



**COBB COUNTY
COMMUNITY DEVELOPMENT AGENCY**

P.O. Box 649, Marietta, Georgia 30061
770-528-2018 fax: 770-528-2126
jason.gaines@cobbcounty.org

Jason S. Gaines, AICP
Planning Division Manager

The Zoning Certificate provides a general letter stating the zoning designation for a piece of property. It cannot be addressed to a particular entity. If obtainable, a copy of the latest minutes from the BOC meeting will be sent along with a complimentary copy of the zoning code.

If your Zoning Certificate request is for **Auto Broker/Auto Sales the Zoning Department signs off on these zoning certificates. Please contact them at 770-528-2035 and let them know it is for an Auto Broker/Auto Sales zoning certificate.**

In order to obtain a zoning certification from Cobb County, you must provide a legible survey and a legal description showing the boundary lines of the property in question. The survey becomes an exhibit in the Zoning Certificate. (If you are unable to obtain a survey please contact Cobb Counties Deeds and Records Dept. at 770-528-1328)

There is a \$100 charge to obtain a Zoning Certificate. Upon completion, the survey and letter will be returned to you. Cash or checks only; make your check payable to Cobb County.

(We do not fill out form letters or make statements about proper usage or if the property is legally non-conforming)

This Zoning Certification only certifies the zoning category for the property. Please be aware that stipulations and conditions affecting the use of this property may exist as a result of a rezoning case or a variance case.

To obtain additional information about this property, please contact the Zoning Division at 770-528-2035. Please provide a copy of this certification to the Zoning Division with your request. Please check out the county's open records request page.

Visit <http://www.cobbcounty.org> and select "Open Records Request" in the Directory.

- For zoning information, contact the Zoning Division at 770-528-2035
- For Code Enforcement information, contact Code Enforcement at 770-528-2180
- For Certificate of Occupancy records, contact Inspections at 770-528-2071
- For Future Land Use information contact Planning at 770-528-2018

Zoning Certificate requests may be sent through email.

All documents and surveys must be legible.

The Zoning Certificate will not be sent back until the fee has been received.

Once the information is received there is a 72-hour turnaround time on zoning certificates.

Our mailing address is:

Cobb County Community Development Agency c/o Tim Pearce
P.O. Box 649
Marietta, GA 30061
Email address: tim.pearce@cobbcounty.org

Physical address for FedEx and UPS is:

Cobb County Community Development Agency c/o Tim Pearce
1150 Powder Springs St.
Marietta, GA 30064