Organization	Funding Recommendation
McEachern Memorial UMC Food Pantry/Feed the Lambs	\$ 33,577.30
Loving Arms Cancer Outreach	\$ 65,000.00
St. Vincent de Paul of Georgia	\$ 55,000.00
Powder Springs First United Methodist Church	\$ 18,000.00
HOPE Family Resource Center Inc	\$ 5,000.00
Cumberland Community Church	\$ 45,000.00
Cobb Schools Foundation	\$ 50,000.00
Food Security for America, Inc.	\$ 7,540.50
Cobb & Douglas Health Foundation	\$ 12,500.00
Blue Thanksgiving, Inc	\$ 1,750.00
Kennesaw State University Foundation, Inc.	\$ 2,000.00
The Marietta Schools Foundation, Inc.	\$ 37,830.50
MUST Ministries, Inc	\$ 60,000.00
Devereux Georgia	\$ 78,078.00
South Cobb Council of PTA	\$ 2,755.39
Mars Hill Presbyterian Church	\$ 1,000.00
Kidz2Leaders	\$ 5,000.00
Sheltering Arms Early Education and Family Centers	\$ 10,000.00
The Center for Children & Young Adults	\$ 5,580.00
Sweetwater Mission Inc	\$ 90,000.00
C3 Ministries Inc	\$ 5,000.00
Noonday Baptist Association Inc.	\$ 61,738.32
The Salvation Army Cobb/Douglas Corps	\$ 75,000.00
The YMCA of Metro Atlanta	\$ 70,000.00
Ser Familia, Inc.	\$ 50,000.00
Providence Community Baptist Church	\$ 8,800.00
The Davis Direction Foundation, Inc.	\$ 12,500.00
Family Life Restoration Center, Inc.	\$ 17,500.00
Acworth United Methodist Church	\$ 6,000.00
The Extension	\$ 8,350.00
Zion Keepers Inc	\$ 60,000.00
Reflections of Trinity	\$ 37,500.00
Sting, Inc.	\$ 2,000.00
TOTAL	\$ 1,000,000.00

Eligible & Ineligible Items

CATEGORY	SAMPLE ELIGIBLE ITEMS	SAMPLE INELIGIBLE ITEMS
FOOD DISTRIBUTION	Any food used in served meals (cold or hot); costs of transporting food to site or client; paper products, daily per person/per meal (\$7.50).	Any items not related to actual feeding of a client. Excessive meal costs. Excessive snack food items. Staff events/functions. Distribution costs exclude any costs for purchasing, leasing, or renting of vehicles or other similar conveyances.
FOOD PROCUREMENT	Food vouchers, food boxes, grocery orders, restaurant vouchers, etc. Food purchased for food banks and/or food pantries, vouchers, transportation costs.	Tobacco, alcohol, Any non-food items. Excessive meal costs. Excessive snack food items. Staff events/functions.
FOOD STORAGE	\$300 per item maximum Mass feeding: pots, pans, toasters, blenders, microwave, utensils, paper products, any item essential to the preparation of food, shelving.	Decorative curtains, carpet, clothing, TV's computer systems, office equipment, bedroom furniture other than beds (nightstand, lamps, etc.)

Emergency Food Program

1. Grant contracts must be picked from the Cobb County CDBG Program Office at 192 Anderson Street, Ste. 150, Marietta, GA 30060.
2. Recipients must execute three (3) copies of the Contract and return all copies to the Cobb County CDBG Program Office.
3. Contracts will be routed to the County for Chairman's signature.
4. Recipients will receive one (1) fully executed contract along with a Notice to Proceed.
5. After signature of contract, recipients can submit receipts for reimbursement.



Emergency Food Program Reimbursement Process

1. Recipients must submit a completed *Monthly Expenditure Report Form*.
2. Submit all supporting vendor receipts (*organize according to listing on Monthly Expenditure Report*).
3. Expenditure reports can be submitted in person or on-line at: cobbcdbgpayers@cobbcountycdbg.com.
4. Expenditure reports are due by the **5th** of each month.
5. Reimbursements will be processed within 30 day of submission.

Monthly Expenditure Report

NAME OF AGENCY: _____ MONTH/YEAR REPORT: _____

Expenditure Reports are due by the 5th of each month.

Please utilize this form to request reimbursement for the expenses your organization incurred during the previous month.

TYPE OF EXPENSE	APPROVED BUDGET	EXPENSES [THIS MONTH]	CUMULATIVE EXPENSES	BALANCE
I. Food Distribution				
Served Meals	\$	\$	\$	\$
Transportation	\$	\$	\$	\$
Paper Products	\$	\$	\$	\$
Other	\$	\$	\$	\$
Subtotal	\$	\$	\$	\$
II. Food Procurement				
Food Vouchers	\$	\$	\$	\$
Food Boxes	\$	\$	\$	\$
Grocery Orders	\$	\$	\$	\$
Restaurant Vouchers	\$	\$	\$	\$
Food Banks/Food Pantries	\$	\$	\$	\$
Other	\$	\$	\$	\$
Subtotal	\$	\$	\$	\$

Please utilize the table below to list all receipts that are included in this month's reimbursement request.

MONTHLY RECEIPTS	
Vendors	Amount
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$

COBB COUNTY CDBG PROGRAM OFFICE

Phone:

[770-528-1455](tel:770-528-1455)

Email:

Info@cobbcountycdbg.com

Website:

www.cobbcounty.org/cdbg

